

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

MEETING

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ

Tuesday, June 11, 2013

I. Flag Salute

II. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

III. Roll Call

Mr. Benderly		Mr. Lifton	
Ms. deVries		Ms. Matisse	
Mr. Flaherty		Ms. McGuire	
Ms. Gibson		Mr. Stern	
Ms. Lanton			

IV. Showcase of Success

Student-athletes who were part of the spring sports championship teams, Boys' and Girls' Spring Track and Golf teams, will be present, along with their coaches, to be recognized by the Board of Education for their accomplishments.

V. Presentation/Discussion Items

Presentation – Alex's Lemonade Stand

Campbell School teachers Julie Anderson and Alex Gonzalez will be present to speak to the Board and the public about their successful fundraising project, "Alex's Lemonade Stand."

Metuchen Education Foundation

The board will publicly honor and thank the Metuchen Education Foundation for their many contributions to education in Metuchen

Metuchen Summer Institute

Director of Guidance Tiffany Goodson will present information about this year’s “Metuchen Summer Institute.”

Extended Year Kindergarten

Director of Curriculum Rick Cohen will present a one-year summary of extended year Kindergarten.

VI. Report of President of the Board of Education

VII. Report of the Superintendent of Schools

VIII. Report of the Business Administrator/Board Secretary

IX. Committee Reports

X. New Business

XI. Old Business

XII. Meeting Open to the Public

(for comment on any Presentation/Discussion items, Reports, and New/Old Business)

XIII. Meeting Open to the Public

(for comments on the Recommendations of the Superintendent)

XIV. Minutes

Move to approve minutes of the following meetings:

March 21, 2013	Open, Business
April 2, 2013	Agenda, Business, Sp. Closed
April 23, 2013	Reorganization, Open, Business
May 1, 2013	Sp. BoE Meeting, Sp. Executive Session
May 7, 2013	Agenda Session, Business Meeting
May 21, 2013	Board of Education Meeting, Sp. Executive Session

XIV. Recommendations of the Superintendent of Schools

(At this time the Board will take formal action on the following items).

A. PERSONNEL

1. Appointment – Bond Counsel

RESOLUTION AUTHORIZING AGREEMENT FOR CERTAIN
LEGAL SERVICES ADOPTED BY THE BOARD OF EDUCATION
OF THE BOROUGH OF METUCHEN IN THE COUNTY OF MIDDLESEX

WHEREAS, there exists a need for specialized legal services in connection with the authorization and the issuance of School District obligations by THE BOARD OF EDUCATION OF THE BOROUGH OF METUCHEN IN THE COUNTY OF MIDDLESEX (the "Board"), a body corporate of the State of New Jersey, including the review of such procedures and the rendering of approving legal opinions acceptable to the financial community; and

WHEREAS, such special legal services can best be provided by a recognized Bond Counsel firm, and that the law firm of McManimon & Scotland, L.L.C., Newark, New Jersey is so recognized by the financial community; and

WHEREAS, funds are or will be available for this purpose:

BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF METUCHEN IN THE COUNTY OF MIDDLESEX AS FOLLOWS:

1. The law firm of McManimon & Scotland, L.L.C., Newark, New Jersey is hereby retained to provide specialized legal services necessary in connection with the authorization and the issuance of obligations by the Board in accordance with the Agreement dated as of June 11, 2013 and be submitted to the Board ("the Contract").
2. The Contract is awarded without competitive bidding as a "Professional Service" in accordance with the Public School Contracts Law N.J.S.A. 18A-18A-5(a)(1), because it is for services performed by persons authorized by law to practice a recognized profession.
3. A copy of this resolution as well as the Contract shall be placed on file with the Secretary of the Board.
4. A notice in accordance with the Public Schools Contract Law of New Jersey in the form attached hereto shall be published in the *Star Ledger*.

2. Retirement – Certificated Staff

Move to accept, with regret, the retirement of Joanne Deibert as Learning Consultant at Edgar Middle School, effective September 1, 2013.

3. Payment – Mentor Teachers

Move to approve the payment of mentor teachers for the 2012-2013 school year as shown below:

Mentor Teacher	Payment	Provisional Teacher School/Assignment
Christine DeSimone	1/3 of \$550 = \$183	Jordyn Gallagher (continued from 2011-12) EMS/Moss – 3/5 Music
Frank Jones	Full year = \$550	Gina Brusca EMS - Art
Laura Hale	Full year = \$550	Laura Camargo EMS – Spanish
Barbara Johnson	Full year = \$550	Jaclyn Scharf MHS – Sp. Ed./Math
Deanna Kindler-Arout	Full year = \$550	Candace Ehmann Campbell - Grade 1
Len Szkodny	Full year = \$550	Eric Sheehan MHS – Technology Education
Penny Silver	½ of \$550 = \$225	Kristina Servidio Campbell – 2/5 Special Ed

4. Maternity/Childcare Leave of Absence

Move to approve a Maternity/Childcare leave of absence for Kelly Evans for the 2013-2014 school year (August 28, 2013 – June 30, 2014).

5. Leave of Absence (NJFLA)

Move to approve an unpaid childcare leave of absence for Michael Butler (NJFLA) from November 11, 2013 through Friday, December 12, 2013.

6. Disability Retirement – Non-certificated Staff

Move to approve the disability retirement of Karen Wnek, secretary at Campbell School, retroactive to June 1, 2013.

7. Appointment – Certificated Staff

Move to approve the following as members of Child Study Team for summer work 2013 as follows:

Name	Position	Per Diem Rate	# of Days	Total
Alissa Trapanese	Psychologist	\$319	7	\$2,233
Christina Theiss	Psychologist	\$319	12	\$3,828
Janet Irenski	Learning Consultant	\$485	12	\$5,820
Joanne Diebert	Learning Consultant	\$481	12	\$5,772
Christine Cuthbertson	Learning Consultant	\$469	12	\$5,628
Pat Broadbent	Learning Consultant	\$483	12	\$5,796
Lisa Granados	Social Worker	\$319	12	\$3,828
Evette Collier	Social Worker	\$496	12	\$5,952
Theresa Brown	Psychologist	\$327	5	\$1,635

8. Appointment – Certificated Staff

Move to approve the following as extended school 2013 year teachers as follows:

Name	Program	Per Diem	# of Days	Total
Karen Ryder	Teacher – MIPP	\$404	23	\$9,292
Lauren Korellis	Elementary	\$319	23	\$7,337
Sandy Vorensky	Math/Reading	\$424	17	\$7,208
Rebecca Flowers	Elementary	\$289	23	\$6,647
Julie Herzog	Elementary	\$356	23	\$8,188
Marilyn Lewis	Secondary Reading	\$408	17	\$6,936
Alaina Warkomaski	Teacher – Self Contained	\$281	23	\$6,463
Janice Billik	School Nurse	\$403	23	\$9,269

9. Appointment – Non-Certificated Staff

Move to approve the following as extended school year 2013 para-professionals as follows:

Name	Program	Per Hour	# of Hours	Total
Debbie Gold	Para-professional – ESY	\$17.65	103.5	\$1,827
Amy Artman	Para-professional – ESY	\$16.15	103.5	\$1,672
MaryJo Paulmenn	Para-professional – ESY/MIPP	\$16.45	103.5	\$1,703
Kathy Vezzosi	Nurse's Aide	\$22.00	103.5	\$2,277
Gresy Johnson	Para-professional – ESY	\$15.70	103.5	\$1,625
Jean Torzilli	Para-professional – ESY	\$15.90	103.5	\$1,646
MaryBeth Hronich	Para-professional – ESY	\$15.90	103.5	\$1,646
Kathy DeNicola	Para-professional – ESY	\$19.85	103.5	\$2,054
Mary Sutherland	Para-professional – ESY	\$15.90	103.5	\$1,646
Judy Hoffman	Para-professional – ESY	\$16.15	103.5	\$1,672
Kerry Smythe	Para-professional – ESY	\$15.70	103.5	\$1,625
Justine Rowe	Para-professional – ESY	\$15.70	103.5	\$1,625
Elaine Smythe	The Village School – Out of	\$17.45	120	\$2,094

	District – Para-professional			
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10. Appointment – Related Services Staff

Move to approve the following as related service providers for the extended school year 2013 as follows:

Name	Program	Per Hour	# of Hours	Total
Anne Cahl	ESY O.T.	\$92	48	\$4,416
Lori-Ann DeSerio	ESY P.T.	\$88	28	\$2,464
		Per Diem	# of Days	Total
Rosalie Abrams	ESY Speech	\$484	12	\$5,808
Laurie Walker	ESY Speech	\$475	14	\$6,650

11. Appointment – Certificated Staff

Move to appoint the following as teachers in the Title I (K-5) Summer Remedial Program at the following rates:

	Per diem	Total
Carol Volkland	\$494.88	\$8,412.96
Robin Gordon	\$304.55	\$5,177.35
Candace Ehmann	\$279.35	\$4,748.95

12. Summer Work – Technology

Move to approve the following for summer work 2013 in technology:

	School	Hours	Per hour
Joe Fitzgibbon	Campbell	25 hrs.	\$33/hr.
Roseann Misrahi	Edgar Middle School	18 hrs.	\$33/hr.
Patricia Glave	Metuchen High School	18 hrs.	\$33/hr.

13. Summer Work – Guidance

Move to approve the following summer work 2013 in guidance:

	School	# days	Per diem
Elaine Goldstein	EMS	3	\$505.17
Lisa Chango	EMS	3	\$487.61
Traci Grauer	MHS	4	\$498.48
Leigh Hanbridge	MHS	4	\$319.41
Elizabeth DeMott	MHS	4	\$295.52

14. Metuchen Summer Institute – College Planning

Move to approve the following

Instructor	Topic	Stipend
Dianne Kuenzel	Writing the College Essay	\$750
Jane Harmon	SAT Prep – English	\$1,500
Jonathan Stevens	SAT Prep – Math	\$1,500

15. Metuchen Summer Institute – College Career Consultations

Move to approve Traci Grauer to conduct College Career Consultations for 6 days at \$498.48/per diem.

16. Metuchen Summer Institute – College Planning Workshops

Move to approve Leigh Hanbridge and Elizabeth DeMott to facilitate a college planning workshop “College Planning 101: Get Ready”

- a) Leigh Hanbridge: \$159.70/per workshop (1/2 per diem rate)
- b) Elizabeth DeMott: \$147.76/per workshop (1/2 per diem rate)

17. Metuchen Summer Institute – College Planning Workshops

Move to approve Leigh Hanbridge and Elizabeth DeMott to facilitate a college planning workshop “College Planning 201: Get Set”

- c) Leigh Hanbridge: \$159.70/per workshop (1/2 per diem rate)
- d) Elizabeth DeMott: \$147.76/per workshop (1/2 per diem rate)

18. Metuchen Summer Institute – “Sneak Peek” AP Summer Preparation

Move to approve the following teachers for pre-Advanced Placement instruction in support of students, MHS Summer 2013:

	Subject	Stipend
Jim Thomas	AP Statistics	\$1,500
Evan Robbins	AP Government and Politics	\$1,500

19. Band Camp

Move to approve the following as instructors at MHS Summer Band Camp 2013:

	Position	Stipend
John Messenger	Director	\$3,495
John Morrison	Assistant Band Director	\$1,373
Debbie Yaniga	Guard Advisor	\$500
Sean Sullivan	Percussion Instructor	\$500
Samara Gomez	Marching Tech	Volunteer
Jason Gomez	Marching Tech	Volunteer
Jacobo Medina	Brass Assistant	Volunteer
Robert Lazenberry	Percussion Assistant	Volunteer

20. Peer Leadership

Move to approve the following as Peer Leadership trainers – Summer 2013:

	Duration	Per Diem
Laura Connolly	2 days	\$288.49
Linda DePaola	2 days	\$497.74

21. Painting

Move to approve summer 2013 painting from June 24 through August 9, 2013 for the following

Frank Wagenblast	\$17.50/hr.
Ned Ennis	\$14.50/hr.

22. Student Assistance Counselor

Move to approve Judi Cheung, Student Assistance Counselor for one day of additional summer 2013 work at the per diem rate of \$505.08.

23. Fall and Winter Coaching Staff

Move to approve the following as fall and winter coaches for the 2013-2014 school year as follows:

Sport	Coach	Stipend
Fall Sports		
Boys' Soccer	Ken Graf, Head Coach	\$7,826
JV	Ed Albanese	\$5,464
Freshman	*Tom Herd	\$5,084
Girls' Soccer	Val Gazda, Head Coach	\$7,862
JV	*Megan Knoth	\$5,313
Football	Bob Ulmer, Head Coach	\$9,992
1 st Assistant	*Joe Yoschak	\$6,720
Assistant	*George Micak	\$6,415
Assistant	Ned Ennis	\$6,415
Assistant	TBD	
Cross Country Girls'	Kelli Holleran	\$6,567
Cross Country Boys'	Marty Holleran	\$6,567
Field Hockey	Sue Ann Caruso	\$7,709
JV	Melanie Gilbert	\$5,389

Freshman	TBD	
Girls' Tennis	Rob Strauss	\$6,264
Cheerleading	*Jordan Lammers	5,768
	*Christine Tischio (volunteer)	-0-
Winter Sports		
Girls' Basketball	*Patricia Mayo, Head Coach	\$8,357
JV	TBD	
Volunteer Assistant		-0-
Boys' Basketball	*Jon Korellis, Head Coach	\$8,357
JV	*Ray Newman	\$5,846
Boys' & Girls' Swimming	Jim Thomas	\$7,139 \$5,354
Wrestling	Nick Zaneto, Head Coach	\$8,166
JV	*Jack Barrett	\$5,616
Winter Track Girls'	Kelli Holleran	\$6,872
Winter Track Boys'	Marty Holleran	\$6,872
Assistant	*Kyle Thomas	\$5,275
Middle School		
Fall Sports		
Cross Country	Karen Logan	\$2,890
Field Hockey	*Erin Keenan	\$2,890
Boys' Soccer	Mike Butler	\$2,890
Girls' Soccer	Danielle Kennedy	\$2,890
Winter Sports		
Boys' Basketball	Ed Albanese	\$2,890
Girls' Basketball	Emily Mertz	\$2,890
Swimming	Karen Logan	\$2,890

*Not a member of Metuchen Teaching Staff

24. Summer Weight Room Supervisors

Move to approve Robert Ulmer and Valerie Gazda as summer 2013 weight room supervisors, 12 hours per week at \$25/hr.

25. Increase in Salary – Non-certificated Staff

Move to approve an increase of \$676 in the salary of Ana Maria Navarro, retroactive to April 1st, prorated as a result of receiving her Black Seal Boiler License.

B. FINANCE

1. Resolution – Middlesex Regional Education Commission

Move to approve MRESC to provide the services of Educational Data Services, Inc. the sole administrative agent for the Educational Cooperative Pricing System #26EDCP, to provide to the Board of Education access to their proprietary software at a membership cost of \$8,505 for the 2013-2014 school year.

2. Lease Agreement

Move to approve a lease agreement with BASC (Before and After School Care) effective September 1, 2013 through June 30, 2014 at the rate of \$975.00/month.

3. Resolution – Travel

Move approval of the following certificated staff members' attendance at professional development conferences as shown on *the attached list. (to come)*

4. Field Trips

Move approval of the following field trip for students in the Metuchen School District: June 4, 2013 to a Senior Safety Ambassadors' Luncheon at RWJ (8 students and Karin Flores).

C. POLICY

1. Harassment Intimidation and Bullying

Move to approve the previously reviewed HIB case: EMS 015.

2. Second Reading of By-Laws

There will be a second reading of the following By-Laws

By Law 0174	Legal Services
By Law 0177	Professional Services

D. CURRICULUM

1. Resolution

Move that the Metuchen Board of Education hereby supports the plan set forth in the presentation by the Superintendent of Schools, dated May 21, 2013, for the revised delivery of instruction for 3rd and 4th grade language arts literacy for the 2013-2014 school year.

2. Resolution

Move that the Metuchen Board of Education hereby supports the plan set forth in the presentation by the Superintendent of Schools, dated May 21, 2013, for the revised Campbell School gifted and talented program for the 2013-2014 school year.

3. Revised Curriculum

Move to approve the revised curriculum for the following:
 Web Programming Curriculum Guide.

4. Curriculum Writing

Move to approve the following curriculum writing documents and writers for Summer 2013:

Subject	Description	Writers	Amount
Lang Arts	English II AP	Kuenzel	\$700
Lang Arts	Reading K	Fischer, S. Anderson,	\$450 each
Lang Arts	Reading 1	J. Walker, Lass,	\$450 each
Lang Arts	Reading 2	Sneddon, Sharkey, Spak, Levin	\$325 each
Lang Arts	English 9	Kuenzel, Harmon, Rockwell	\$325 each
Lang Arts	English 10	Harmon	\$700
Lang Arts	English 11	S. Gallagher; Rockwell; Levy	\$325 each
Lang Arts	English 12	Volosin, S. Gallagher	\$450 each
Lang Arts	Writing K	Fischer, S. Anderson	\$450 each
Lang Arts	Writing 1	J. Walker, Lass,	\$450 each
Lang Arts	Writing 2	Sneddon, Sharkey, Spak, Levin	\$325 each
Lang Arts	English 12 AP	Levy	\$700
Social Studies	Social Studies 2	Sneddon, Sharkey, Spak	\$325 each
Social Studies	US History 1	Robbins	\$700
Social Studies	AP US History 1	Giddes	\$700
Math	Alg. 1 grades 8-12	McKenna	\$700
Math	Alg. 2	Lifson, Lewandowski	\$450 each

Math	Math K	Servidio	\$450
Math	Math 1	Volkland, Lingenfelter	\$450 each
Math	Math 4	Anderson	\$700
Math	Math 6	Brabston	\$700
Math	Math 7	Brabston	\$700
Math	Math 8	McKenna	\$700
Math	Honors Alg 2	Lifson, Lewandowski	\$450 each
Math	Plane Geometry	Stevens, Wrublevski	\$450 each
Science	Grade 2	Sharkey, Spak, Levin	\$325 each
Science	Grade 2 Science Lab*	Sharkey, Spak, Levin	\$125 each
Science	Grade 5	Graziano, Petrakakos, Logan, Miller, Presuto	\$325 each
Science	Grade 5 Science Lab*	Graziano, Petrakakos, Logan, Miller, Presuto	\$125 each
Science	AP Environmental Science	Kato	\$700
PE	Grades 5 - 8	Caruso, Carter, Gilbert	\$325 each for each grade level
Social Studies	AP Government and Politics	Robbins	\$700
Social Studies	Global Issues	Robbins	\$700
Gifted and Talented	Elementary G&T	Logan	\$700

5. In-District Professional Development

Move to approve the following teachers to attend in-district summer professional development on August 26 and 27, 2013, for Math Workshop and Using Data to Drive Instruction Workshop at the hourly rate of \$33.00:

Participants	Hours
Jennifer Spak	12
Deanna Kindler-Arout	12
Tara Lingenfelter	12
Kevin LoPresti	12
Meghan Jeney	12
Sarah Anderson	12
Lisa Levin	12
Robert Strauss	12
Staci Gil	12

Jennifer Doherty	12
Lauren McCadden	12
Danielle Brabston	12
Julie Anderson	12
Susan Canter	12
Rebecca Jacheo-Smith	12
Donna Huntress	12
Nicole Valera	12
Sue Lass	12
Carol Vokland	12
Candace Ehmann	12
Alex Gonzalez	12
Lindsay McKenna	12
Christina Spring	12

6. Textbook/Subscription Purchases

Move to approve the purchase of the following

- a. Environmental Science for AP as the new textbook for AP Environmental Science for Metuchen High School.
- b. Move to approve the purchase of Algebra 1 as the new textbook for Mathematics for Edgar Middle School/Metuchen High School.
- c. Move to approve the purchase of Common Core EnVision Math as the new textbook for Mathematics K-5 for Moss/Campbell/Edgar Middle School, grade 5.
- d. Move to approve the purchase of American Government: Institutions & Policies (13th Edition) as the new textbook for course "AP US Government & Politics" for Metuchen High School.
- e. Move to approve the purchase of STC Science Kits: Changes and Balancing and Weighing as new kits for Science for Campbell School, grade 2.
- f. Move to approve the purchase of STC Science Kits: Ecosystems and Motion & Design, by Carolina Biological and FOSS Science Kit: Weather on Earth, by Delta Education, as new kits for Science for Edgar Middle School, grade 5.
- g. Move to approve the purchase of an on-line subscription of "Onboard" to provide an "AP Sneak Peek" for AP Environmental Science at the rate of \$39.99 per student per year.

XVI. Meeting Open to Public

XVII. Announcements

XVIII. Motion to Go Into Executive Session
(when applicable)

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss PERSONNEL, PROPERTY, AND COLLECTIVE BARGAINING MATTERS, and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exists.