

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

BUSINESS MEETING MINUTES (2)

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

Tuesday, May 12, 2015

I. Flag Salute

II. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

III. Roll Call

Mr. Benderly	P	Ms. Matisse	P
Ms. deVries	P	Ms. McGuire	P
Ms. Gibson	P	Mr. Small	P
Ms. Lanton	P	Mr. Stern	A
Mr. Lifton	P		

IV. Presentation/Discussion Items

Showcase of Success –

Ms. Christine DeSimone presented:

Metuchen High School Spring Concert Preview

- o *The percussion ensemble, led by John Messenger, played "Marching Season" by Yann.*

Ms. Christine DeSimone presented:

Chloe Jaques and Nina Suss, "Gold Award Winners" of the National Spanish Examination.

Presentation – World Language Task Force - A report presented by Ms. Christine DeSimone, Supervisor of World Languages, Fine and Performing Arts.

V. Report of the President of the Board of Education

Nothing at this time.

VI. Report of the Superintendent of Schools

Nothing at this time.

VII. Report of the Business Administrator/Board Secretary

Nothing at this time.

VIII. Committee Reports

Technology:

Ms. Matise reported the committee has not met since last Board Meeting.

Personnel:

Report given by Mr. Lifton.

Curriculum:

Mr. Benderly reported the committee has not met since last Board Meeting.

Athletics:

Report given by Ms. de Vries.

Policy:

Ms. Gibson reported the committee has not met since last Board Meeting.

Finance:

Mr. Small reported the committee has not met since last Board Meeting.

IX. New Business

Nothing at this time.

X. Old Business

Dr. Caputo gave an update on PARCC testing.

XI. Minutes

Move to approve the minutes of the following meetings:

April 28, 2015	Board Meeting, Executive Sessions 1 & 2
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Mr. Lifton
Moved

Ms. Lanton
Seconded

Motion Carried (8-0)

XII. Meeting Open to the Public

(for comment on any Presentation/Discussion items, Reports, and New/Old Business.)

Nothing at this time.

XIII. Meeting Open to the Public

(for comment on the recommendations of the Superintendent of Schools.)

Nothing at this time.

XIV. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

A. PERSONNEL

1. Reappointment - Non-Tenured Administrators

Move to reappoint the following non-tenured Administrators for the 2015-2016 school year as shown on attachment 1.

2. Reappointment - Non-Tenured Teachers

Move to reappoint the following non-tenured teachers for the 2015-2016 school year as shown on attachment 2.

3. Appointment - Non-Certificated Staff

Move to appoint Miguel Gonzalez as a full time custodian in the Metuchen School district for the 2014-2015 school year at the rate of \$30,941 per year, prorated.

4. Maternity/Childcare Leave of Absence

Move to approve a maternity/childcare leave of absence for Lauren Butler, MHS Phys. Ed./Health teacher, effective on or about September 4, 2015 through January 19, 2016.

5. Appointment – Fall and Winter Coaches

Move to approve the following as Fall and Winter Coaches for the 2015-2016 school year as shown on attachment 3.

6. Weight Room Supervisors

Move to approve the following as weight room supervisors for the 2015-2016 school year at the rate of \$25/hr. on an as needed basis: SueAnn Caruso, Guy Jensen*, Frank Ruggiero, Marcie Stoner, Bob Ulmer, Matthew Wexler*, and Nick Zaneto.

*not a member of district staff

7. Appointment 2015 Summer S.T.R.E.A.M. Teachers

Move to approve the following teachers for the 2015 Summer S.T.R.E.A.M. program effective July 1, 2015 for prep work and July 6 through July 30, 2015 (four days/week) for the program, for a stipend of \$4,500 each as shown on attachment 4.

8. Mentor Teachers

Move to approve the following as mentor teachers for the 2014-2015 school year:

Provisional Teacher	School	Assignment	Mentor	Full Year Fee - \$550
Shannon Connors	EMS	Math	Lindsay Kenyon	Partial Year
Carlee Dragon	EMS	Phys.Ed./Health	SueAnn Caruso	Partial Year

9. Increase in Salary - Certificated Staff

Move to approve the increase in salary, retroactive to March 1, 2015, of the following teachers as a result of their having completed CEU credits, as shown on the attached list #6:

10. Substitute Teachers

Move to approve the following as substitute teachers for the 2014-2015 school year:

Name	Certification
Eman Issa	Substitute
Taiwo Ajani	Substitute
Michael Tracey	Elementary

Items A1-A10

Mr. Liffon
Moved

Ms. McGuire
Seconded

Motion Carried (8-0)

B. FINANCE

**1. Resolution of Support Authorizing the Submission of a Sustainable Jersey for Schools Grant Application
METUCHEN SCHOOL DISTRICT**

Resolution of Support from Metuchen School District Authorizing the Sustainable Jersey for Schools Small Grant Application

WHEREAS, Sustainability means using resources wisely, saving money and reducing our impact on the environment, all of which will ensure the future health, safety, and prosperity of our children; and;

WHEREAS, the Metuchen Board of Education seeks to support and work with school staff and administrators, students and parents to ensure a safe and healthy environment for students by encouraging our school community to implement sustainable, energy-smart, eco-friendly and cost-effective solutions.

WHEREAS, the Metuchen Board of Education is participating in the Sustainable Jersey for Schools Program; and

WHEREAS, one of the purposes of the Sustainable Jersey for Schools Program is to provide resources to school districts to make progress on sustainability issues, and they have created a grant program called the Sustainable Jersey for Schools Small Grants Program;

THEREFORE, the Metuchen Board of Education has determined that the Metuchen School District should apply for the aforementioned grant program. The Grant will be the Small Grants Program funded by PSEG. The objectives are to provide our students with new energy efficient windows that provide much needed natural light for the students in the fall and spring months and helping rooms better maintain the heat during the winter months. This is an important upgrade for health and safety of our students. The new LED lighting will replace old T-12 fluorescent lighting that will provide not only savings in energy costs but will provide more efficient lighting for the classrooms thus ensuring that our students are better able to focus and develop for learning;

THEREFORE, BE IT RESOLVED, that the Metuchen Board of Education, State of New Jersey, authorizes the submission of the aforementioned Sustainable Jersey for Schools Grant.

2. Professional Development

Move to approve the following professional development activities as shown *on the attached chart*

3. Field Trips

Move to approve the following field trips for students in the Metuchen School District *as shown on the attached chart.*

Items B1-B3

Mr. Small
Moved

Ms. Lanton
Seconded

Motion Carried (8-0)

C. POLICY

1. Second Reading of Policies

Move to approve a second reading of the following policies and regulations:

- o Policy and Regulation 5610 – Suspension
- o Policy 5305 – Health Services Personnel

2. Suspensions

The board hereby acknowledges receipt of the suspension report summary for April 27 through May 8, 2015.

3. Harassment, Intimidation, and Bullying

Move to approve the findings of the previously reported cases: METHS 041615 001, METHS 041615 002.

Items C1-C3

Ms. Gibson	Mr. Benderly	Motion Carried (8-0)
Moved	Seconded	

D. CURRICULUM

1. Summer Curriculum Writing.

Move to approve summer curriculum writing as shown on the attachment 5.

Item D1

Mr. Benderly	Ms. Lanton	Motion Carried (8-0)
Moved	Seconded	

XV. Meeting Open to Public

Nothing at this time.

XVI. Announcements

Ms. Lanton read a list of announcements and of upcoming events.

XVII. Motion to Go Into Executive Session

(when applicable)

MEETING ADJOURNED 9:30 PM

Mr. Lifton	Ms. Gibson
Moved	Seconded

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss PERSONNEL, NEGOTIATIONS and HIB, and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

Field Trips for Approval

Board of Education Meeting 5-12-15

School	Destination	Class/Group	Teachers/ Advisors	Date(s)	No. of Students
MHS	Downtown Metuchen	Band will take part and perform in the Memorial Day Parade.	John Morrison John Messenger	5/25/15	Approx. 65
MHS	Thailand Restaurant Clark, NJ	Culture Club students will explore cuisine and culture of Thailand.	Danielle Scala	5/27/15 (after school)	4-10
MHS	Wildwood, NJ	Band will perform in the statewide Elks Parade.	John Morrison John Messenger	6/6/15 (Saturday)	Approx. 65
CES	Edgar School	Grade 3 students will meet their 6 th grade pen pals and complete a culminating project.	Jaclyn Salit Diane Goldberg	5/21/15	22
Moss	Campbell School	Kindergarten students will visit Campbell to become familiar with the building and meet the staff.	Laura Fischer Christina Spring Sarah Anderson	6/8/15 (shuttle 3 groups in a.m. & 3 in the p.m.)	All a.m. & p.m. Kindergarten students

Professional Development for Board Approval 5-12-15							
Start Date	End Date	Activity Title	Last, First Name	Building	Requested	Payment Method	FFPI #
5/18/2015	5/18/2015	Curriculum, Instruction & Assessment: High School PE Edition	Butler, Lauren	MHS	\$ 25.00	FFPI	15-168
5/18/2015	5/18/2015	Making Best Use of Free GOOGLE TOOLS to Enhance Content Learning	Sullivan, Kathleen	MHS	\$ 235.00	FFPI	15-169
5/22/2015	5/22/2015	Physical and health education school observation	Ulmer, Robert	MHS	\$ -	No cost	
5/22/2015	5/22/2015	Armed Forces Appreciation Day	Gazda, Valerie	MHS	\$ -	No cost	
5/27/2015	5/27/2015	An Evening of Technology, Presentation and Workshop	Derer, Barbara	CES	\$ -	No cost	
5/28/2015	5/28/2015	2015 Career Readiness Institute	Minnella, Frank	MHS	\$ -	No cost	
5/29/2015	5/29/2015	NJ Association of Social Emotional and Character Development conference	Cheung, Judith	EMS	\$ -	No cost	
6/1/2015	6/2/2015	Annual NJACAC Conference for School Counselors	Hanbridge, Leigh	MHS	\$ 344.00	FFPI	15-161
6/23/2015	6/23/2015	EWEG Technical Assistance Training	Opitz, Amy	CES	\$ -	No cost	
6/29/2015	7/2/2015	Advanced Placement Spanish Language and Culture	Flores, Karin	MHS	\$ 1,047.32	Other	

Metuchen Board of Education Meeting – May 12, 2015

Attachment #1

Reappointment of Non-tenured Administrators for the 2015-2016 School Year

Name	School	Assignment	Tenure Date	2015-2016 Salary
Tiffany Goodson	District	Supervisor of Guidance	9/2/2015	\$105,121
Porowski, Edward	Campbell School	Principal	1/3/2016	\$120,900
Christine DeSimone	District	Supervisor of World Languages, Music and Art	3/29/2016	\$100,262
Rick Cohen	Central Office & Moss School	Assistant Superintendent & Principal/Moss	7/2/2016	\$133,500 (2014-15 salary – 2015-16 salary TBD)
Brooke Kirschner	Campbell School	Assistant Principal	10/16/2016	\$106,479
Tiffany Jacobson	District	Supervisor of ELA, Social Studies & ESL	3/18/2018	\$100,262
Brian Stike	Edgar Middle School	Assistant Principal	8/2/2018	\$103,696
Sean Powers	District	Supervisor of Math & Instructional Technology	3/31/2019	\$100,262

Attachment #2

Reappointment of Non-tenured Teachers for the 2015-2016 School Year

Name	School	Assignment	Tenure Date	2015-16 Step/Salary
Camargo, Laura	EMS	Spanish	9/1/2015	1-C, \$50,868
Smith, Audra	EMS	Spanish	9/1/2015	1-E, \$53,368
Butler, Lauren	MHS	Phys. Ed./Health	9/1/2016	3-G, \$61,181
Craig, Patricia	MHS	Spanish	9/1/2016	3-I, \$68,951
Reisman, Jaclyn	MHS	Special Ed/Math	9/1/2016	1-C, \$50,868
Evans, Candace	CES	Classroom Teacher	9/1/2016	3-C, \$53,411
Anderson, Sarah	Moss	Kindergarten	9/1/2016	3-D, \$54,671
Trapanese, Alissa	Moss	School Psychologist (3/5)	11/2/2016	4-G, \$37,583
Minnella, Frank	MHS	Technology Education	9/1/2017	1-D, \$52,068
Elliott, Brian	MHS/EMS	German	10/29/2017	4L, \$87,131
Brusca, Gina	EMS/MHS	Art	9/1/2017	3-B, \$52,571
Calantoni, Karen	EMS	Learning Disabilities Teacher Consultant	9/1/2017	3-B, \$52,571
Cornely, Nicole	EMS	Special Education Classroom Teacher	9/1/2017	3-B, \$52,571
Hunt, Franchesca	CES	Classroom Teacher	9/1/2017	1-B, \$50,068
Savarese, Melissa	CES	Classroom Teacher	9/1/2017	1-B, \$50,068
Lopes, Sofia	CES	Special Education	9/1/2018	1-B, \$50,068
Roder, Kathleen	CES	Special Education	9/1/2018	2-D, \$53,370
Santasieri, Erin	CES	Classroom Teacher	9/1/2018	1-C, \$50,868
McCorkle, Michelle	MHS	Athletic Trainer	8/14/2018	3-D, \$54,671
Doremus, Shawn	MHS	English	9/1/2018	1-C, \$50,868
McPeak, Elisabeth	MHS	Music/Strings	9/1/2018	4-C, \$54,683
Schlavis, William	MHS	Social Studies	9/1/2018	3-G, \$61,181
Smith, James	MHS	Science	9/1/2018	4-K, \$80,107
Wagenblast, Eileen	MHS	English	9/1/2018	3-C, \$53,411
Walters, Kristine	MHS	School Nurse	9/1/2018	1-B, \$50,068
Murray, Chad	MHS	Math	9/18/2018	3-K, \$78,244

Reappointment of Non-tenured Teachers for the 2015-2016 School Year

Name	School	Assignment	Tenure Date	2015-2016 Step/Salary
McLaughlin, Beth	EMS	Special Education	9/1/2018	1-B, \$50,068
O'Brien, Kelley	EMS	Classroom Teacher	9/1/2018	2-C, \$52,140
Peckhardt, Christofer	EMS	Music	9/1/2018	1-B, \$50,068
Little, Maryrose	EMS	Library Media Specialist	10/21/2018	3-H, \$64,961

Fall Sports 2015-16

Sport	Coach	Position	(Step), Salary
Football	Robert Ulmer	Head Coach	(3), \$10,601
	Joseph Yoschak*	First Assistant Coach	(3), \$7,129
	Edward Ennis	Assistant Coach	(3), \$6,806
	George Micak*	Assistant Coach	(3), \$6,806
	John Thornton*	Assistant Coach	(3), \$6,806
	Edward Angus*	Volunteer	-
Boys' Soccer	Edward Albanese	Head Coach	(1), \$8,017
	Thomas Herd*	JV Coach	(3), \$5,797
	Michael Knoth*	Freshman Coach	(1), \$5,071
	Eric Coluccio*	Volunteer	-
Girls' Soccer	Valerie Gazda	Head Coach	(3), \$8,341
	Melissa Kahse*	JV Coach	(2), \$5,637
Field Hockey	Beth Abbott	Head Coach	(3), \$8,502
	Kelly O'Brien	JV Coach	(1), \$5,717
	Sue-Ann Caruso	Freshman Coach	(3), \$5,394
	Joelle Vitale*	Volunteer	-
	Caroline Murphy*	Volunteer	-
Boys' Cross Country	Martin Holleran	Head Coach	(3), \$6,967
Girls' Cross Country	Kelli Holleran	Head Coach	(3), \$6,967
	William Schlavis	Volunteer	-
Girls' Tennis	Robert Strauss	Head Coach	(3), \$6,646
	James Thomas	Assistant Coach	(3), \$4,519
Cheerleaders	Devon Cosenza*	Head Coach	\$3,290

Fall Middle School Sports

Boys' Soccer	Mike Butler	\$3,066
Girls' Soccer	Laura Cardona*	\$3,066
Field Hockey	Beth McLaughlin	\$3,066
Boys' Cross Country	Ed Ronk	\$3,066
Girls' Cross country	Karen Logan	\$3,066

*Not a member of district staff.

Winter Sports 2015-16

Att. 3

Sport	Coach	Position	(Step), Salary
Boys' Basketball	Guy Jensen*	Head Coach	(3), \$8,866
	Daniel Worman*	JV Coach	(2), \$6,039
	Raymond Newman*	Freshmen Coach	(3), \$6,242
Girls' Basketball	Matthew Wexler*	Head Coach	(1), \$8,543
	Patricia Mayo*	JV Coach	(3), \$6,202
			-
Wrestling	Nicholas Zaneto	Head Coach	(3), \$8,663
	Timothy Holleran*	JV Coach	(3), \$5,958
Boys' Winter Track	Martin Holleran	Head Coach	(3), \$7,291
Girls' Winter Track	Kelli Holleran	Head Coach	(3), \$7,291
Winter Track	Kyle Thomas*	Assistant Coach	(3), \$5,758
Boys' Swimming	James Thomas	Head Coach	(3), \$7,573
Girls' Swimming	James Thomas	Head Coach	(3), 75% = \$5,680
Cheerleaders	Devon Cosenza*	Head Coach	\$3,290

Winter Middle School Sports

Boys' Basketball	Ed Albanese	\$3,066
Girls' Basketball	Emily Mertz	\$3,066
Swimming	Karen Logan	\$3,066

*Not a member of district staff.

Stream Summer staff

Attachment 4

Name	School	Funding Source
Jackie Salit	Campbell	Title IA
Melissa Savarese	Campbell	Title IA
Erin Santasieri	Campbell	Title IA
Nicole Valera	Campbell	Title IA
Katie McKeown	Campbell	Title IA
Danielle Weitzner	Campbell	Title IA
Francesca Hunt	Campbell	Title IA
Tara Pata	Campbell	Title IA
Alex Gonzalez	Campbell	Title IA
Julie Anderson	Campbell	Enrollment
Candace Evans	Campbell	Enrollment
Ginny Wetzel	Edgar	Title IA
Vivian Petrakakos	Edgar	Title IA
Emily Presuto	Edgar	Title IA
Christina Wardlow	Edgar	Enrollment
Janis Lewandowski	Edgar	Enrollment
Scott Rockhill	Edgar	Enrollment
Frank Minnella	Edgar	Enrollment
Jonathan Stevens	Edgar	Enrollment

Summer Curriculum Documents 2015			
Subject	Description	Written by:	Amount
Visual and Performing Arts	K, Art	Carole Gaffney	\$350
Visual and Performing Arts	Grades 1-4, Art	Katie McKeown	\$1,400
Visual and Performing Arts	Grades 5-8, Art	Gumbrecht, Brusca	\$1,200 each
Music	Music K	Jordyn Gallagher	\$350
Music	Grades 1-4, Music	Margie Thomas	\$1,400
Music	Grades 5-8, Music	Chris Peckhardt	\$1,200
Music	AP Music Theory	Stefeny Stofa-Krombholz	\$1,000
World Languages	Spanish Grades 1-4	Linda Wagenblast	\$1,400
World Languages	Spanish 1	Danielle Scala	\$1,000
World Languages	French 1	Pam Stead	\$1,000
World Languages	German 1	Brian Elliott	\$1,000
Health	Grade 11 & Grade 12	Zaneto, Butler	\$600 each
Health	Grade 10	Vai Gazda	\$350
Health	Grade 9	Beth Abbott	\$350
Phys. Ed.	K-4	Keers-Nolde, Tzetzos	\$1,600 each
Technology	Grade 3	David Fitzgibbon	\$350
Technology	Grade 4	Maryrose Little	\$350
Technology	Grade 5-7	Roseanna Misuraca	\$350
Technology	Grade 8	Kevin Sarte	\$350
Science	Kindergarten	Anderson, Spring	\$350 each
Science	Grade 1	Tara Palmieri	\$1,000
Science	Grade 6	Ed Ronk	\$1,000
Science	Grade 8	Ed Ronk	\$1,000
Science	AP Physics	Jim Smith	\$1,000
G&T	Grade 6	Ed Ronk	\$500
Social Studies	Kindergarten	Spring, Anderson	\$300 each
Social Studies	Grade 1	Kindler-Arout, Evans, Lass	\$525 each
Social Studies	Grade 2	Sharkey, Sneddon, Spak	\$525 each
Social Studies	Grade 3	Michelle Bethe	\$1,000
Social Studies	Grade 4	Savarese, Santisieri	\$650 each
Social Studies	Grade 5	Presuto, Mertz, Muller, Petrakakos	\$525 each
Social Studies	Grade 6	Deborah Brown	\$1,000
Social Studies	Grade 7	Pamela Stead	\$1,000
Social Studies	Grade 8	Kevin Sarte	\$1,000
Social Studies	Sociology	William Schlavis	\$1,000
Social Studies	Psychology	Laura Connolly	\$1,000

Social Studies	American Social Issues (half-year)	Evan Robbins	\$500
Social Studies	Global Social Issues (half-year)	Evan Robbins	\$500
Social Studies	AP US History I	Christopher Giddes	\$1,000
Social Studies	Economic and the Individual (half-year)	Christopher Giddes	\$500
Social Studies	Economic and the Entrepreneur (half-year)	Christopher Giddes	\$500
Social Studies	AP US History II	Schlavis, Volosin	\$650 each
Social Studies	AP English Language and composition Alignment	Schlavis, Volosin	\$650 each
Social Studies	Etymology (half-year)	Christine Wardlow	\$500
Social Studies	Screenwriting (half-year map)	Shawn Doremus	\$198
Social Studies	Playwriting (half-year map)	Shawn Doremus	\$198
		Total	\$43,846

CEU Increments/Payments retroactive to March 1, 2015

	From	To
\$150 Salary Increment for completing 5 CEUs		
Julie Anderson	\$89,948	\$90,102
Michael Butler	\$74,668	\$74,818
Lisa Chango	\$93,715	\$93,871
Caren Falco	\$87,340	\$87,497
Laura Fischer	\$92,152	\$92,305
Val Gazda	\$93,769	\$93,927
Diane Goldberg	\$86,112	\$86,267
Judy Graziano	\$76,318	\$76,468
Evan Robbins	\$92,060	\$92,215
Mary Kay Sessa	\$89,531	\$89,681
Patricia Sharkey	\$92,434	\$92,591
Denise Sneddon	\$88,176	\$88,333
Margaret Thomas	\$68,951	\$69,101
Linda Wagenblast	\$85,494	\$85,649
Laurie Walker	\$89,923	\$90,078
Nicholas Zaneto	\$69,701	\$69,851

Non-cumulative Stipend of \$150 for 5 CEUs	
Rupel Conzo	One time payment - \$150
Christine Cuthbertson	One time payment - \$150
Elizabeth DeMott	One time payment - \$150
Leigh Hanbridge	One time payment - \$150
Donna Huntress	One time payment - \$150
Ellen Park	One time payment - \$150
Christina Spring	One time payment - \$150