

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

BUSINESS MEETING MINUTES

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

Tuesday, April 14, 2015 – 8:00 PM

I. Flag Salute

II. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

III. Roll Call

Mr. Benderly	P	Ms. Matisse	P
Ms. deVries	A	Ms. McGuire	P
Ms. Gibson	P	Mr. Small	P
Ms. Lanton	P	Mr. Stern	P
Mr. Liffon	P		

IV. Presentation/Discussion Items

Showcase of Success – 6th Grade Concert Preview

Ms. Christine DeSimone presented:

6th Grade Orchestra led by Jordyn Gallagher in "Cancion del Amor"
by Tim McCarrick and;

6th Grade Chorus led by Christofer Peckhardt in "I Won't Grow Up"
from Peter Pan.

Presentation – There was a presentation on Sustainable Schools given by Mr. Gerard Redmond. A resolution is on the agenda for the Board support in participation of the Sustainable Jersey School Certification Program.

Discussion

There was a discussion of Policy 5112 – Entrance Age.

V. Report of the President of the Board of Education

Nothing at this time.

VI. Report of the Superintendent of Schools

Nothing at this time.

VII. Report of the Business Administrator/Board Secretary

Nothing at this time.

VIII. Committee Reports

Technology:

Ms. Matise reported committee has not met since last Board Meeting. Next meeting will be on April 20th.

Athletics:

Report given by Ms. McGuire.

Personnel:

Mr. Lifton reported committee has not met since last Board Meeting.

Curriculum:

Report given by Mr. Benderly.

Policy:

Report given by Ms. Gibson.

Finance:

Mr. Small reported committee has not met since last Board Meeting. Next meeting will be on April 20th.

IX. New Business

Nothing at this time.

X. Old Business

Nothing at this time.

XI. Minutes

Move to approve the minutes of the following meetings:

March 24, 2015	Board Meeting 1 & 2, Executive Session
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Mr. Lifton
Moved

Mr. Benderly
Seconded

Motioned Carried (8-0)

XII. Meeting Open to the Public

(for comment on any Presentation/Discussion items, Reports, and New/Old Business.)

Justin Manley a Metuchen resident presented a request to the Board of Education asking for support to start an Ice Hockey Program at Metuchen High School.

XIII. Meeting Open to the Public

(for comment on the recommendations of the Superintendent of Schools.)
Nothing at this time.

XIV. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

A. PERSONNEL

1. Resignation – Certificated Staff

Move to accept the resignation of Laura Hale, Edgar Middle School Spanish Teacher effective July 1, 2015.

2. Resignation – Non-certificated Staff

Move to accept the resignation of Jesse Stier, Metuchen High School Paraprofessional effective May 14, 2015.

3. Retirement – Non-Certificated Staff

Move to accept with regret the retirement of Susan Nemer, Campbell School Paraprofessional effective July 1, 2015.

4. Maternity/Childcare Leave of Absence

Move to approve a maternity/childcare leave of absence for Michelle Bethe (Campbell School 3rd grade teacher) from August 31, 2015 through December 23, 2015.

5. Appointment – Certificated Staff – Long Term Substitute

Move to approve Carlee Dragon as long term substitute for Melanie Gilbert (Edgar Middle School Physical Education/Health Teacher) effective April 20, 2015 through the end of the school year at the rate of \$80 per day for days 1 – 20 and \$266.04 per day for days 21 through the end of the assignment.

6. Appointment – Certificated Staff – Long Term Substitute

Move to approve William Latta as long term substitute teacher for Lauren Korellis (MHS Special Education Teacher) effective April 15, 2015 through the end of the school year. Days 1 - 20 at his regular paraprofessional rate of pay - \$118.38 per day and \$266.04 per day for days 21 through the end of the assignment.

7. Appointment – Certificated Staff – Long Term Substitute

Move to approve Lauren Campbell as long term substitute for Elaine Goldstein (Edgar Middle School Counselor) effective April 15, 2015 through approximately May 23, 2015 at the rate of \$80 per day for days 1 – 20 and \$266.04 for days 21 through the end of the assignment.

8. Appointment Non-certificated Staff

Move to approve the appointment of Patricia Hallas as Moss School Secretary (12 month position) effective April 15, 2015 at the rate of \$36,975 per year prorated (step A of the Metuchen Association of Educational Secretaries contract).

9. Substitute Teachers

Move to approve the following as substitute teachers for the 2014-15 school year:

Name	Certification
Bobbi Aker	Substitute
Ayesha Arshed	Substitute
Eugene Cincotta	Biology
Tonianne Dougherty	Substitute
Angelina Romano	Substitute
Jaya Sundaravaradhan	Substitute

Dr. Caputo thanked retiree Susan Nemer for her 22 years of service in the Metuchen School District and wished her good health in retirement she will be missed.

Mr. Lifton
Moved

Ms. Gibson
Seconded

Motioned Carried (8-0)

B. FINANCE

1. Approval of Psychiatric Services Provider

Move to approve Platt Psychiatric Associates, L.L.C. as a provider of psychiatric assessments at a rate of \$800 for consultation and report.

2. Resolution to Support Participation in the Sustainable Jersey® School Certification Program

Move to approve the following resolution:

**Metuchen Board of Education
Resolution Supporting Participation
In the Sustainable Jersey® School Certification Program**

WHEREAS, a sustainable community seeks to optimize quality of life for its school community by ensuring that its environmental, economic and social objectives are balanced and mutually supportive; and

WHEREAS, the Metuchen Board of Education strives to save tax dollars, assure clean land, air and water, improve working and class environments as steps to building a sustainable community throughout the schools in our district that will thrive well into the new century; and

WHEREAS, the Metuchen Board of Education hereby acknowledges that the school community of the Metuchen Board of Education desires a stable, sustainable future for themselves and future generations; and

WHEREAS, by endorsing a sustainable path, The Metuchen Board of Education is pledging to educate itself and its students and staff further about sustainable activities and to develop initiatives supporting sustainable school practices; NOW THEREFORE

BE IT RESOLVED, that to focus attention and effort within the Metuchen Board of Education on matters of sustainability, the Governing Body of the Metuchen Board of Education wishes to pursue local initiatives and actions that will lead to Sustainable Jersey Schools Certification.

BE IT FURTHER RESOLVED, by the Governing Body of the Metuchen Board of Education, that we do hereby authorize the Supervisor of Buildings and Grounds/Gerard Redmond to serve as the Metuchen Board of Education's agent for the Sustainable Jersey Schools Certification process and authorize him to complete the schools registration on behalf of the Metuchen Board of Education.

3. Non-public Technology

Move to approve the following non-public technology purchases for the 2014-15 school year:

School	Vendor	QTY	Item #	Description	Price	Total
Centenary Early Learning Center	Apple Inc.	1	ME277LL/A	iPad mini 2 wi-fi - Space Gray	\$329.00	\$329.00
Centenary Early Learning Center	Apple Inc.	1	HFY12ZM/A	Speck iGuy Case and Stand for iPad - Grape	\$29.95	\$29.95
Centenary Early Learning Center	Apple Inc.	1	HFY02ZM/A	Speck iGuy Case and Stand for iPad - Chili	\$29.95	\$29.95

4. Recycling of Computer Equipment

Move to approve the disposal of obsolete equipment as shown on the attached list.

5. Professional Development

Move to approve the following professional development activities as shown on the attached chart.

6. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown on the attached chart.

Mr. Benderly asked about the date and process for the disposal of the obsolete computer equipment. Mr. Harvier said the technology department will follow the same process as previously used.

Mr. Small
Moved

Ms. Lanton
Seconded

Motioned Carried (8-0)

C. POLICY

1. Parent-Paid Tuition for 2015-16

Move to approve the parent-paid tuition rates for the 2015-16 school year as follows:

Grade	2015-2016
Kindergarten	\$4,550
1 through 8	\$9,100
9 through 12	\$11,550
Children of Employees	
Kindergarten	\$2,275
1 through 8	\$4,550
9 through 12	\$5,775

2. Second Reading of Policy

Move to approve the second reading of the following policy:

- o Policy 5112 – Entrance Age

3. Suspensions

The board hereby acknowledges receipt of the suspension report summary for March 23 through April 10, 2015.

4. Harassment, Intimidation, and Bullying

- a. Move to approve the findings of the previously reported case: CES031115001
- b. Move to correct previously approved HIB case number: Board Agenda 2/10/15, XV-C-2 approved case number EMS012115001 correct number is EMS011215001

Ms. Gibson
Moved

Ms. Lanton
Seconded

Motioned Carried (8-0)

D. CURRICULUM

Nothing at this time.

XV. Meeting Open to Public

Nothing at this time.

XVI. Announcements

Ms. Lanton read a list of announcements and of upcoming events.

XVII. Motion to Go Into Executive Session

(when applicable)

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss HIB Cases, and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

MEETING ADJOURNED 9:20 PM

Mr. Lifton
Moved

Mr. Benderly
Seconded

Obsolete Equipment 4-14-15

Manufacturer	Model	Serial number	Asset Tag	Description
HP	GP536A	3CQ8203Z7L	3192	Monitor
HP	GP536A	3CQ82610BZ	3149	Monitor
HP	GP536A	3CQ8203YP7	3380	Monitor
HP	GP536A	3CQ8203Z6V	3190	Monitor
HP	GP536A	3CQ82610HV	3206	Monitor
HP	GP536A	3CQ8203Z6D	3141	Monitor
HP	GP536A	3CQ8263Z6N	3107	Monitor
HP	GP536A	3CQ8203Z6G	3376	Monitor
HP	GP536A	3CQ8203Z8M	3378	Monitor
HP	GP536A	3CQ8203YNN	3190	Monitor
HP	GP536A	3CQ8203Z6K	3084	Monitor
HP	GP536A	3CQ8203YNP	3181	Monitor
HP	GP536A	3CQ8262DTH	3210	Monitor
HP	GP536A	3CQ8203YPD	3617	Monitor
HP	GP536A	3CQ8203YNZ	3186	Monitor
HP	GP536A	3CQ8203YNT	3143	Monitor
HP	GP536A	3CQ8203Z8K	3153	Monitor
Acer	AL1716	62100232242	3233	Monitor
Gateway	E2610s	40441768	2293	PC
Gateway	E2610s	4495258	1104	PC
Gateway	E2610s	40475097	2249	PC
Gateway	E2610s	4557096	4100	PC
Gateway	E2610s	40475069	2449	PC
Gateway	TFT1780PS+	MW671B0N08269	3161	Monitor
Dell	1710n	33HNSB1	4062	Printer
HP	L1910	CNC918PKKM	3320	Monitor
HP	ProLiant ML150	USE624N5XG	2855	MOSSUS SERVER
DELL	POWEREDGE2800	55TBJ91	2856	SERVER
HP	HSTNS-1022	USE826NDT6	2857	SERVER
HP	ProLiant ML150	USE624N5XH	2858	ISA SERVER
HP	PROLIANTML370	USE508A0HC	2859	ZEUSDC
HP	ProLiant ML150	USE624N5XJ	2860	EDGAR SERVER
HP	ProLiant ML150	USE624N5KB	2861	MISA SERVER
HP	PROLIANTML150	USE634N5XF	2862	HSSUS SERVER

HP	PROLIANTML350	USE508A0HT	2863	SERVER
EPSON	EMP-X3	GYHF5Z0563L	2679	PROJECTOR
Viewsonic	PJ556D	QKC072106253	2513	PROJECTOR
Viewsonic	PJ556D	QKC072106198	2524	PROJECTOR
viewsonic	PJ556D	QKC072105849	2540	PROJECTOR
Viewsonic	PJ556D	QKC072106257	2514	PROJECTOR
viewsonic	PJ556D	QKC072106231	2516	PROJECTOR
NEC	NP200	9600177CJ	2866	PROJECTOR
NEC	NP200	9600154CJ	2871	PROJECTOR
NEC	NP215	0600714EF	2870	PROJECTOR
NEC	NP200	9700733CJ	2869	PROJECTOR
Mitsubishi	EX240U	5218	2868	PROJECTOR
NEC	NP215	0600732EF	2867	PROJECTOR
NEC	NP215	0700060EF	2872	PROJECTOR
viewsonic	PJ556D	QKC0772106102	2533	PROJECTOR
Mitsubishi	EX240U	5217	2873	PROJECTOR
Mitsubishi	EX240U	5227	2874	PROJECTOR
PLANAR	PR2020	W8510FCP00304	2875	PROJECTOR
NEC	NP215	0601488EF	2876	PROJECTOR
NEC	NP200	9700731CJ	2877	PROJECTOR
NEC	NP200	9600165CJ	2878	PROJECTOR
Mitsubishi	EX240U	5168	2879	PROJECTOR
Viewsonic	PJ556D	QKC072106256	2834	PROJECTOR
NEC	NP200	9600186CJ	2880	PROJECTOR
NEC	NP200	9600185CJ	2881	PROJECTOR
EPSON	EMP-X3	GYG661037F	3072	PROJECTOR
Dell	1700	CN-0N438-48730-56I- AB9L-1700N	2139	PRINTER
Canon	iP3600	HLYA59617	1619	PRINTER
Canon	iP3600	HLYA59597	1621	PRINTER
Canon	iP3600	ACMY58099	1620	PRINTER
DELL	1700N	CN-0N4386-48730-48L- 1WKZ	2672	PRINTER
DELL	MFP 1815DN	CN-0NF565-72211-7AH- 0179	3779	PRINTER
OKIDATA CORP	MICROLINE 320	AE55018183E0	2889	9 PIN PRINTER
HP	LASER JET CP3525N	CNCC8C90TV	3515	PRINTER
ACER	ACERPOWER S285	PSP3006001626126A92701	2882	PC
DELL	DIMENSION 4550	1YFR521	2883	PC
COMPAQ	PRESARIO SR2163WM	CNH7020V7M	2884	PC
COMPAQ	7126CL	3D18JLW7780NB	2885	PC
HP COMPAQ	DX7500	MXL9460N1T	2508	PC

GATEWAY	E-2600D	38895699	2124	PC
HP	1908W	3CQ82610CB	2481	MONITOR
HP	1908W	3CQ8260ZX6	2157	MONITOR
GATEWAY	TFT1780PS	MW675B0N12026	3536	MONITOR
HP	L1908W	3CQ82610F4	3519	MONITOR
DELL	E156FP	MX-0KC017-46634-5BF-1DCU	2886	MONITOR
DELL	E551C	CN-07G076-64180-2A6-043D	2887	MONITOR
DIGITAL	VT320-B2	TA81428016	2888	MONITOR
GATEWAY	M255E	36944391	1128	LAPTOP
GATEWAY	M255E	36944401	1126	LAPTOP
GATEWAY	M255E	36944408	1127	LAPTOP
GATEWAY	M255E	36944395	1160	LAPTOP
GATEWAY	M255E	36944411	1162	LAPTOP
GATEWAY	M255E	36944403	1292	LAPTOP
GATEWAY	M255E	36944409	1296	LAPTOP
GATEWAY	M255E	36944397	1118	LAPTOP
GATEWAY	M255E	36944405	1129	LAPTOP
GATEWAY	M255E	36944406	1117	LAPTOP
GATEWAY	M255E	36944396	1116	LAPTOP
GATEWAY	M255E	36944394	1297	LAPTOP
GATEWAY	M255E	36944410	1298	LAPTOP
HP	6730B	CNU9328FVW	2348	LAPTOP
GATEWAY	MA1	36565404	2323	LAPTOP
GATEWAY	MA1	35684341	2890	LAPTOP
GATEWAY	MA6	40298305	2412	LAPTOP
GATEWAY	MA6	40298304	2240	LAPTOP
GATEWAY	M305CRV	32214791	1248	LAPTOP
GATEWAY	NA1	1SENA111550	2458	LAPTOP
GATEWAY	M405	34462788	2891	LAPTOP
GATEWAY	M405	33924216	2892	LAPTOP
ACELLUS	FS[IX]	FXACEL4B	2893	EDUCATIONAL SERVER
APC	SMART UPS 1500	PH-081423-18740-618-1361	2894	UPS
TRIPP-LITE	SMART750RM1U	AGSM7501UPC	2864	UPS
DELL	1700	CN-0N4386-48730-56K-AC6H	2905	PRINTER
GATEWAY	FDP1765	MG46A70P11978	3585	MONITOR
Viewsonic	PJ556D	QKC072106207	2517	PROJECTOR
Viewsonic	PJ556D	QKC072106072	2542	PROJECTOR

NETEQUALIZER	NE2000	20072369	2865	NETWORK BANDWIDTH MANAGEMENT DEVICE
NEC	NP200	9700703CJ	2903	PROJECTOR
GATEWAY	E4100	33922793	2906	PC
LEXMARK	C534N	9428FZN	1060	PRINTER
HP	PSC1410 ALL IN ONE	CN5ACC20W3	2898	PRINTER
DELL	1700N	CN-0N4386-48730-561-AACZ	2899	PRINTER
HP	LASERJET 3015	CNBM268722	2897	PRINTER
LEXMARK	C534DN	941707V	2900	PRINTER
HP	L1908W	3CQ8203Z8B	1133	MONITOR
HP	LE2001W	CNT016M2FR	1106	MONITOR
HP	LE2001W	CNT016M2FC	1285	MONITOR
GATEWAY	FDP1565	ME358-90H-00768	1043	MONITOR
HP	L1908W	3CQ82610DV	3552	MONITOR
HP	L1908W	3CQ8203YNW	1035	MONITOR
HP	LE2001W	CNT016M2G4	1275	MONITOR
HP	LE2001W	CNT016M2F9	1278	MONITOR
MITSUBISHI	EX51U	C004637	2901	PROJECTOR
CISCO	2600	CNMHV0CRB	2902	ROUTER
Manufacturer	Model	Serial number	Asset Tag	Description
HP	LE1901w	CNC943PDYD	2393	MONITOR
GATEWAY	TFT1780PS+	MW679B0N00051	2058	MONITOR
GATEWAY	TFT1780PS+	MW679B0N00068	2052	MONITOR
GATEWAY	TFT1780PS+	MW679B0N00066	2060	MONITOR
GATEWAY	TFT1780PS+	MW679B0N00067	2046	MONITOR
GATEWAY	TFT1780PS+	MW679B0N00040	2050	MONITOR
GATEWAY	TFT1780PS+	MW679B0N00056	2070	MONITOR
GATEWAY	TFT1780PS+	MW679B0N01173	2074	MONITOR
GATEWAY	TFT1780PS+	MW679B0N00052	2056	MONITOR
GATEWAY	TFT1780PS+	MW679B0N01186	2020	MONITOR
GATEWAY	TFT1780PS+	MW679B0N00039	2066	MONITOR
GATEWAY	TFT1780PS+	MW679B0N01938	2026	MONITOR
GATEWAY	TFT1780PS+	MW679B0N01174		MONITOR
GATEWAY	TFT1780PS+	MW679B0N00958		MONITOR
GATEWAY	TFT1780PS+	MW679B0N00069	2054	MONITOR

Board Meeting – April 14, 2015

Professional Development for Board Approval 4-14-15							
Start Date	End Date	Activity Title	Last, First Name	Building	Requested	Payment Method	FFPI #
4/17/2015	4/17/2015	Technical Assistance for NCLB Coordinators	Cohen, Rick Amy Opitz	C/O	\$ -	No cost	
4/20/2015	4/20/2015	The Administrators' Guide to Going 100% Google Apps for Education in Six Months	Misuraca, Roseanna	EMS	\$ 149.00	FFPI	15-163
4/28/2015	4/28/2015	Threat Assessment and the Prevention of Targeted Violence in K-12 Schools	Porowski, Edward	CES	\$ -	No cost	
4/28/2015	4/28/2015	Threat Assessment and the Prevention of Targeted Violence in K-12 Schools	Harvier, Michael	C/O	\$ -	No cost	
4/30/2015	4/30/2015	Microsoft Excel: Beyond the Basics	Misuraca, Roseanna	EMS	\$ 99.00	FFPI	15-164
5/5/2015	5/7/2015	WRS® INTRODUCTION/APPLIED METHODS	Lopes, Sofia	CES	\$ 650.00	FFPI	15-152
5/19/2015	5/19/2015	Effective Strategies for Working Successfully with Difficult and Disruptive Students	Kirschner, Brooke	CES	\$ 229.00	Other	
5/20/2015	5/20/2015	Google to Enhance Learning	Rockhill, Scott	MHS	\$ 235.00	FFPI	15-160
5/27/2015	4/27/2015	Garden State Coalition of Schools 24th Annual Mtg.	Caputo, Vinceent	C/O	\$ 65.00	Other	
5/27/2015	5/27/2015	Garden State Coalition of Schools 24th Annual Mtg.	Harvier, Michael	C/O	\$ 65.00	Other	
6/1/2015	6/2/2015	Annual NJACAC Conference for School Counselors	Hanbridge, Leigh	MHS	\$ 255.00	FFPI	15-161
6/2/2015	6/2/2015	NJACAC Annual Meeting	DeMott, Elizabeth	MHS	\$ 165.00	FFPI	15-162

Field Trips for Approval

Board of Education Meeting 4-14-15

School	Destination	Class/Group	Teachers/ Advisors	Date(s)	No. of Students
MHS	Gran Centurion Clark, NJ	Junior Class Student Council Reps will set up for the Prom.	Linda Graf	5/21/15	30
MHS	Campbell School	Portfolio/Innovative Art students will paint murals at Campbell School	Linda Graf	4/29/15	30
EMS	Moss School	5 th Grade students will read Dr. Seuss books to kindergarten students.	Robin Gordon Julie Hertzog 3 paras	4/15/15	21
EMS	Downtown Metuchen	Mrs. Cornely's class will walk into town to practice making purchases	Nicole Cornely 2 paras	4/17/15	3
EMS	Middlesex County College Edison, NJ	8 th grade math students will participate in a county- wide "Careers About Math" forum.	Sandy Vorensky Danielle Kennedy Paul Mruczinski	4/24/15	40
EMS	St. Joseph High School Metuchen, NJ	5 th – 8 th grade students will participate in a chess tournament	Jennifer Miller	4/25/15 (Saturday)	10
EMS	Math Competition Raney School Tinton Falls, NJ	5 th and 6 th grade students will compete in the NJ Elementary Math Championship	Karen Logan	4/30/15	7
CES	Metuchen, NJ	Third grade students will take part in Metuchen 350 Service Learning Project – Scavenger Hunt throughout Metuchen using problem solving skills.	Nicole Valera Melissa Gubernat Tiffany Jacobson 2 paras	4/17/15	22