

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

BUSINESS MEETING MINUTES (2)

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

Tuesday, May 26, 2015

I. Flag Salute

II. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

III. Roll Call

Mr. Benderly	P	Ms. Matisse	A
Ms. deVries	P	Ms. McGuire	P
Ms. Gibson	P	Mr. Small	P
Ms. Lanton	P	Mr. Stern	P
Mr. Lifton	P		

IV. Presentation/Discussion Items

Showcase of Success –

Ms. Christine DeSimone presented:

A preview of the Campbell Elementary School Spring Concert featuring the 3rd and 4th grade chorus singing "Deep in the Heart of Texas" and "This Land is Your Land" under the direction of Margie Thomas.

Mr. Ed Porowski presented: *Campbell Elementary School Noetic Math Honor Roll winners:*

Grade 3
Daniel Cordes
Matthew Han
Emily Lan
Verdant Naik
Alyssa Tay
Ryan Timko

Grade 4
Jake Chinchar
Julian Dutemple
Jun Gesteland
Aaron Honig
Alex Lipschutz
Jared Wyetzner

Presentation

Dr. Tiffany Jacobson, Supervisor of ELA, Social Studies, and ESL discussed the MetucheNJ350 Project.

Mr. Robert Capra, Supervisor of Special Education and Ms. Janet Irenski, Learning Consultant discussed the Dyslexia Work Group.

V. Report of the President of the Board of Education

Nothing at this time.

VI. Report of the Superintendent of Schools

Dr. Caputo reported on the district goals.

Mr. Cohen and Ms. Karger reported on the STREAM - Executive Function Training for students after school.

VII. Report of the Business Administrator/Board Secretary

Mr. Harvier reported the Secretary Report, Treasurer's Report, Bill Lists and Budget Transfers.

VIII. Committee Reports

Technology:

Mr. Small reported the committee has not met since last Board Meeting.

Personnel:

Report given by Mr. Lifton.

Curriculum:

Report given by Mr. Benderly.

Athletics:

Ms. de Vries reported the committee has not met since last Board Meeting.

Policy:

Ms. Gibson reported the committee has not met since last Board Meeting.

The next meeting will be on May 28th at 8pm.

Finance:

Report given by Mr. Small.

IX. New Business

Dr. Caputo will give an update on the outcome of final exams without midterms at the June 23rd Board Meeting. Mr. Benderly commented on the increase in AP exams taken this year.

X. Old Business

Dr. Caputo gave an update on the PARCC Testing.

XI. Minutes

Move to approve the minutes of the following meetings:

May 12, 2015	Business Meeting 1&2, Executive Session 1&2
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Mr. Lifton
Moved

Mr. Benderly
Seconded

Motion Carried (8-0)

XII. Meeting Open to the Public

(for comment on any Presentation/Discussion items, Reports, and New/Old Business.)
Nothing at this time.

XIII. Meeting Open to the Public

(for comment on the recommendations of the Superintendent of Schools.)
Nothing at this time.

XIV. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

A. PERSONNEL

1. Appointment – Certificated Staff

Move to appoint Sivan Peleg as Integrated Preschool teacher for the 2015-2016 school year - salary status 1H - \$61,868 effective August 31, 2015.

2. Salary Adjustment - Non-certificated Staff

Move to approve an increase in the salary of Horacio Reyes as a result of earning his Black Seal Boiler License retroactive to April 1, 2015 for an annual stipend of \$710, prorated.

3. Rescission of Appointment - 2015 Summer S.T.R.E.A.M. Teacher
 Move to rescind the appointment of Nicole Valera as a teacher in the Summer 2015 S.T.R.E.A.M. Program.

4. Appointment - 2015 Summer S.T.R.E.A.M. Teacher
 Move to appoint the following as a teacher for the summer S.T.R.E.A.M. Program from July 6 through July 30, 2015 (4 days/week) for a stipend of \$4,500.

Name	School	Funding Source
Tom Yakowenko	Campbell	Title IA

5. Summer S.T.R.E.A.M. Substitutes
 Move to approve the following as 2015 Summer S.T.R.E.A.M. Program substitute teachers at a daily rate of \$250: Sue Lass, Sofia Lopes.

6. Substitute Teacher
 Move to approve the following as substitute teacher for the 2014-2015 school year:

Name	Certification
Lauren Campbell	School Counselor

Mr. Lifton
 Moved

Ms. Lanton
 Seconded

Motion Carried (8-0)

B. FINANCE

1. Payment of Bills

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of May 26, 2015 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

 Michael A. Harvier, Board Secretary

 Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills, claims, secretary's report and treasurer's report for March 31, 2015 as submitted that have been

certified by the Board Secretary and filed in the Business Office.

2. Budget Transfers

Move to approve budget transfers effective April 30, 2015.

3. Resolution - Healthcare Provider

Move to approve AmeriHealth New Jersey as the health insurance and prescription carrier and Horizon Blue Cross Blue Shield as the dental carrier for the Metuchen School District for the 2015-2016 school year.

4. Resolution of Support Authorizing the Hazard Mitigation Generator Grant

METUCHEN SCHOOL DISTRICT

**Resolution of Support from the Metuchen School District
Authorizing the Hazard Mitigation Generator Grant**

WHEREAS, On October 29, 2012, the town of Metuchen was hit by Superstorm Sandy which caused a loss of power for most residents and;

WHEREAS, during this time the Metuchen Board of Education opened Metuchen High School as a warming and charging station because the school had not lost power and;

WHEREAS, the Metuchen Board of Education, wanting to be proactive, applied for the Hazard Mitigation grant for a generator and;

WHEREAS, the Federal Emergency Management Agency (FEMA) has awarded the Metuchen Board of Education a Hazard Mitigation grant for our generator project in the amount of \$141,777 and;

THEREFORE, be it resolved of the Metuchen Board of Education's acceptance of the Hazard Mitigation Generator Grant.

5. Resolution – Middlesex Regional Education Commission

Move to approve MRESC to provide the services of Educational Data Services, Inc. the sole administrative agent for the Educational Cooperative Pricing System #26EDCP, to provide to the Board of Education access to their proprietary software at a membership cost of \$8,505 for the 2015-2016 school year.

6. Resolution

**Metuchen Board of Education
Food Service 2015-2016
Management Fee and Guarantee Language**

The FSMC shall receive, in addition to the costs of operation, an administrative/management fee of twenty thousand five hundred and eighty dollars (\$20,580.00) to compensate the FSMC for administrative and management costs. This fee shall be billed in 10 monthly installments of (\$2,058.00) per month as a cost of operation. The LEA guarantees the payment of such costs and fee to the FSMC.

A per meal administrative/management fee shall apply to all special function and vended meals receipts deposited in the LEA's account. All special function and vended meals receipts deposited into the LEA's account shall be divided by \$1.00 to arrive at a meal equivalent. The administrative/management fee charged for special function and vended meals will be \$.10 per meal equivalent.

The FSMC guarantees the LEA a no cost of operation for the LEA for school year 2015-2016.

7. Professional Development

Move to approve the following professional development activities as shown *on the attached chart*.

Mr. Small	Mr. Benderly	Items B1,2,4,5,6 Motion Carried (8-0)
Moved	Seconded	

Item B3 Motion Carried (6-1-1)(Ms. de Vries no and Ms. McGuire abstained)

Item B7 Motion Carried (7-0-1)(Ms. Gibson abstained)

C. Policy

1. Resolution

Move to elect Rose deVries as the Metuchen Board of Education's representative to the Middlesex Regional Educational Services Commission from June 1, 2015 to May 31, 2016 pursuant to enacted legislation, P.L. 192-1989.

2. Suspensions

The board hereby acknowledges receipt of the suspension report summary for May 11 through May 22, 2015.

3. Harassment, Intimidation, and Bullying

Move to approve the findings of the previously reported cases:

EMS 042915 001

MES 043015 002

EMS 050415 001

CES 051115 001

Ms. Gibson
Moved

Ms. Lanton
Seconded

C2 and C3 Motion Carried (8-0)
C1 Motion Carried (7-0-1)
Ms. de Vries abstained

D. CURRICULUM

Nothing at this time.

XV. Meeting Open to Public

Nothing at this time.

XVI. Announcements

Ms. Lanton read a list of announcements and upcoming events.

XVII. Motion to Go Into Executive Session

(when applicable)

MEETING ADJOURNED 9:55 PM

Mr. Lifton
Moved

Mr. Benderly
Seconded

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss PERSONNEL, PROPERTY, AND COLLECTIVE BARGAINING MATTERS, and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

Professional Development for Board Approval 5/26/15							
Start Date	End Date	Activity Title	Last, First Name	Building	Requested	Payment Method	FFPI #
4/30/2015	4/30/2015	Achievement Coach Meeting	Sharkey, Pat	CES	\$ -	No cost	
4/30/2015	4/30/2015	Achievement Coach Meeting	Sneddon, Denise	CES	\$ -	No cost	
4/30/2015	4/30/2015	Achievement coach spring training	Spak, Jennifer	CES	\$ -	No cost	
5/28/2015	5/28/2015	Uniform Construction Code NJ Seminar: Commercial Cooking Appliances, Exhaust	Redmond, Gerard	C/O	-	No cost	
5/29/2015	5/31/2015	Green Eggs and Sand	Graziano, Judith	EMS	\$ 198.62	FFPI	15-170
6/5/2015	6/5/2015	Peer Observation	Zaneto, Nicholas	MHS	\$ -	No cost	
6/6/2015	6/6/2015	Wired Kids: How Technology Impacts Early Child Development	Walker, Laurie	Moss	\$ 195.00	FFPI	15-171
6/12/2015	6/12/2015	Strauss Esmay Educational Policy & School Law Seminar	Gibson, Jackie	BOE Member	\$ 50.00	Other	
6/17/2015	6/17/2015	PARCC Year One: Lessons Learned and Emerging Legal Issues	Jacobson, Tiffany	C/O	\$ 166.00	Other	
6/24/2015	6/24/2015	Drumthwacket Project	Jacobson, Tiffany	C/O	\$ 16.00	No cost	
7/2/2015	7/16/2015	New Administrator Training	Powers, Sean	C/O	\$ 447.00	Other	
7/20/2015	7/22/2015	Wilson Introductory Workshop	Gubernat, Melissa	CES	\$ 559.00	FFPI	16-002
10/15/2015	10/15/2015	2015 Safe Schools Symposium	Porowski, Edward	CES	\$ 199.00	Other	