

MINUTES

Agenda Session

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ

Tuesday, May 7, 2013

I. Flag Salute

II. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

III. Roll Call

| | | | |
|--------------|---|-------------|---|
| Mr. Benderly | P | Mr. Lifton | P |
| Ms. deVries | P | Ms. Matise | P |
| Mr. Flaherty | A | Ms. McGuire | P |
| Ms. Gibson | P | Mr. Stern | P |
| Ms. Lanton | P | | |

IV. Showcase of Success

Students who received scores of 800 on the Mathematics, Reading, and Writing SAT Tests were presented to the Board and to the public. They are:

| | | |
|-----------------|-----------------------|-----------------------------|
| Nina Kumar | Reading 800 | October 2012 |
| Kalee Mishra | Writing 800 | October 2012 |
| Vivian Lu | Writing 800 | December 2012, January 1013 |
| Sarah Ma | Reading 800 | December 2012 |
| Madison Schaper | Reading 800 | December 2012 |
| Aditya Uppuluri | Math 800, Reading 800 | December 2012 |

Presentation – PT Council and PTO

Josephine Czochanski, PT Council President, and Dawn Valovcin, MHS PTO President were present and had their group's contributions to the district recognized.

Presentations – MHS Sign Design

The new design for the MHS sign was presented. The sign itself will incorporate the Metuchen "M" and have a display area that will be controlled by Mr. Peragallo. The lighting for the sign will also be on a timer to minimize inconvenience to neighbors. Mr. harvier mentioned that this project has been on the table since 2004 and was not accepted as an add alternate during the renovation project. The funding came from a grant from NJSBAIG. The balance of the funding will come from a reserve account.

- V. Discussion Items** Nothing at this time.
- VI. Report of President of the Board of Education** Nothing at this time.
- VII. Report of the Superintendent of Schools** The Superintendent thanked the Board President for allowing the continuation of the Showcases of success and the Presentations.
- VIII. Report of the Business Administrator/Board Secretary** Nothing at this time.
- IX. Committee Reports**
 - Technology – the committee will meet on June 10.
 - Curriculum – the committee meeting is tentatively scheduled for June 21.
 - Finance – The committee met prior to the even's Board meeting. Among topics discussed were: a review of the 2012-13 and 2013-14 budgets. The RFP for food services – the resolution will appear on the next Board meeting agenda, special education costs, proposed internal renovations at EMS, and the wireless project.
 - Curriculum – the Gifted and Talented and UL agenda at Campbell, grading on final exams at Metuchen High School.
 - Personnel – the committee met on May 1 and discussed tenured evaluations.
 - Athletics – the committee has not yet met.
- X. New Business**

Nothing at this time.
- XI. Old Business**

Publicity update for the "Week of Lights."
- XII. Meeting Open to the Public**

XIII. Meeting open to the public

(for questions on the Recommendations of the Superintendent)

XIV. Minutes

Move to approve minutes of the following meetings:

| | |
|----------------|--|
| March 21, 2013 | Agenda, Business |
| April 2, 2013 | Agenda, Business |
| April 23, 2013 | Reorganization, Business, Closed |
| May 1, 2013 | Sp. BoE Meeting, Sp. Executive Session |

A motion was made to table the minutes and was approved by a show of hands.

XIV. Recommendations of the Superintendent of Schools

(At this time the Board will take formal action on the following items).

A. PERSONNEL

1. Retirement – Certificated Staff

Move to accept, with regret, the retirement of Eileen Dyas effective July 1, 2013.

2. Maternity/Childcare Leave of Absence

Move to approve a maternity/childcare leave of absence for Lauren Korellis (EMS – Special Education) effective August 28, 2013 through December 31, 2014.

3. Maternity/Childcare Leave of Absence

Move to approve a maternity/childcare leave of absence for Becky Jacheo-Smith, (CES Special Education) effective August 28, 2013 through January 31, 2014.

4. Adjustment to Medical Leave

Move to adjust the medical leave date of return of JoEllen Toro to April 8, 2013. (Previously approved return date May 13, 2013.)

5. Appointment – Certificated Staff

Move to appoint Nicholas Zaneto as leave replacement Athletic Trainer for Lauren Butler at the rate of \$45/hr., effective May 10, 2013 through June 20, 2013 and August 15, 2013 through October 11, 2013.

6. Appointment – Non-Tenured Certificated Administrators

Move to appoint non tenured administrators for the 2013-2014 school year, as shown on the attached list.

7. Appointment – Non-tenured Certificated Staff

Move to appoint non tenured teachers for the 2013-2014 school year, as shown on the attached list.

8. Salary Adjustment – Non-Certificated Staff

Move to adjust the salary of Jean Robert Jean Gilles from \$35,645 to \$35,983 retroactive to January 1, 2013 as a result of receiving his bus driver license.

Items A1 through A8

Ms. Gibson

Moved

Ms. Lanton

Seconded

Motion carried 8-0

B. FINANCE

1. Resolution – Travel

Move approval of the following certificated staff members' attendance at professional development conferences as shown on *the attached list*.

2. Field Trips

Move approval of the following field trips for students in the Metuchen School District, as shown on *the attached list*.

Items B1 through B2

Ms. Gibson

Moved

Ms. Lanton

Seconded

Motion carried 8-0

C. POLICY

1. Second Reading of Policy

There will be a second reading of Bylaw 164 Conduct of Board Meetings.

2. Appointment to MRESC

Pursuant to enacted legislation, P.L. 192-1989, Chapter 254, the Metuchen Board of Education elected Rose deVries to the representative assembly of the Middlesex Regional Educational Services Commission from June 1, 2013 to May 31, 2014

Items C1 through C2

Mr. Lifton

Moved

Mr. Benderly

Seconded

Motion carried 8-0

D. CURRICULUM

Nothing at this time.

XVI. Meeting Open to Public

(for any item not on the agenda)

XVII. Announcements

XVIII. Motion to Go Into Closed Session

(when applicable)

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in closed session to discuss PERSONNEL, PROPERTY, AND COLLECTIVE BARGAINING MATTERS, and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exists.