

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

AGENDA

Metuchen Board of Education

Metuchen High School Cafeteria
400 Grove Avenue
Metuchen, NJ 08840

Tuesday, June 10, 2014 - 8:00 PM

I. Flag Salute

II. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

III. Roll Call

Mr. Benderly	P	Mr. Lifton	P
Ms. deVries	A	Ms. Matise	P
Mr. Flaherty	A	Ms. McGuire	P
Ms. Gibson	P	Mr. Stern	P
Ms. Lanton	P		

IV. Showcase of Success/Discussion

- ❖ Our Spring Sports Champion teams were presented to and honored by the Board of Education. Athletic Director John Cathcart spoke briefly about the season and introduced the coaches who then spoke about their seasons and their teams.

Boys' Tennis	Blue Division Champions
Softball	Blue Division Champions
Boys Spring Track	Blue Division Champions, Central Jersey Group I Sectional Champions
Girls Spring Track	Blue Division Champions, Central Jersey Group I Sectional Champions

- ❖ There was a discussion of Policy 1240: *Evaluation of Superintendent*. This is a new policy in that the date for the evaluation has changed from April 1 to July 1. With the old date, there was not enough time for an evaluation to be done before the school year was over.

V. Report of the President of the Board of Education

Nothing at this time.

VI. Report of the Superintendent of Schools

Mr. Caputo noted that recommendations for the spring coaching staff had been pulled from the agenda.

VII. Report of the Business Administrator/Board Secretary

Nothing at this time.

VIII. Committee Reports

Policy: The discussion took place on the change of effective dates for the Superintendent's Evaluation.

Athletics: A form for school athlete physicals has been developed by the state for use by school districts. The discussion of the temporary lights for the fields was discussed. Coaching recommendations were discussed. The committee discussed alternative sources of revenue.

Finance: The committee discussed the 2013-14 budget, and the upcoming 2014-15 school year need, health insurance, the construction project at Campbell, and the boiler projects at Campbell and Edgar. They also discussed New windows at MHS, bus replacement, air conditioning in classrooms, document management and retention law, locker doors at EMS and MHS, temporary lights at MHS.

Personnel: There was a discussion of appointments for the vacant music position advertising for open positions, and the status of the Assistant Principal at EMS and the Supervisor of Mathematics and Technology Education.

IX. New Business

X. Old Business

XI. Minutes

Move to approve minutes of the following meeting:

April 29, 2014	Board Meeting
May 13, 2014	Board Meeting, Executive Session

Mr. Liffon	Ms. Matisse	
Moved	Seconded	Motion carried 7-0

XII. Meeting Open to the Public

(for comment on any Presentation/Discussion items, Reports, and New/Old Business)

XIII. Meeting Open to the Public

(for comments on the Recommendations of the Superintendent)

XIV. Recommendations of the Superintendent of Schools

(At this time the Board will take formal action on the following items).

A. PERSONNEL

1. Appointment -- Certificated Staff

Move to appoint James Smith as MHS Science Teacher for the 2014-15 school year effective 8/27/14. Salary *\$75,108, Step 4-K on the MEA 2013-14 Salary Guide.

2. Appointment -- Certificated Staff

Move to appoint Elisabeth McPeak as CES/EMS/MHS Music (Strings) Teacher for the 2014-15 school year effective 8/27/14. Salary \$52,909, Step 4-B on the MEA 2013-14 Salary Guide.

3. Appointment -- Certificated Staff

Move to appoint William Schlavis as MHS Social Studies Teacher for the 2014-15 school year effective 8/27/14. Salary *\$56,036, Step 3-F on the MEA 2013-14 salary guide.

4. Appointment -- Certificated Staff

Move to appoint Erika Schultes as MHS English Teacher for the 2014-15 school year effective 8/27/14. Salary *\$50,839, Step 3-A on the 2013-14 MEA Salary Guide.

5. Appointment -- Certificated Staff

Move to appoint Eileen Healey Wagenblast as MHS English Teacher for the 2014-15 school year effective 8/27/14. Salary *\$51,679, Step 3-B on the 2013-14 MEA Salary Guide.

6. Appointment -- Leave Replacement

Move to appoint Barbara King as Leave Replacement EMS Spanish Teacher (for Laura Hale) for the 2014-15 school year effective 8/27/14. Salary *\$261.71 per diem, Step 1-A on the MEA 2013-14 Salary Guide.

* Salary may be adjusted after settlement of contract.

7. Maternity/Family Leave of Absence

Move to approve the following for maternity/childcare leaves of absence:

- a) Allyson Rescorl from August 27, 2014 through November 28, 2014; and
- b) Jessica Walker from September 2, 2014 through January 6, 2015.

8. Mentor Teacher Payments

Move to approve the payment of mentor teachers for the 2013-14 school year.

Mentor Teacher	Payment	Provisional Teacher School/Assignment
Val Gazda	Full year = \$550	Jillian Raider - MHS Phys. Ed./Health
Jeanne Hughes	Full year = \$550	Lauren Such- EMS Special Education
Linda Donohue	1/3 of \$550 = \$183	Michele Zederbaum - EMS Language Arts Partial Year Leave Replacement
Alexandra Gonzalez	2/3 of \$550 = \$367 (cont. from 2012-13)	Melissa Savarese – CES Grade 4
Len Szkodny	20 Day Alternate Route Payment = \$450 Full year = \$550 = Total of \$1000	Frank Minnella – MHS Technology Education
Audra Smith	¼ of \$550 = \$137	Anthony Luell - EMS Spanish Partial Year Leave Replacement

9. Coaching Staff 2014-2015 School Year

Move to approve the following as fall/winter coaches for the 2014-2015 school year.

FALL SPORTS

Metuchen High School			
<i>Sport</i>	<i>Coach</i>	<i>Position</i>	<i>Stipend *</i>
Football	Robert Ulmer (3)	Head Coach	\$9,992
	Joseph Yoschak (3)**	1 st Assistant Coach	\$6,720
	Ned Ennis (3)	Assistant Coach	\$6,415

	George Micak (3) **	Assistant Coach	\$6,415
	John Thornton (3) **	Assistant Coach	\$6,413
	Ed Angus **	Volunteer	-0-
Boys' Soccer	TBA	Head Coach	
	Edward Albanese (3)	JV Coach	\$5,464
	Thomas Herd (3) **	Freshman	\$5,084
Girls' Soccer	Valerie Gazda (3)	Head Coach	\$7,862
	Jillian Raider (2)	JV Coach	\$5,313
Field Hockey	Kelly Evans (3)	Head Coach	\$8,014
	Sue-Ann Caruso (3)	JV Coach	\$5,692
Girls' Cross Country	Kelli Holleran (3)	Head Coach	\$6,547
Boys' Cross Country	Marty Holleran (3)	Head Coach	\$6,567
Girls' Tennis	Robert Strauss (3)	Head Coach	\$6,264
	Patricia Mayo (3)**	Assistant Coach	\$4,197
Cheerleading Fall/Winter	Devon Costanza **	Head Coach	\$5,768
Edgar Middle School			
<i>Sport</i>	<i>Coach</i>	<i>Position</i>	<i>Stipend*</i>
Boys' Soccer	Mike Butler	Head Coach	\$2,890
Girls' Soccer	TBA	Head Coach	
Field Hockey	Beth McLaughlin **	Head Coach	\$2,890
Cross Country	Veronica Araneo	Head Coach	\$2,890
	Ed Ronk	Ass't. Coach	\$2,890

WINTER SPORTS

Metuchen High School			
<i>Sport</i>	<i>Coach</i>	<i>Position</i>	<i>Stipend*</i>
Boys' Basketball	Guy Jensen (3) **	Head Coach	\$8,357
	TBA	JV Coach	
	Raymond Newman (3)**	Freshman Coach	\$5,883
Girls' Basketball	Patricia Mayo (3) **	Head Coach	\$8,357
	Matt Wexler (3) **	JV Coach	\$5,846
Wrestling	Nicholas Zaneto (3)	Head Coach	\$8,166
	Timothy Holleran (2) **	JV Coach	\$5,464

Boys Winter Track	Martin Holleran (3)	Head Coach	\$6,872
Girls' Winter Track	Kelli Holleran (3)	Head Coach	\$6,872
Winter Track	Kyle Thomas (3)	Assistant Coach	\$5,427
Boys' Swimming	James Thomas (3)	Head Coach	\$7,139
Girls' Swimming	James Thomas (3) (75%)	Head Coach	\$5,354
Edgar Middle School			
<i>Sport</i>	<i>Coach</i>	<i>Position</i>	<i>Stipend*</i>
Boys' Basketball	Edward Albanese	Head Coach	\$2,890
Girls' Basketball	Emily Mertz	Head Coach	\$2,890
Swimming	Karen Logan	Head Coach	\$2,890

* All stipends may be adjusted after settlement of contract.

** Adjunct coaches

10. Summer Weight Room Supervisors

Move to approve the following as summer weight room supervisors for the 2014-2015 school year at the rate of \$25/hr* : Bob Ulmer, Val Gazda, Nick Zaneto, Sue-Ann Caruso, Patricia Mayo**, Frank Wrublewski, Guy Jensen**, Kyle Thomas, Matt Wexler**.

* Stipend may be adjusted after settlement of contract.

** Appointed as a coach, not a member of district staff.

11. Peer Leadership

Move to approve the Peer Leadership Program at Metuchen High School on July 30 and 31, 2014:

Laura Connolly	Trainer	\$288.49 per diem
Nora Ruhno	Assistant Trainer	\$364.65per diem

12. Summer Band Camp

Move to approve Summer Band Camp from August 4 -8, 2014 at Holmes Presbyterian Conference Center in Holmes NY. Staff members include:

	Position	Stipend
John Messenger	Marching Band Director	\$3,495*
John Morrison	Assistant Marching Instructor	\$1,373*
Debbie Yaniga **	Guard Advisor	\$500
Sean Sullivan **	Percussion Advisor	\$500

Samara Gomez **	Marching Tech	Volunteer
Jason Gomez **	Marching Tech	Volunteer
Jacoco Medina **	Brass Assistant	Volunteer
Robert Lazenberry **	Percussion Assistant	Volunteer

*Stipend may be adjusted upon settlement of contract

** Not a member of district staff

13. Special Education In-District ESY Teachers

Move to approve the following as Special Education In-District ESY Teachers.

Name	Program	Per Diem	# of Days	Total
Karen Ryder	Teacher MIPP	\$439	23	\$10,097
Stephanie Angus	Elementary	\$297	23	\$6,831
Sandy Vorensky	Math/Reading	\$461	17	\$7,837
Rebecca Flowers	Elementary	\$289	23	\$6,647
Julie Hertzog	Elementary	\$378	23	\$8,694
Marilyn Lewis	Secondary Reading	\$435	17	\$7,395
Alaina Warakomski	Teacher Self Contained	\$275	23	\$6,325
Lynda Wisniewski	H.S. Program	\$297	23	\$6,831
Janice Billik	School Nurse	\$438	23	\$10,074

14. Special Education In District ESY Paraprofessionals

Move to approve the following as Special Education In-District ESY paraprofessionals.

<i>Name</i>	<i>Program</i>	<i>Per Hour</i>	<i># of Hours</i>	<i>Total</i>
Debbie Gold	Paraprofessional - ESY	\$17.65	103.5	\$1,827
Amy Artman	Paraprofessional - ESY	\$16.15	103.5	\$1,672

MaryJo Paulmenn	Paraprofessional - ESY-MIPP	\$16.45	103.5	\$1,703
Tracey Dalfonsi	Nurse's Aide	\$16.85	103.5	\$1,744
Gresy Johnson	Paraprofessional - ESY	\$15.70	103.5	\$1,625
Jeana Torzilli	Paraprofessional - ESY	\$15.90	103.5	\$1,646
MaryBeth Hronich	Paraprofessional - ESY	\$15.90	103.5	\$1,646
Kathy DeNicola	Paraprofessional - ESY	\$19.85	103.5	\$2,054
Mary Sutherland	Paraprofessional - ESY	\$15.90	103.5	\$1,646
Judy Hoffman	Paraprofessional - ESY	\$16.15	103.5	\$1,672
Farhana Omarzai	Paraprofessional - ESY	\$15.70	103.5	\$1,625
Trish Hallas	Paraprofessional - ESY	\$15.70	103.5	\$1,625
Nicole Burkowski	Para-Professional - ESY	\$15.70	103.5	\$1,625
Elaine Smythe	The Village School Out of District Paraprofessional	\$17.45	120	\$2,094

15. Related Services In-District ESY

Move to approve the following as Special Education In-District ESY Service Providers.

Name	Program	Per Diem	Per Hour	# of Hours	# of Days	Total
Tiny Tots, Inc	ESY O.T.		\$75	48		\$3,600
Lori-Anne DiSerio	ESY P.T.		\$88	33		\$2,904
Puzzle Solutions	ESY BCBA		\$80	36		\$2,880
Rosalie Abrams	ESY Speech	\$ 484			12 days	\$5,808
Laurie Walker	ESY Speech	\$475			14 days	\$6,650

16. ESY Out of District Placements

Move to approve the following ESY Out of District Placements.

Student ID#	Program/School	Tuition
2020006	Bright Beginnings	\$4,002
002015227	East Mountain Day	\$9,515
002025004	Center for Lifelong Learning	\$7,018
2022011	Eden Institute	\$14,127
2019170	Eden Institute	\$14,530
2022005	Eden Institute	\$14,127
2014066	Midland School	\$8,046
002017174	Collier High School	\$9,056
002017220	Collier High School	\$9,056
2014155	Y.A.L.E.	\$7,592
2020017	Newmark School	\$3,364
002024003	Hi-Step	\$4,250
20161954	Harbor Haven	\$5,952
002015090	DCCF w/aide	\$7,000
002012098	DCCF	\$4,750
2020012	Perkins School for the Blind	\$36,000
2015216	New Road Lower School	\$7,992
2012400	New Road Lower School	\$7,992
002017134	New Road Upper School	\$7,121
2013211	Piscataway Regional Day	\$4,002
2014600	Piscataway Regional Day	\$4,002
2012181	Piscataway Regional Day	\$4,002

002017076	Village School - Holmdell	\$2,962
2020004	Douglas Developmental	\$20,200
002022034	Rutgers - UBHC	\$11,558
002022181	Rutgers - UBHC	\$11,558

17. Child Study Team Summer 2014

Move to approve the following as members of the Child Study Team for Summer 2014.

Name	Position	Per Diem Rate	# of Days	Total
Alissa Trapanese	Psychologist	\$319	8	\$2,552
Christina Theiss	Psychologist	\$339	12	\$4,063
Janet Irenski	Learning Consultant	\$485	12	\$5,823
Karen Calantoni	Learning Consultant	\$275	12	\$3,928
Christine Cuthbertson	Learning Consultant	\$469	12	\$5,631
Pat Broadbent	Learning Consultant	\$483	13	\$6,279
Lisa Granados	Social Worker	\$319	12	\$3,833
Evette Collier	Social Worker	\$496	13	\$6,448
Theresa Brown	Psychologist	\$346	5	\$1,732

18. Additional STREAM Teacher

Move to approve Nicole Valera for the Title I (K-8) STREAM Summer Program starting June 30th (for teachers, July 1st for students) and

ending August 7th, 2014 (Tuesdays, Wednesdays and Thursdays) for a stipend of \$4,500.

19. Summer Technology Work -- EMS

Move to approve Roseann Misrahi to provide additional technology support for a total of three days at the rate of \$33/hr .

20. EMS Guidance

Move to approve the following for three days each of summer (August) guidance work at the following rates:

Elaine Goldstein, \$506.02 per diem.

Lisa Chango, \$487.61 per diem.

21. Metuchen Summer Institute Programs

Move to approve the following programs and instructors for the Metuchen Summer Institute -- High School programs:

College Process Preparation

- College Essay Writing Workshop
Lauren Volosin with two 3-day workshops - stipend \$750 per 3-day workshop
- SAT Prep Course
Jonathan Stevens - Mathematics Department
Jane Harmon - English Department
1 week (5 days) - stipend \$1,500 per instructor

Guidance and School Counseling Department Offerings

- College/Career Consultations
Traci Grauer, Facilitator
Six days (by appointment)
Compensation as per contractual agreement
- * Salary may be adjusted after settlement of contract.
- Student Workshop: Tackling the Common Application
Facilitator: School Counselor
Date TBD/90 minute session
Compensation as per contractual agreement; to include prep time of 2 hours = 1/2 day
- * Salary may be adjusted after settlement of contract.
- Student Workshop: Preparing for the College Interview -- How to Make a Great Impression!!
Facilitator: School Counselor
Date TBD/90 minute session
Compensation as per contractual agreement; to include prep time of 2 hours = 1/2 day
- * Salary may be adjusted after settlement of contract.

- Student Workshop: Rev Up Your Resume!
Facilitator: School Counselor
Date TBD/90 minute session
Compensation as per contractual agreement; to include prep time of 2 hours = 1.2 day
- * Salary may be adjusted after settlement of contract.
- Student/Parent Information Session: Making the Most of a College Visit
Facilitator: School Counselor
Date TBD/90 minute session
Compensation as per contractual agreement; to include prep time of 2 hours = ½ day
- * Salary may be adjusted after settlement of contract.

Transition Programs

- Student Workshop: Skills for Success in High School: Time Management and Organization
Facilitator: Tiffany M. Goodson
Date: TBD
Time: TBD/90 minute Sessions

For Parents

- Parent Workshop Naviance 101: Get Connected!
Facilitator: Tiffany M. Goodson
Date: TBD
Time: TBD/90 minute Sessions
- Parent Workshop: Naviance 201: Be Senior Year Savvy!
Facilitator: Tiffany M. Goodson
Date: TBD
Time: TBD/90 minute Sessions

AP EDGE: AP Language and Composition

Facilitator: Lauren Volosin, Language Arts Teacher
Date: TBD
Time: TBD -- 4 day workshop/3 hours per day
Cost: \$50 [per student
Stipend: \$1,000

AP EDGE: AP Language and Composition

Facilitator: Adam Levy, Language Arts Teacher
Date: TBD
Time: TBD -- 4 day workshop/3 hours per day
Cost: \$50 [per student
Stipend: \$1,000

AP EDGE: AP US History (Part 1 & 2)

Facilitator: Chris Giddes, Social Studies Teacher
Date: TBD
Time: TBD -- 4 day workshop/3 hours per day
Cost: \$50 [per student
Stipend: \$1,000

AP EDGE: AP Calculus

Facilitator: Jonathan Stevens, Mathematics Teacher
Date: TBD
Time: TBD -- 4 day workshop/3 hours per day
Cost: \$50 [per student
Stipend: \$1,000

Items A1 - 21

Mr. Lifton

Ms. Lanton

Moved

Seconded

Motion carried 7-0

B. FINANCE

1. Professional Development

Move approval of the following certificated staff members' attendance at professional development conferences as shown on *the attached list.#1*

2. Field Trips

Move approval of the following field trips for students in the Metuchen School District, as shown *on the attached list. #2*

3. Appointment – Treasurer of School Moneys

Move appointment of Rebecca Cuthbert as Treasurer of School Moneys for the 2014-2015 school year at the rate of \$4,616/year.

4. Appointment – Architects of Record

Move to approve El Associates as Architects of Record for the 2014-2015 school year.

5. Appointment – Board Attorney

Move that the Board of Education ("Board") approve the appointment of Schwartz, Simon, Edelstein, and Celso ("Firm") as General Counsel and approve the Firm for the period from July 1, 2014 through June 30, 2015. The Board will pay the firm an hourly rate of \$160/hr.

6. Appointment – Board Attorney

Move that the Board of Education (“Board”) approve the appointment of The Machado Law Group (“Firm”) as Special Education Counsel and approve the firm for the period from July 1, 2014 through June 30, 2015. The Board will pay the firm an hourly rate of \$150/hr.

7. Appointment – Bond Attorney

Move that the Board of Education (“Board”) approve the appointment of McManimon, Scotland, & Baumann (“Firm”) as Bond Counsel and approve the firm for the period from July 1, 2014 through June 30, 2015. The Board will pay the firm an hourly rate of \$195/hr.

8. Appointment – Construction Attorney

Move that the Board of Education (“Board”) approve the appointment Vogel, Chait, Collins, and Schneider (“Firm”) as Construction Counsel and approve the firm for the period from July 1, 2014 through June 30, 2015. The Board will pay the firm an hourly rate of \$200/hr.

9. Appointment – District Auditors

Move approval of the firm of Parente Beard Miller Certified Public Accountants as district auditors for the 2014-2015 school year at the base fee of \$42,650 per year.

10. Establishment of Petty Cash Funds for the 2014-2015 School Year

Pursuant to *N.J.S.A. 18A:19-3*, move the establishment of petty cash funds as of July 1, 2014. The individuals responsible for proper disposition of the indicated fund amounts as follows:

Vincent Caputo	Superintendent	\$200.00
Michael Harvier	Business Administrator/Board Secretary	\$200.00
Richard Cohen	Director of Curriculum	\$100.00
Robert Capra	Supervisor of Special Services	\$100.00
Bruce Peragallo	Principal, Metuchen High School	\$100.00
Kathryn Glutz	Principal, Edgar Middle School	\$100.00
Edward Porowski	Principal, Campbell School	\$100.00
Richard Cohen	Principal, Moss School	\$100.00
Gerard Redmond	Supervisor of Buildings and Grounds	\$200.00

11. Designation of Board Depositories

Be it resolved that effective July 1, 2014, Wells Fargo Bank, TD Bank, Evergreen Investments, Metuchen Savings, New Jersey ARM, MBIA Investment Bankers, Beneficial Bank, the Provident Savings Bank, and Valley National Bank are hereby designated as the official depositories for the funds of the Metuchen Board of Education for the 2014-2015 school year.

12. Tax Shelter Annuity Companies

Move to approve the following as Tax Shelter Annuity Companies for the Metuchen School District for the 2014-2015 school year

- a) 403b & 457: Valic, Equitable, and MetLife;
- b) 403b: USAA, Vanguard, and MetLife.

13. Minimum Chart of Accounts

Move to approve the 2008 Uniform Minimum Chart of Accounts for New Jersey Public Schools.

14. Parent Paid Tuition – 2014-2015 School Year

<u>Grade</u>	<u>2014-2015</u>
K	\$4,333
1 through 8	\$8,667
9 through 12	\$11,000
<u>Children of Employees</u>	
K	\$3,458
1 through 8	\$6,917
9 through 12	\$8,824

15. Appointment – Insurance Broker of Record

Move to appoint the Schenck Agency as the Metuchen School District's Insurance Brokers of Record for the 2014-2015 school year.

16. Re-Appointment – School Physician

Move to appoint Kevin Lukenda MD as district school physician for the 2014-2015 school year at the annual rate of \$18,666.

17. Appointment – Providers of Psychiatric Assessments/Evaluations

Move the appointment of the following to provide psychiatric assessments/evaluations for the 2014-2015 school year:

- a) Dr. Nancy Durant at the rate of \$160/hr.;
- b) Dr. Leonard Eng at the rate of \$260 per evaluation.

18. Appointment – Neurodevelopmental Specialists

Move the appointment of the following to perform specialized neurodevelopmental evaluations for the 2014-2015 school year:

- a) Dr. Vanna Amorapanth at the rate of \$750 per evaluation;
- b) Dr. Lewis Milrod at the rate of \$350 per evaluation;
- c) Dr. Joseph Holahan at the rate of \$400 per evaluation;
- d) Dr. Nancy Holahan at the rate of \$400 per evaluation; and
- e) Dr. Aparna Mallik at the rate of \$400 per evaluation.

19. Appointment – Autism/Behavioral Services

Move the appointment of the following for the 2014-2015 school year:

- a) Behavior Therapy Associates at the rate of \$200/hr; and
- b) Puzzle Solutions, Inc. to provide ABA and behavioral services and consultations at the rate of \$80/hr.

20. Occupational/Physical Therapy/Speech Services

Move the appointment of the following for the 2014-2015 school year:

- a. Lori-Anne DiSerio as Physical Therapist at the rate of \$88/hr.;
- b. Princeton Healthcare for occupational therapy services at the rate of \$89/hr.;
- c. Dawn O'Dell, OTR for Occupational Therapy at the rate of \$80 per ½ hour session; and
- d. Tiny Tots Therapeutic Associates for supplemental speech services at the rate of \$75/hr.

21. Appointment – Healthaide/Nursing Services

Move the appointment of the following for the 2014-2015 school year:

- a. Kathy Vezossi at the rate of \$23/hr.;
- b. Bayada Pediatric at the rate of \$52.50/hr.; and
- c. Meridian Health Care at the rate of \$22/hr.

22. Appointment – Deaf/Blind Services

Move the appointment of the following for the 2014-2015 school year:

- a. Summit Speech School at the rate of \$150/hr.;
- b. Mobility Mike Inc. at the rate of \$150/hr.;
- c. N.J. Commission for the Blind and Visually Impaired at a rate per level of impairment as follows:
 - a) Level 1: \$1,800
 - b) Level 2: \$4,300
 - c) Level 3: \$12,000.
- d. Associated Services for the Blind and Visually Impaired at the rate of \$450 per evaluation;
- e. N.J. Specialized Child Study Team at the following rates:
 - a) \$1,700/full evaluation (4 evaluations);
 - b) \$1,350/partial evaluation (3 evaluations); and
 - c) \$400 per individual evaluation.

23. Appointment – Independent Assessments

Move the appointment of the following independent assessment providers for the 2014-2015 school year:

- a. Cross County Clinical at the rate of \$825 per evaluation;

- b. Supreme Consultants, LLC at the rate of \$825 per bi-lingual evaluation and \$625 per mono-lingual evaluation;
- c. Jewish Vocational Services at the rate of \$850 per assessment;
- d. Family Resource Association, Inc. (Tech-Connections) at the rate of \$480 per Assistive Technology Evaluation; and \$40 per ½ hour travel to and from Metuchen.
- e. Cerebral Palsy Association at the rate of \$750 to \$900 per evaluation.
- f. JFK Hospital for
 - 1. Audiological evaluation at \$419 per evaluation; and
 - 2. Central Auditory Processing Evaluation at \$741 per evaluation.
- g. Learning Tree Multicultural/Multilingual at the following rates:
 - 1. Spanish – \$650 per evaluation
 - 2. Bi-lingual – \$750 per evaluation
- h. Teaching Strategies for early childhood: individual preschool portfolios @\$12 per student.

24. Appointment – Home Instruction

Move the appointment of the following as providers of home instruction for the 2014-2015 school year:

- a. Brookfield Homebound School at \$33/hr.;
- b. Silvergate Prep at \$50/hr. (gen psych);
- c. U.B.H.C – U.M.D.N.J. at the rate of \$55/hr.;
- d. Education, Inc. (bedside instruction at Summit Hospital) at the rate of \$49/hr.;
- e. Professional Education Services, Inc. at the rate of \$33/hr.; and
- f. Embrace the Kids - Homebound Instruction at \$45/hr.

25. Appointment – On-Line Education Provider

Move the appointment of Educere LLC for the provision of on-line courses for the 2014-2015 school year at costs ranging from \$200 to \$1,000.

26. Appointment of Representatives Requesting Federal and State Funds

Motion to adopt the following resolution:

RESOLVED that Vincent Caputo, Superintendent of Schools, Michael Harvier, Board Secretary/ Business Administrator of the Metuchen Board of Education, Richard Cohen, Director of Curriculum, and Robert Capra, Supervisor of Special Services or their designees, be designated as the Board's agents to request state and federal funds under the existing State and Federal Laws for the period from the date of this meeting, June 10, 2014 to the Board Organization Meeting January of 2015.

27. Approval of Officer for Bidding, Purchasing and Sale of Property

Motion to adopt the following resolution:

RESOLVED that Michael Harvier, Board Secretary/Business Administrator, be designated and empowered as the Board of Education's Purchasing Agent as set forth in N.J.S.A. 18A:18A-2-3, 18A: 18A- 7, 18A:18A-37, including authorization to:

1. advertise for and receive bids;
2. act as the Board's Purchasing Agent for both sale of property and purchase contracts up to the statutory limit and for emergency purchase contracts; and
3. purchase through state, county and other local contracts wherever practical and in the best interest of the Board of Education for the period from this date to the Board Organization Meeting in the next calendar year.

28. Resolution

RESOLUTION APPOINTING A QUALIFIED PURCHASING AGENT IN A BOARD OF EDUCATION OR OTHER ENTITY SUBJECT TO THE PROVISIONS OF N.J.S.A. 18A:18A-1 et seq.

WHEREAS, N.J.A.C. 5:34-5 et seq. establishes the criteria for qualifying as a Qualified Purchasing Agent; and

WHEREAS, Michael Harvier possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5-34-5 et seq.; and

RESOLVED, that the governing body hereby appoints Michael Harvier as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education; and be it further

RESOLVED, that in accordance with N.J.A.C. 5:34-5.2 the Board of Education Secretary is hereby authorized and directed to forward a certified copy of this resolution and a copy of Michael Harvier's certification to the Director of the Division of Local Government Services.

Items B1 - 21

Lifton

Gibson

Moved

Seconded

Motion carried 7-0

C. POLICY

1. Harassment Intimidation and Bullying

Move to approve previously discussed HIB cases:
MHS – 018, MHS 019.

2. First Reading - Policy

There will be a first reading of Policy 1240: *Evaluation of Superintendent.*

3. Re-adoption of Policy Manual

Motion to adopt the following resolution:

RESOLVED that all current written policies, by-laws and rules/regulations in the official Policy Manual of the Metuchen School District be readopted for the period from the date of this meeting until the Organization Meeting in January 2015 unless modified by the Board of Education in accordance with those applicable policies, by-laws and/or rules/regulations.

4. Re-adoption of Nursing Services Plan

Move to approve the Nursing Services Plan for the 2014-2015 school year.

5. Designation of Advertising Media

Move the designation of the Home News Tribune, The Crit, The Star Ledger and/or the Edison/Metuchen Sentinel as the approved advertising media for Board of Education legal advertisements during the 2014-2015 school year.

6. Duties of Business Administrator/Board Secretary

Move to approve the following as duties/positions of Michael A. Harvier, Business Administrator/Board Secretary for the 2014-2015 school year:

- a) PACO – Purchasing Agent Compliance Officer for Affirmative Action
- b) Purchasing Agent with authorization to award contracts up to bid threshold and to set quote threshold at 15% of bid threshold amount
- c) Custodian of School Records

7. Duties of Supervisor of Special Services

Move to approve the following as duties/positions of Robert Capra, Supervisor of Special Services, for the 2014-2015 school year:

- a) Homeless Liaison
- b) Residency Officer

8. Appointment – 504 Coordinators

Move to appoint Tiffany Goodson as district 504 Committee Coordinator and the following as 504 school Coordinators: Moss School – Richard Cohen, Campbell School – Ed Porowski, Edgar Middle School – Kathryn Glutz, Metuchen High School – Bruce Peragallo for the 2014-2015 school year.

9. Appointment – District Affirmative Action Officer

Move to appoint Kathryn Glutz as district Affirmative Action Officer for the 2014-2015 school year.

10. Appointment – Substance Awareness Coordinator

Move to appoint Judi Cheung as Substance Awareness Coordinator for the 2014-2015 school year.

11. Safety Health Designee

Move to approve the following as Safety Health Designees for the 2014-2015 school year: Moss School – Richard Cohen, Campbell School – Ed Porowski, Edgar Middle School – Kathryn Glutz, Metuchen High School – Bruce Peragallo.

12. Appointments – Facilities Related

Move to appoint Gerard Redmond to the following positions for the 2014-2015 school year:

- a) Asbestos Management Officer,
- b) Indoor Air Quality Designee,
- c) Integrated Pest Management Coordinator,
- d) Right to Know Officer,
- e) AHERA Coordinator, and
- f) Chemical Hygiene Officer.

13. NJSBA Code of Ethics

Move to approve the adoption of the NJSBA Code of Ethics for the 2014-2015 school year. (Attachment #3)

Items C1-13

Gibson

Moved

Seconded

D. CURRICULUM

Nothing at this time.

XV. Meeting Open to Public

XVI. Announcements

XVII. Motion to Go Into Closed Session
(when applicable)

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in closed session to discuss PERSONNEL, PROPERTY, AND COLLECTIVE BARGAINING MATTERS, and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exists.

Professional Development

Professional Development for Board Approval 6-10/14							
Start Date	End Date	Activity Title	Last, First Name	Building	Requested	Payment Method	FFPI #
6/2/2014	6/2/2014	Common Core What to do next?	Gouveia, Michele	EMS	\$ 50.00	FFPI	14-167
6/2/2014	6/2/2014	Common Core - What To Do Now	Hughes, Jeanne	EMS	\$ 50.00	FFPI	14-168
6/10/2014	6/10/2014	Genesis Seminar: Creating Report Card Templates	Goodson, Tiffany	C/O	\$ -	No cost	
6/12/2014	6/12/2014	MLPOASYS - NJ SMART Data Extract Process Training	Opitz, Amy	C/O	\$ -	No cost	
6/12/2014	6/12/2014	MLPOASYS - NJ SMART Data Extract Process Training -	Zaneto, Barbara	C/O	\$ -	No cost	
6/18/2014	6/18/2014	Left Out? Expanding LGBTQ Awareness and Increasing Clinical Competency	Granados, Lisa	MHS	\$ 155.16	FFPI	14-169
7/1/2014	7/11/2014	Educator Academy in the Amazon Rainforest	Graziano, Judy	EMS	\$ 1,000.00	FFPI	15-004
			Graziano (cont'd)		\$ 1,000.00	Tuition Acct	
			Graziano (cont'd)		\$ 1,000.00	Scholarship	
			Graziano (cont'd)		\$ 441.00	Employee	
7/14/2014	7/22/2014	Stronge Teacher Evaluator Training	DeSimone, Christine	C/O	\$ 447.00	Other	

Field Trips**BOE Mtg 6/10/14**

School	Destination	Class/Group	Teachers/ Advisors	Date(s)	No. of Students
Moss	Campbell School	Kindergartners will tour the school and meet the staff.	Laura Fischer, Christina Spring, Sarah Anderson	6/9/14	(3) Kdg. a.m. classes of 21 ea and (3) Kdg. p.m. classes of 21 each
MHS	Moss School	Breaking the Chain club students will educate Moss students about life in the developing world.	Evan Robbins	6/2/14	25
MHS	Edgar Middle School	Band and Color Guard will perform for 8 th graders to showcase music program.	John Morrison John Messenger	6/6/14	60

Board Member Code of Ethics

1. I will uphold and enforce all laws, state board rules and regulations, and court orders pertaining to schools. Desired changes should be brought about only through legal and ethical procedures.
2. I will make decisions in terms of the educational welfare of children and will seek to develop and maintain public schools which meet the individual needs of all children regardless of their ability, race, creed, sex or social standing.
3. I will confine my board action to policymaking, planning, and appraisal and I will help to frame policies and plans only after the board has consulted those who will be affected by them.
4. I will carry out my responsibility, not to administer the schools, but, together with my fellow board members, to see that they are well run.
5. I will recognize that authority rests with the board of education and will make no personal promises nor take any private action which may compromise the board.
6. I will refuse to surrender my independent judgment to special interest or partisan political groups or to use the schools for personal gain or for the gain of friends.
7. I will hold confidential all matters pertaining to the schools which, if disclosed, would needlessly injure individuals or the schools. But in all other matters, I will provide accurate information and, in concert with my fellow board members, interpret to the staff the aspirations of the community for its schools.
8. I will vote to appoint the best qualified personnel available after consideration of the recommendation of the chief administrative officer.
9. I will support and protect school personnel in proper performance of their duties.
10. I will refer all complaints to the chief administrative officer and will act on such complaints at public meetings only after failure of an administrative solution.

May 10, 1975 Delegate Assembly, New Jersey School Boards Association.