

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

MEETING MINUTES

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

Tuesday, May 13, 2014

I. Flag Salute

II. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

III. Roll Call

Mr. Benderly	P	Mr. Lifton	P
Ms. deVries	P	Ms. Matisse	P
Mr. Flaherty	A	Ms. McGuire	P
Ms. Gibson	P	Mr. Stern	P
Ms. Lanton	P		

IV. Showcase of Success

- ❖ Edgar Middle School's Guidance Counselor Elaine Goldstein was recognized by the Superintendent and the Board of Education for being named as Middlesex County Counselor of the Year. She has been in the Metuchen School District for seventeen years, fourteen of them in the middle school. Mr. Caputo and Ms. Glutz described her as highly effective and well-versed in the needs of the middle school child. Mr. Caputo presented Ms. Goldstein with a Metuchen Public Schools certificate recognizing the honor.
- ❖ The Edgar Middle School chorus gave a preview of their 7/8 concert with a stirring rendition of "Danny Boy." They were accompanied on piano by Stefeny Stofa-Krombholz.

V. Presentation/Discussion Items

Nothing at this time.

VI. Report of the President of the Board of Education

Nothing at this time.

VII. Report of the Superintendent of Schools

Nothing at this time.

VIII. Report of the Business Administrator/Board Secretary

Mr. Harvier asked that the motion B1 Transfers be removed from the agenda.

IX. Committee Reports

Athletics: The committee discussed timing for coaching assignments, a new "bulldog" statue for Metuchen High School, new physical forms which will be completed prior to participation in sports, and upcoming job postings.

Finance: The committee discussed the budget problems in Trenton and the possible impact on state aid. They also discussed the feasibility of air conditioning some classrooms at MHS and other schools. Members discussed health insurance, the purchase of additional lockers for EMS, the purchase of a new pick-up truck and a field liner for the district. The fact that some of our school busses will be "ageing out."

X. New Business

Nothing at this time.

XI. Old Business

Nothing at this time.

XII. Meeting Open to the Public

(for comment on any Presentation/Discussion items, Reports, and New/Old Business)

XIII. Meeting Open to the Public

(for comments on the Recommendations of the Superintendent)

XIV. Minutes

Move to approve minutes of the following meeting:

April 29, 2014

Board Meeting, Executive Session

Mr. Lifton asked that the minutes be tabled until corrections were made.

XV. Recommendations of the Superintendent of Schools

(At this time the Board will take formal action on the following items).

A. PERSONNEL

1. Rescission -- Long-Term Substitute

Move to rescind the appointment of Debra Johnson as a long term substitute for Laura Camargo effective May 2, 2014 (April 29, 2014, Item A1.)

2. Retirement

Move to approve the retirement of Annina Antolick as paraprofessional at Campbell School effective July 1, 2014.

3. Appointment -- Paraprofessional

Move to approve Rebecca Keers as a paraprofessional for the remainder of the 2013-14 school year at a rate of \$15.70/hr. effective May 14, 2014.

4. Reappointment of Non-Tenured Administrators

Move to appoint the following non-tenured administrators *as shown on the attached list*:

5. Reappointment of Non-Tenured Teachers

Move to reappoint the following non-tenured teachers *as shown on the attached list*:

6. Leave of Absence

Move to approve a maternity/family leave of absence for Yoko Kato effective August 27, 2014 through November 14, 2014.

7. Leave of Absence -- Change of Date

Move to adjust the end date of a leave of absence for Avellaneda Maria Peña from June 30, 2014 (A4 10-29-13) to May 19, 2014.

8. Appointment -- STREAM Teachers

Move to appoint the following as teachers for the Title I (K-8) STREAM Summer Program starting June 30th (for teachers, July 1st for students) and ending August 7th, 2014 (Tuesdays, Wednesdays and Thursdays) for a stipend of \$4,500 each: Melissa Savarese, Jennifer Spak, Danielle Weitzner, Jackie Salit, Tara Pata, Joe Fitzgibbon, Vivian Petrakakos, Janis Lewandowski, Scott Rockhill, Christine Rockwell-Wardlow.

9. Substitute Teachers

Move to approve William Colavito (substitute), Christine Jurcsek (substitute), Jeremy Miller (substitute) and Troy Mallory (substitute) as substitute teachers for the 2013-2014 school year.

10. Substitute Custodian

Move to approve Miguel Gonzalez as a substitute custodian for the 2013-14 school year at \$10/hour effective May 14, 2014.

Items A1 through A10

Ms. deVries

Mr. Benderly

Moved

Seconded

Motion carried 8-0

B. FINANCE

1. Transfers

Move to approve transfers as of April 30, 2014.

(Item removed from agenda at the request of Mr. Harvier.)

2. Courtesy Bussing Fee

Move to approve the partial courtesy bussing fee in the amount of \$145 for the 2014/15 school year.

3. Resolution - Transportation

WHEREAS, the Borough Council of the Borough of Metuchen is applying for available grant funds through the New Jersey Department of Transportation's Safe Routes School Program; and

WHEREAS, the proposed project consists of the installation of pedestrian cross walk lighting systems, ADA improvements, striping and signage at five (5) locations throughout the Borough; i.e., Main Street (CR 531) and Brunswick Avenue, Main Street (CR 531) and High Street, Central Avenue (CR 669) and Liberty Street, Middlesex Avenue (SR 27) and Oak Avenue, and Grove Avenue and Christol Street/Norris Avenue; and,

WHEREAS, that the proposed project will greatly improve the safety of students who walk and bicycle to school and will therefore encourage additional students to do so; and,

NOW, THEREFORE, BE IT RESOLVED, the Superintendent and the Metuchen Board of Education are in full support of the Borough's attempt to ascertain grant funds to provide safer routes for students and enhance all pedestrian safety in the Borough of Metuchen.

4. Resolution-Contract

Move to approve a contract between the Metuchen Board of Education and AFLAC at no cost to the district.

5. Transportation Jointures and Individual Routes - 2014-15

Move to approve transportation jointures and individual routes for the 2014-15 school year with the following districts and educational services commissions: Delsea Regional School District, Edison School District, Piscataway School District, South Plainfield School District, Middlesex Regional Educational Services Commission, Monmouth/Ocean Educational Services Commission, and Somerset Educational Services Commission.

6. Transportation Provider - 2014-15

Move to approve South Plainfield School District as a transportation provider for the 2014-15 school year.

7. In-district Transportation Routes

Move to approve the following daily rates for in-district transportation routes with Dapper Bus Company for the 2014-15 school year:

C1	\$121.83		E1	\$121.83
C2	\$121.83		E2	\$121.83
C3	\$120.01		E3	\$120.01
C4	\$120.01		E4	\$120.01
C5	\$120.01		E5	\$120.01
C6	\$120.01		E6	\$120.01
C7	\$120.01		E7	\$120.01

8. Professional Development

Move to approve the following Professional Development Activities as shown on the attached list.

9. Field Trips

Move approval of the following field trips for students in the Metuchen School District as shown on the attached list.

Items B2 through B9

Mr. Lifton

Ms. Lanton

Moved

Seconded

Motion carried 8-0

C. POLICY

1. Policy Second Reading

Move to approve a second reading of the following proposed policies:

- 3144 Certification of Tenure Charges
- 3144.12 Certification of Tenure Charges - Inefficiency
- 3144.3 Suspension Upon Certification Charges

4146 Nonrenewal of Non-tenured Support Staff Members

Ms. Gibson
Moved

Mr. Benderly
Seconded

Motion carried 8-0

D. CURRICULUM

Nothing at this time.

XVI. Meeting Open to Public

XVII. Announcements

XVIII. Motion to Go Into Executive Session

(when applicable)

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss PERSONNEL, PROPERTY, AND COLLECTIVE BARGAINING MATTERS, and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exists.

Metuchen Board of Education Business Meeting – May 13, 2014

Item # A-3 Attachment

Reappointment of Non-tenured Administrators for the 2014-2015 School Year

Name	School	Assignment	Tenure Date	2014-2015 Salary
Porowski, Edward	Campbell School	Principal	1/3/2016	*\$114,000
Kirschner, Brooke	Campbell School	Assistant Principal	10/16/2016	*\$100,891
DeSimone, Christine	District	Supervisor of World Languages, Music and Art	3/29/2016	*\$ 95,000
Goodson, Tiffany	District	Supervisor of Guidance	9/2/2015	*\$ 99,604
Jacobson, Tiffany	District	Supervisor of English and Social Studies	3/18/2018	*\$ 95,000
Cohen, Richard	Central Office & Moss School	Director of Curriculum & Principal/Moss	4/3/2015	*\$125,065

*Salary may be adjusted after settlement of contract.

Item #A-4 Attachment

Reappointment of Non-tenured Teachers for the 2014-2015 School Year

Name	School	Assignment	Tenure Date	2014-15 Step/Salary
DeMott, Elizabeth	MHS	Guidance	9/7/2014	*3-E, \$54,671
Giddes, Christopher	MHS	Social Studies	9/1/2014	*1-B, \$49,218
Karger, Sarah	MHS	Special Education	9/1/2014	*3-G, \$57,716
Scala, Danielle	MHS	Spanish	9/1/2014	*3-C, \$52,571
Fonseca, Patricia	MHS	Spanish	9/1/2016	*3-I, \$64,961
Scharf, Jaclyn	MHS	Special Ed/Math	9/1/2016	*1-B, \$49,218
Trojan, Susan	MHS	School Nurse	9/1/2016	*3-I, \$64,961
Elliott, Brian	MHS/EMS	Spanish	10/29/2017	*4L, \$80,107
Minnella, Frank	MHS	Technology Education	9/1/2017	*1-C, \$50,068
Brusca, Gina	MHS/EMS	Art	9/1/2017	*3-A, \$50,839
Camargo, Laura	EMS	Spanish	TBD after completion of LOA	*1-B, \$49,218
Gallagher, Jordyn	EMS	Music	9/1/2014	*1-B, \$49,218

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Reappointment of Non-tenured Teachers for the 2014-2015 School Year

Name	School	Assignment	Tenure Date	2014-2015 Step/Salary
Menafro, Suzanne	EMS	Language Arts	9/1/2014	*3-B, \$51,679
Presuto, Emily	EMS	Classroom Teacher	9/1/2014	*1-E, \$52,068
Smith, Kenneth	EMS	Classroom Teacher	9/1/2014	*1-B, \$49,218
Smith, Audra	EMS	Spanish	9/1/2015	*1-D, \$50,868
Burkowski, Nicole	EMS	Special Education Classroom Teacher	9/1/2017	*3-A, \$50,839
Calantoni, Karen	EMS	Learning Disabilities Teacher Consultant	9/1/2017	*3-A, \$50,839
Derer, Barbara	CES	Library Media Specialist	9/1/2014	*3-B, \$51,679
Salit, Jaclyn	CES	Classroom Teacher	9/1/2014	*3-E, \$54,671
Tzetzos, Panayotis	CES	PE/Health	9/1/2014	*1-B, \$49,218
Warakomski, Alaina	CES	Special Education Classroom Teacher	9/1/2014	*1-D, \$50,868
Evans, Candace	CES	Classroom Teacher	9/1/2016	*3-B, 51,679
Hunt, Franchesca	CES	Classroom Teacher	9/1/2017	*1-A, \$48,418
Savarese, Melissa	CES	Classroom Teacher	9/1/2017	*1-A, 48,418
Flowers, Rebecca	Moss	Special Education Classroom Teacher	9/1/2014	*3-D, \$53,411
Anderson, Sarah	Moss	Kindergarten	9/1/2016	*3-C, \$52,571
Trapanese, Alissa	Moss	School Psychologist (3/5)	11/2/2016	*4-G, \$35,455

*Salary and Step may be adjusted after settlement of contract

Professional Development for Board Approval 5-13-14							
Start Date	End Date	Activity Title	Last, First Name	Building	Requested	Payment Method	FFPI #
4/29/2014	4/29/2014	Integrated Pest Management	Porowski, Ed	CES	\$ -	No cost	
5/14/2014	5/14/2014	Re-stock your pediatric tool box	Sessa, Mary Kay	Moss	\$ 175.00	FFPI	14-165
5/16/2014	5/16/2014	Mandatory Career and Technical Education Alternate Route Capstone Conference	Minnella, Frank	MHS	\$ -	No cost	
5/28/2014	5/28/2014	23rd Annual Meeting of the Garden State Coalition of Schools	Harvier, Michael	C/O	\$ 60.00	Other	
5/28/2014	5/28/2014	23rd Annual Meeting of the Garden State Coalition of Schools	Caputo, Vincent	C/O	\$ 60.00	Other	
6/3/2014	6/3/2014	English Language Learners Workshop - Part II	Park, Ellen	EMS MHS	\$ -	No cost	
6/6/2014	6/6/2014	NJ Alliance on Social Emotional and Character Development	Cheung, Judith	CES MHS EMS	\$ -	No cost	
6/9/2014	6/9/2014	FY 2015 NCLB/EWEG Application Work Session	Cohen, Richard	C/O	\$ 22.00	Other	
6/9/2014	6/9/2014	FY 2015 NCLB/EWEG application work session	Opitz, Amy	C/O	\$ 9.00	Other	
6/13/2014	6/13/2014	Educational Policy & School Law Seminar	Caputo, Vincent	C/O	\$ -	No cost	
6/13/2014	6/13/2014	Educational Policy & School Law Seminar	Harvier, Michael	C/O	\$ -	No cost	

Field Trips

BOE Meeting 5-13-14

School	Destination	Class/Group	Teachers/ Advisors	Date(s)	No. of Students
EMS	Lakeview School Edison, NJ	8 th Grade science class will exchange science lessons with Lakeview students	Ed Ronk	5/16/14	85
Campbell	Edgar Middle School	2 nd Grade Students will meet with their "Writing Buddies" in Mrs. Logan's class.	Dee Sneddon	6/4/14	21