

**METUCHEN HIGH SCHOOL**  
**Mailing to All Parents/Guardians**  
**October 22, 2008**

**From the Office of the Principal**  
**John R. Novak**

**Parent-Teacher Conferences – November 18 and 20**

Metuchen High School is pleased to announce that Parent-Teacher Conferences will be held on Tuesday and Thursday, November 18 and 20, respectively. The Tuesday conferences are 1:30 – 4:00 p.m. and the Thursday conferences are 6:00 – 9:00 p.m. All students will be dismissed at 1:00 p.m. on both days.

These 5-10 minute conferences are designed for parents who need or want to come in and discuss problems/progress with their child's teachers. Anything that will take longer than the allotted amount of time should be scheduled separately through the guidance staff.

Please use the enclosed Request Form for scheduling purposes and follow all directions. Teachers will make every effort to accommodate your requests; however, keep in mind that conference times will be filled in the order in which they are received. For your information, an updated schedule of your child's classes is enclosed for accurate teacher identification.

If you decide after the November 12 deadline that you would like to participate in Parent-Teacher Conferences, you can "walk-in" during the conferences and check a teacher's posted schedule for openings.

If you have any questions concerning Parent-Teacher Conferences or its procedures, please contact the Guidance Department at (732) 321-8750.

The MHS staff looks forward to meeting you during the conferences.

encl. (3)

**Parent-Teacher Conferences**  
**Tuesday, November 18, 2008**  
**Thursday, November 20, 2008**  
**Room Assignment List**

Abbott (Gym)	Mantz (203)
Blaze (206)	Mazza (187)
Browning (167)	McCarthy (214)
Cichetti (Social Studies Office)	McGhee (161-Cooking Room)
Clarke (201)	Morrison, C. (Music Office)
Connolly (Guidance Conference Room)	Morrison, J. (188-Band Room)
DePaola (205)	Park (136)
Economou (Dean's Office)	Robbins (202)
Ennis (Gym)	Rockhill (152)
Gallagher (Faculty Work Room)	Roma (World Languages/Fine Arts Office)
Gazda (Gym)	Ruggiero (148)
Girin (215)	Ruhno (135-Detention Room)
Graf (167)	Ryan (128)
Greene (207)	Seidel (123)
Grossfeld (129)	Snyder (English Office)
Harmon (120)	Stevens, F. (118)
Helfman (131)	Stevens, J. (146)
Henn (Science Office)	Stofa-Krombholz (189-Chorus Room)
Holleran (124)	Sullivan (172)
Jackson (216)	Szkodny (168-Woodshop)
Johnson (Faculty Dining Room)	Thomas (151)
Kamin (204)	Ulmer (Gym)
Kato (153)	Vahalla (171-Drafting)
Kuenzel (117)	Wagenblast (200)
La Fauci (121)	Warnock (150)
Lan (122)	Weinstock (154)
Levine (132)	Wells (Gym)
Levy (English Office)	Wrublewski (147)
Lewandowski (119)	Zaneto (Gym)
Lifson (149)	Zebrowski (Main Office)

Guidance Counselors (DeLuca, Grauer, Landgraber) – Guidance Offices  
Child Study Team (Collier, Irenski, Pallitto, Riles) – Special Services Offices  
Librarian (Glave) – Library Desk  
School Nurse (Kazelesky) – Nurse's Office  
SAC (Cheung) – SAC Office  
Athletic Director (Cathcart) – AD Office  
Trainer (McAlister) – Trainer's Office

Refreshments will be served in the cafeteria.

**Please keep this list as a quick reference for the conference days.**