



# METUCHEN PUBLIC SCHOOLS

Guidance and School Counseling Department  
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## MID-YEAR / FIRST SEMESTER REPORT CARD REQUEST

Student Name: \_\_\_\_\_ Date: \_\_\_\_\_

List **ONLY** the school requesting mid-year/first semester grades. No grades will be sent without this completed form.

*If you have a mid-year transcript request form to send with your transcript, please indicate (by the check box) which school and attach the form.*

Send Form	Name of College/University	Mailing Address
<input type="checkbox"/>		
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<p>For Office Use Only</p> <p>Request Received on: _____</p> <p>Transcript sent on: _____</p>
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