

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

MEETING

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

Tuesday, May 27, 2014

I. Flag Salute

II. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

III. Roll Call

Mr. Benderly
Ms. deVries
Mr. Flaherty
Ms. Gibson
Ms. Lanton

Mr. Lifton
Ms. Matisse
Ms. McGuire
Mr. Stern

IV. Showcase of Success

- ❖ The Chapter Ten Gold Medal winning MHS Percussion Ensemble will perform

V. Presentation/Discussion Items

Director of Curriculum Rick Cohen will discuss the SWATT (Students With Authority To Teach) program.

Principal Kathryn Glutz will present program proposals for Edgar Middle School:

- 5th grade ELA heterogeneous classes
- 5th Grade Instructional Scheduling
- 7th – 8th Math proposals

VI. Report of the President of the Board of Education

VII. Report of the Superintendent of Schools

VIII. Report of the Business Administrator/Board Secretary

IX. Committee Reports

X. New Business

XI. Old Business

XII. Meeting Open to the Public

(for comment on any Presentation/Discussion items, Reports, and New/Old Business)

XIII. Meeting Open to the Public

(for comments on the Recommendations of the Superintendent)

XIV. Recommendations of the Superintendent of Schools

(At this time the Board will take formal action on the following items).

A. PERSONNEL

1. Retirement -- Certificated Staff

Move to approve, with regret the retirement of Carol Volkland, BSI teacher at Campbell School, effective July, 2014.

2. Extension of Family Leave of Absence

Move to approve the extension of a family leave of absence for Rebecca Jacheo-Smith (Resource Room - CES) (11/12/13 A4) for an additional year -- change in return date from September 2014 to September 2015.

3. Leave of Absence -- Change of Date

Move to adjust the end date of a leave of absence for Tracey (Thomsen) Orcutt from June 2, 2014 (A3 11-12-13) to June 4, 2014.

4. Appointment --Temporary Accounts Payable Clerk

Move to approve Lucy Ann MacDonald as temporary Purchasing/Accounts Payable Clerk effective June 2, 2014 through June 30, 2014 at the rate of \$20/hour on an as needed basis.

5. Appointment -- STREAM Teachers

Move to approve Julie Anderson and Alex Gonzalez as teachers for the STREAM Summer program effective June 30, 2014 through August 7, 2014 (3 days/week) for a stipend of \$4,500 each.

B. FINANCE

1. Payment of Bills

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10 (d), the Board Secretary has certified that as of May 1, 2014 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary
Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board Secretary and filed in the Business Office.

2. Board Secretary's Reports

Move approval of the Board Secretary's Report as of March 31, 2014.

3. Treasurer of School Monies Report

Move approval of the Treasurer of School Monies Report for March 31 2014.

4. Budget Transfers

Move to approve budget transfers as of April 30, 2014.

5. Resolution - Pomptonian Food Service

Metuchen Board of Education

Food Service 2014-2015

Management Fee and Guarantee Language

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of twenty thousand three hundred eighty dollars (\$20,380.00) to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of (\$2,038.00) per month as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.

A per meal administrative/management fee shall apply to all special function and vended meals receipts deposited in the LEA's account. All

special function and vended meals receipts deposited into the LEA's account shall be divided by \$1.00 to arrive at a meal equivalent. The administrative/management fee charged for special function and vended meals will be \$.10 per meal equivalent.

The FSMC guarantees the LEA a no cost of operation for the LEA for school year 2014-2015.

6. 2013-2014 IDEA Grant Amendment

Move to approve the carryover included in the amended 2013-14 IDEA grant. The allocations are as follows:

IDEA Basic Grant

Public funds - \$586

Nonpublic funds - \$37,865

IDEA Preschool Grant

Public Funds – \$0

Nonpublic funds - \$4,225

7. Professional Development

Move to approve the following Professional Development Activities as shown on the attached list.

8. Field Trips

Move approval of the following field trips for students in the Metuchen School District as shown on the attached list.

C. POLICY

1. Resolution

Pursuant to enacted legislation, P.L. 192-1989, chapter 254, the Metuchen Board of Education moves to elect Rose deVries to the Representative Assembly of the Middlesex Regional Educational Services Commission at their meeting held on May 27, 2014 from June 1, 2014 to May 31, 2015.

2. Harassment, Bullying, and Intimidation

Move to accept the findings of the previously reported HIB case.

D. CURRICULUM

Nothing at this time.

XV. Meeting Open to Public

XVI. Announcements

XVII. Motion to Go Into Executive Session
(when applicable)

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss PERSONNEL, PROPERTY, AND COLLECTIVE BARGAINING MATTERS, and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exists.

Professional Development

Start Date	End Date	Activity Title	Last, First Name	Building	Requested_Expense_Tot	Payment Method	FFPI #
5/15/2014	5/15/2014	Preparing Children for Success with the Common Core State Standards	Cuthbertson, Christine	Moss	\$	- No cost	
5/15/2014	5/15/2014	Preparing Children for Success with the Common Core State Standards - Webinar 1: Support for Your Critical Role	Flowers, Rebecca	Moss	\$	- No cost	
5/15/2014	5/15/2014	Preparing Children for Success with the Common Core State Standards - Webinar 1: Support for Your Critical Role	Ryder, Karen	Moss	\$	- No cost	
5/29/2014	5/29/2014	Visit to College Board for new SAT overview	Hanbridge, Leigh	MHS	\$	- No cost	
5/29/2014	5/29/2014	Visit to College Board regarding the new SAT	Grauer, Traci	MHS	\$	- No cost	
6/5/2014	6/5/2014	16th annual Legal Issues of a Drug-Free Workplace	Cheung, Judith	CES, EMS MHS	\$	- No cost	

Field Trips**BOE Meeting 5-27-14**

School	Destination	Class/Group	Teachers/ Advisors	Date(s)	No. of Students
EMS	Asian Fusion Restaurant, Metuchen	Grade 8 Math class students will use math skills in a real life situation.	Michele Gouveia, Lindsay McKenna, Eileen Kuchar	5/30/14	19
MHS	Downtown Metuchen	Band and color guard will perform in the Memorial Day Parade	John Morrison, John Messenger	5/26/14 (holiday)	60
MHS	Tenement Museum, NY	10 th grade students will learn about the life of immigrants in the tenements.	Evan Robbins, Kerry Blaze, Nora Ruhno, Anna Girin	6/3/14	90
MHS	Robert Wood Johnson Hospital	Safety Ambassadors Trip PREVIOUSLY APPROVED	Sarah Karger Danielle Scala	DATE CHANGE From 6/4/14 to 6/3/14	8
MHS	Downtown Metuchen	Band and Orchestra will perform for the Junebug Festival	John Morrison Catherine Morrison	6/6/14 (evening)	60
MHS	Wildwood, NJ	Band and Color Guard will perform in the NJ Elks Parade by invitation of the Metuchen Elks	John Morrison John Messenger	Saturday, 6/7/14	60