

Agenda

Business Meeting of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, New Jersey 08840

Wednesday, January 23, 2013

- IX. **Report of the Board President**
 - X. **Report of the Superintendent**
 - XI. **Report of the Business Administrator/Board Secretary**
 - XII. **Committee Reports**
 - XIII. **Minutes**
 - Move to approve minutes of the following meeting:
 - December 11, 2012 – Business
 - January 8, 2013 – Agenda, Business, Closed, Sp. Business

Mr. Lifton	Mr. Benderly	
Moved	Seconded	December 11, 2012
		Carried 8-0-1 (Mr. Small)
		January 8, 2013
		Agenda, Business -- Carried 9-0
		Closed, Sp. Business -- Tabled
- XIV. **Meeting Open to the Public for Comments on Business Meeting Items Only**
 - No comments
- XV. **Recommendations of the Superintendent of Schools**
 - A. **PERSONNEL**
 - 1. **Increase in Salary – Certificated Staff**

Move to approve an increase in the salary of Lauren Korellis (Special Education at EMS) as a result of earning a Masters +30 From 3F - \$56,036 to 4F - \$57,371 effective February 1, 2013.

2. Maternity Leave Extension

Move to approve an extension to the maternity leave of Jennifer Gumbrecht (EMS Art teacher) from February 4, 2013 to April 3, 2013.

3. Leave Replacement Extension

Move to extend the leave replacement status of Gina Brusca (for Jennifer Gumbrecht) from February 4, 2013 to April 3, 2013.

4. Maternity/Childcare Leave of Absence

Move to approve a Maternity/Childcare Leave of Absence for Jennifer Muller (5th grade teacher) from April 22, 2013 to August 28, 2013.

5. Maternity/Childcare Leave of Absence

Move to approve a Maternity/Childcare Leave of Absence for Andrea Elton (EMS Language Arts Teacher) from April 8, 2013 through November 1, 2013.

6. Medical Leave of Absence

Move to approve a medical leave of absence for Mary Ellen Kulesza from February 4, 2013 through approximately May 10, 2013.

7. Appointment – Leave Replacement

Move to approve Margo Poandl as a leave replacement for Joyce Browning retroactive to January 9, 2013 to April 30, 2013 at the rate of \$48,418 (Step 1A) prorated.

8. Resignation – Long Term Substitute

Move to approve the resignation of Shauna Evans as long-term substitute for Marcie Stoner (Special Education teacher at EMS) effective January 24, 2013.

9. Sixth Period Stipend

Move to approve a 6th period stipend (prorated) for Michelle Gouveia for teaching 36 periods of Special Education classes (during Marcie Stoner's maternity/family leave from January 24, 2013 through March 15, 2013).

10. Change in Assignment/Salary

Move to approve change in assignment/salary for Kristina Servidio Special Education teacher from 2/5 to full time plus 6th period stipend (salary step 3A - \$50,839) prorated for the period from January 24, 2013 through March 15, 2013 (EMS Special Education teacher Marcie Stoner's maternity/family leave).

11. Clubs and Co-Curricular Activities – MHS

Move to amend the Business Agenda of August 14, 2012, VII. A-12 Co-Curricular and Club Salaries. The amendment will reflect Judi Cheung as GSA Co-Advisor along with Christine Rockwell for a \$1,234 stipend (\$617 each).

12. Coaching Staff – MHS

Move to approve Joe DiMeglio as Assistant Winter Track Coach for the 2012-2013 school year for a stipend of \$5,172 .

13. Substitute Custodian

Move to approve Frank Lopez as a substitute custodian for the 2012-2013 school year at \$10.00/hr., effective January 24, 2013

14. Substitute Teachers

Move to approve Amanda D'Alessio (substitute certification) and Matthew Donato (substitute certification) as a substitute teacher for the 2012-2013 school year.

Items A1 – A14

Mr. Benderly

Moved

Ms. Gibson

Seconded

Motion carried 9-0

B. FINANCE

1. Treasurer of School Monies' and Board Secretary's Reports

Move approval of the Treasurer of School Monies' Report as of October 31, 2012 and the Treasurer of School Monies' Report and Board Secretary's Reports as of November 30, 2012.

2. Payment of Bills

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has

certified that as of January 24, 2013 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary
Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board Secretary and filed in the Business Office.

3. Budget Transfers

Move to approve Budget Transfers, effective December 31, 2012.

4. Out-of-District Placement

Move to approve the placement of student 002015227 at East Mountain School effective January 29, 2013 at a prorated tuition of \$29,604.

5. Transportation Jointure

Move to approve a transportation jointure for the 2012-13 school year with the New Jersey Department of Transportation for student 002013204 at a cost of \$3,728.

6. Resolution

Move to approve that EI Associates submit to the New Jersey Department of Education documents covering proposed Addition and Renovations to Campbell Elementary School. This project will be considered "Other Capital Project" and will not seek any state funding.

7. Resolution – Travel/Professional Development

Move approval of the following certificated staff members' attendance at professional development conferences *as shown on the attached list.*

8. Resolution – Field Trips

Move to approve field trips *as shown on the attached list.*

Items B1 – B8

Mr. Benderly

Moved

Ms. Gibson

Seconded

Motion carried 9-0

C. POLICY

1. Harassment, Intimidation and Bullying Report

Move to approve the Harassment, Intimidation and Bullying Reports presented at the Closed Session of January 8, 2013 as follows: MHS-001, EMS-001 through EMS-009, CES-001

2. Resolution – School Improvement Panel

Move to create a School Improvement Panel in every school as mandated by *S1455*. Each SIP, among other responsibilities will make tenure determinations, provide oversight of mentoring, identify professional development opportunities, and complete teacher evaluations. Each panel will also include a principal, assistant or vice-principal, and a teacher.

Move that the following staff members be part of each school's School Improvement Panel:

Moss School: Rick Cohen, Bob Capra, Laura Fischer

Campbell School: Florence Carter, Brooke Kirschner, Kathleen Keers-Nolde

Edgar Middle School: Kathryn Glutz, Mike Knoth, Kevin Sarte

Metuchen High School: Bruce Peragallo, Susan LaFauci, Evan Robbins

Items C 1 – C2

Ms. Gibson

Moved

Mr. Benderly

Seconded

Motion carried 9-0

XVI. Meeting Open to Public

XVII. Announcements

XVIII. Closed Session Motion

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in closed session to discuss PERSONNEL, PROPERTY, AND COLLECTIVE BARGAINING MATTERS, and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exists.

Field Trips: BOE Mtg. 1/23/13

School	Destination	Class/Group	Teachers/ Advisors	Date(s)	No. of Students
EMS	Campbell School	5 th Grade class to interview 2 nd grade students to write stories about them.	K. Logan	2/6/13	25
EMS	Metuchen High School	8 th grade students to participate in "8 th Grade Day at MHS"	Grade 8 teachers and counselors	2/1/13	170
EMS	Metuchen High School	Grade 8 ROGATE Students will partner with previous ROGATE students for high school experience	E. Goldstein or L. Chango	2/15/13	22
EMS	Union County College	8 th grade students to participate in Math Counts Competition	L. McCadden S. Vorensky	2/2/13	8
MHS	Lakeview School	Student Outreach group will make cards with and read books to students.	S. Karger L. Wisniewski	2/6/13	20
MHS	East Brunswick High School	Orchestra will perform, hear other HS orchestras and the NJ Symphony and hear a Master Class presented by NJ Symphony member Jonathan Spitz.	C. Morrison J. Morrison	4/26/13	60