

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

MEETING MINUTES

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

Wednesday, April 2, 2014

I. Flag Salute

II. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

III. Roll Call

Mr. Benderly	P	Mr. Lifton	P
Ms. deVries	P	Ms. Matisse	A
Mr. Flaherty	P	Ms. McGuire	P
Ms. Gibson	P	Mr. Stern	A
Ms. Lanton	A		

IV. Showcase of Success

- ❖ PTO/PT Council - Mr. Caputo lauded the PTO and PT Council for their work for the students in the district, not only fundraising for scholarships, additional equipment, and materials that the district cannot provide but [providing cultural experiences like the yearly Spring Extravaganza. PTO and PT Council officers Audrey Hausser, Teri Coleman, and Dawn Vaovcin were present to receive the accolades and each gave a brief summary of plans for upcoming events.

V. Presentation/Discussion Items

- ❖ District Goals Update: Mr. Caputo showed a PowewrPoint presentation indicating district goal achievement as of April 2014. A copy of this presentation is available on the district website.
- ❖ Discussion of STREAM (Science, Technology, Reading, Engineering, Arts, Math) summer program: Mr. Cohen showed a PowerPoint presentation on this summer's offering for students, the STREAM program. It is a three-day a week, six week program offered to students entering 1st through 9th grade.
- ❖ Common Core Problem Solving Process: STREAM teachers will teach students a core set of six problem solving skills called the Common Core Problem Solving Process. The process is a combination of social problem solving skills, the design process, the scientific method, and academic and social cognitive processes and steps. A copy of the STREAM program's brochure, application form, and several examples of the program in use are available on the district website.

VI. Public Review of the District and School Anti-bullying Bill of Rights Compliance Grades

Mr. Caputo conducted a public review of the district and school ABR grades to provide the Board of Education and the public with the opportunity to learn about the district's implementation of the ABR.

School:	Total Grade:
Metuchen High School	55
Edgar Middle School	52
Campbell School	57
Moss School	58
District Grade:	56

He explained the self-grading system that districts used as well as the rubric districts used to self-score. He was pleased with the district's score (the top score was 75) because it indicated to him that we were serious about our examination of the rubric, and indicated places where we could improve in our compliance.

VII. Report of the President of the Board of Education

Nothing at this time.

VIII. Report of the Superintendent of Schools

Nothing at this time.

IX. Report of the Business Administrator/Board Secretary

Nothing at this time.

X. Committee Reports

Personnel: The committee discussed the music committee position and the recommended candidate. They also discussed all open positions and the proposed timeline for advertising them. They will review tenure recommendations at another meeting.

XI. New Business

Nothing at this time.

XII. Old Business

Nothing at this time.

XIII. Meeting Open to the Public

(for comment on any Presentation/Discussion items, Reports, and New/Old Business)

XIV. Meeting Open to the Public

(for comments on the Recommendations of the Superintendent)

XV. Minutes

Move to approve the minutes of the following meetings:

March 11, 2014	Board of Education Meeting
February 25, 2014	Board of Education Meeting
February 25, 2014	Board of Education Meeting
March 11, 2014	Board of Education Meeting
March 11, 2014	Executive Session
March 25, 2014	Executive Session

Mr. Lifton
Moved

Mr. Benderly
Seconded

Motion carried 6-0

XVI. Recommendations of the Superintendent of Schools

(At this time the Board will take formal action on the following items).

A. PERSONNEL

1. Resignations -- Paraprofessionals

Move to accept the resignations of the following paraprofessionals:

- a) Nancy Murtagh, effective June 20, 2014; and
- b) Chad Lebowitz, effective March 28, 2014.

2. Appointment -- Certificated Staff

Move to approve Jordyn Gallagher from 4/5 music teacher (7/16/13 XV. A25) to full time teacher effective April 1, 2014; salary status 1B -- \$49,218 (prorated).

3. Appointment -- Long Term Substitute

Move to appoint Christofer Peckhardt as a long term substitute music teacher at Edgar Middle School effective April 11, 2014 through the end of the school year: rate of pay \$80 per diem for days 1 through 20 and \$261.71 through the end of the assignment.

4. Appointment -- Additional Coach

Move to approve Caroline Murphy as a volunteer middle school softball coach for the 2013-2014 spring season.

Items A1 - 4

Ms. deVries

Moved

Ms. McGuire

Seconded

Motions carried 6-0

B. FINANCE

1. Resolution -- Transfer of Moneys

RESOLVED: \$104,254 shall be transferred from Capital Reserve Account to fund DOE project numbers (3120-060-14-1001-G04) Campbell Elementary School boiler replacement and (3120-070-14-1001-G04) Edgar Middle School boiler replacement in accordance with N.J.A.C. 6A:23A-14.1(h)(2) and such funds shall be transferred to the capital projects account for the projects described above and accounted for separately with the grants for the projects as required by N.J.A.C. 6A:23-2.13(j)(3).

2. Resolution -- Special Education Placement

BE IT RESOLVED that the Board hereby approves the Agreement in OAL DOCKET NO.: EDS No.: 00546-2014 N and directs the administration to implement its terms.

3. Professional Development

Move to approve the following Professional Development Activities as shown on the attached list.

4. Field Trips

Move approval of the following field trips for students in the Metuchen School District as shown on the attached list.

Items B1 - 4

Mr. Lifton

Moved

Mr. Benderly

Seconded

Motions carried 6-0

C. POLICY

1. Second Reading of Policy

There will be a second reading of the following policy:

Policy 3142--Nonrenewal of Non-tenured Teaching Staff Member.

2. Harassment, Bullying, and Intimidation

Move to accept the findings of the previously reported HIB cases: CES 017, MHS 017.

Items C1 - 2

Ms. Gibson

Moved

Mr. Benderly

Seconded

Motions carried 6-0

D. CURRICULUM

Nothing at this time.

XVII. Meeting Open to Public

XVIII. Announcements

XIX. Motion to Go Into Executive Session

Mr. Lifton moved to go into executive session. Motion carried 7-0.

Professional Development for Board Approval 4-2-14							
Start Date	End Date	Activity Title	Last, First Name	Building	Requested	Payment Method	FFPI #
7/29/2013	8/9/2013	Math Science Partnership Grant	Levin, Lisa	CES	\$ -	No cost	
4/4/2014	4/4/2014	Selection Committee - County Teacher of the Year 2014 - 2015	Vorensky, Sandy	EMS	\$ -	No cost	
4/9/2014	4/9/2014	Digital Extensions of Learning	Derer, Barbara	CES	\$ -	No cost	
4/11/2014	4/11/2014	Annual School Counselor Conference	Chango, Lisa	EMS	\$ 44.00	FFPI	14-159
4/11/2014	4/12/2014	RutgersUniversity football clinic	Ulmer, Robert	MHS	\$ 70.00	FFPI	14-158
4/24/2014	4/24/2014	Working Effectively with Difficult, Defiant and Noncompliant Students	Doherty, Jennifer	CES	\$ 229.00	FFPI	14-157
5/2/2014	5/2/2014	MRESC The Importance of Effective Technology Management in Protecting Your Technology Investment	Harvier, Michael	C/O	\$ -	No cost	

Field Trips

BOE Mtg 4-2-14

School	Destination	Class/Group	Teachers/ Advisors	Date(s)	No. of Students
MHS	Medieval Times Lyndhurst, NJ	End of the year trip for Student Outreach Group	Sarah Karger Jaclyn Scharf	5/5/14	27