

MINUTES

Business Meeting

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08620

Tuesday, January 8, 2013

IX. Minutes

Move to approve minutes of the following meetings

December 11, 2012	Sp. Closed, Agenda, Closed Session
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Mr. Lifton
Moved

Ms. Lanton
Seconded

Motion carried (8-0-1 Mr. Small)
Business Meeting minutes were tabled

X. Recommendations of the Superintendent of Schools

A. PERSONNEL

1. Appointment – Math Coach

Move to appoint Renee Lubetsky as Math Coach for the 2012-2013 school year at the rate of \$395/per diem as needed, using NCLB funds, effective January 9, 2013.

2. Appointment – Substitute Custodian

Move to approve Sal Halilaj as a substitute custodian for the 2012-2013 school year at the rate of \$10/hr.

3. Appointment – Substitute Teacher

Move to approve Amanda Katko (NJ certification in Early Childhood and Elementary Education) as a substitute teacher for the 2012-2013 school year.

Items A 1 – 3

Mr. Benderly
Moved

Ms. deVries
Seconded

Motion carried (9-0)

B. FINANCE

1. Resolution – New Jersey School Boards Association Insurance Group

RESOLUTION INDEMNITY AND TRUST RENEWAL AGREEMENT

THIS AGREEMENT, made this 8th day of January 2013, in the County of Middlesex, State of New Jersey, by and between New Jersey School Boards Association Insurance Group, hereinafter referred to as “**NJSBAIG**”, and the Board of Education of the Borough of Metuchen hereinafter referred to as “**Educational Institution**”:

Whereas the **NJSBAIG** seeks to provide its members with protection, services and savings relating to insurance and self-insurance;

Whereas, two or more educational institutions have collectively formed a joint insurance fund as is authorized and described in N.J.S.A. 18A:18B-1 *et. seq.* and the regulations promulgated pursuant thereto;

WHEREAS, the **Educational Institution** has resolved to apply for and/or renew its membership with **NJSBAIG**; and,

WHEREAS, the **Educational Institution** certifies that it has not defaulted on a claim, and has not been cancelled for non-payment of insurance premium for a period of at least two years prior to the date of its application to **NJSBAIG**,

NOW, THEREFORE, it is agreed as follows:

1. The **Educational Institution** hereby establishes/renews its membership with **NJSBAIG** for a three (3) year period, beginning July 1, 2012, and ending July 1, 2015 at 12:01 a.m. eastern standard time.
2. The **Educational Institution** agrees to participate in **NJSBAIG** with respect to the types of coverage stated in the Renewal of Membership Resolution, attached hereto as Exhibit “A”,
3. The **Educational Institution** hereby ratifies and affirms the bylaws and other organizational and operational documents of **NJSBAIG** and as from time to time amended by **NJSBAIG** and/or Department of Banking and Insurance in accordance with the applicable statutes and regulations as if each and every one of said documents were re-executed contemporaneously herewith.

4. The **Educational Institution** agrees to be a participating member of **NJSBAIG** for the period herein provided for and to comply with all the rules and regulations and obligations associated with said membership.
5. In consideration of membership in **NJSBAIG**, the Educational Institution agrees that for those types of coverage in which it participates, the **Educational Institution** shall jointly and severally assume and discharge the liability of each and every member of **NJSBAIG** all of whom, as a condition of membership in **NJSBAIG**, shall execute a verbatim counterpart to this Agreement. By execution hereof the full faith and credit of the Educational Institution is pledged to the punctual payment of any sums which shall become due to **NJSBAIG** in accordance with the bylaws thereof, this Agreement or any applicable statute or regulation.
6. If **NJSBAIG**, in the enforcement of any part of this Agreement, shall incur necessary expenses or become obligated to pay attorney's fees and/or court costs, the **Educational Institution** agrees to reimburse **NJSBAIG** for all such reasonable expenses, fees and costs on demand.
7. The **Educational Institution** and **NJSBAIG** agree that **NJSBAIG** shall hold all monies paid by the **Educational Institution** to **NJSBAIG** and fiduciaries for **NJSBAIG** claimants all in accordance with applicable statutes and/or regulations.
8. **NJSBAIG** shall establish and maintain Trust Accounts in accordance with N.J.S.A. 18A:18B-1 et. seq. and other such statutes and regulations as may be applicable.
9. The Business Official designated in the Resolution to Renew Membership is hereby authorized to execute the Agreement to renew membership.

2. Resolution – Educational Risk Insurance Consortium – North

A Fund within the New Jersey School Boards Association Insurance Group
2012 – 2015

WHEREAS, the New Jersey School Boards Insurance Act, Assembly 1373, enacted and signed by the Governor in 1983, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Board of Education of the Metuchen School District desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Board of Education of the Metuchen School District finds that the best and most efficient way of securing this protection and services is by cooperating with other districts across the State of New Jersey; and

WHEREAS, the Board of Education of the Metuchen School District under its obligations as a member of the New Jersey School Boards Association Insurance Group does allow for safety Inspections of its properties, to pay contributions in a timely fashion and to comply with the bylaws and standards of participation of this group.

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE METUCHEN SCHOOL DISTRICT:

THAT the Board of Education of the Metuchen School District joins with other school districts in organizing and becoming members of the ERIC NORTH Subfund, a fund within the New Jersey School Boards Association Insurance Association; and

THAT, by adoption and signing of this resolution, the Board of Education is hereby joining the ERIC NORTH Subfund, a fund within the New Jersey School Boards Association Group, effective the date indicated below, and for the duration of three consecutive years for all coverages bound during the policy year this resolution is adopted.

3. Out-of-District Placement

Move to approve the placement of student 2014251 at Katzenbach School for the Deaf, effective January 3, 2013 at a prorated tuition of \$27,700.

4. Resolution – Workshops/Conferences

Move to approve the following certificated staff members' attendance at professional development workshops and conferences *as shown on the attached list.*

5. Resolution – Field Trips

Move to approve the following field trips *as shown on the attached list.*

Items B1 – 5

Mr. Small

Ms. Matisse

Moved

Seconded

Motion carried (9-0)

XII. Meeting Open to Public

XIII. Announcements

XIV. Closed Session Motion

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in closed session to discuss PERSONNEL, PROPERTY, AND COLLECTIVE BARGAINING MATTERS, and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exists.

XIV. Adjournment