

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

BUSINESS MEETING MINUTES (2)

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

Tuesday, March 24, 2015 - 8:00 PM

I. Flag Salute

II. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

III. Roll Call

Mr. Benderly	P	Ms. Matise	P
Ms. deVries	P	Ms. McGuire	P
Ms. Gibson	P	Mr. Small	P
Ms. Lanton	P	Mr. Stern	P
Mr. Lifton	P		

IV. Presentation/Discussion Items

- o **Showcase of Success - Winter Sports Champions**
Mr. Thomas MHS Boys and Girls Swim Team Coach presented the GMC White Division Champions.
Mr. Peragallo presented the MHS Girls Winter Track Team – Blue Division Champions.
- o **Discussion**
There was a discussion of Policy 5112 – Entrance Age.

V. Report of the President of the Board of Education

Nothing at this time.

VI. Report of the Superintendent of Schools

Nothing at this time.

VII. Report of the Business Administrator/Board Secretary

Mr. Harvier reported the Secretary Report, Treasurer's Report, Bill Lists and Budget Transfers.

VIII. Committee Reports

Technology:

Report given by Ms. Matise. Next meeting will be on April 20th.

Personnel:

Report given by Mr. Lifton.

Curriculum:

Mr. Benderly reported committee has not met since last Board Meeting. Next meeting will be on March 26th.

Athletics:

Report given by Ms. de Vries.

Policy:

Report given by Ms. Gibson.

Finance:

Report given by Mr. Small.

IX. New Business

Ms. Gibson asked Mr. Lifton to discuss the Budget Cap in relation to a possible increase in rateables from related town projects.

X. Old Business

Ms. McGuire asked for a PARCC testing update. Mr. Caputo reported.

XI. Minutes

Move to approve the minutes of the following meetings:

March 10, 2015	Board Meeting and Executive Session
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Mr. Lifton
Moved

Mr. Small
Seconded

Motion Carried (9-0)

XII. Meeting Open to the Public

(for comment on any Presentation/Discussion items, Reports, and New/Old Business.)

Nothing at this time.

XIII. Meeting Open to the Public

(for comment on the recommendations of the Superintendent of Schools.)

Nothing at this time.

XIV. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

A. PERSONNEL

1. Maternity/Childcare Leave of Absence

Move to approve a maternity/childcare leave of absence for Andrea Elton (Edgar Middle School LAL Teacher) from August 31, 2015 through January 31, 2016.

2. Maternity/Childcare Leave of Absence

Move to approve a maternity/childcare leave of absence for Tara Palmieri (Campbell School 1st Grade Teacher) from August 31, 2015 through January 1, 2016.

3. Retirement – Certificated Staff

Move to accept with regret the retirement of Elaine Goldstein, Edgar Middle School Guidance Counselor, effective July 1, 2015.

4. Substitute Teachers

Move to approve the following as substitute teachers for the 2014-15 school year:

Name	Certification
Jennifer Pasquale	Substitute
Kelly Johnson	Substitute
Carlee Dragon	PE/Health

5. Zone Activity Leaders

Move to approve Eileen Kuchar and Suzanne Menafro as Activity Leaders for the ZONE after school program on an as needed basis at the rate of \$30 per hour for the 2014-15 school year.

Items A1-A5

Mr. Liffon

Moved

Ms. Lanton

Seconded

Motion Carried (9-0)

B. FINANCE

1. Treasurer of School Monies' and Board Secretary's Reports

Move approval of the Treasurer of School Monies' Report, Board Secretary's Report as of January 31, 2015.

2. Payment of Bills

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of January 31, 2015 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board Secretary and filed in the Business Office.

3. Budget Transfers

Move to approve budget transfers effective February 28, 2015.

4. Resolution – Integrated Preschool

The Metuchen Board of Education authorizes the Office of Special Services to offer integrated preschool classes for the 2015-16 school year. The district will charge a per pupil rate of \$225 per month for a half day program and \$450 per month for a full day placement, unless the placement is required for special education purposes.

5. Resolution – NJSIG

The Metuchen Board of Education hereby approves the submission of a grant application for the 2015 Safety Grant Program through the New Jersey Schools Insurance Group's ERIC NORTH Subfund for the purposes described in the application, in the amount of \$5,495.00 for the period July 1, 2015 through June 30, 2016.

6. Professional Development

Move to approve the following professional development activities as shown on the attached chart

7. Field Trips

Move to approve the following field trips for students in the Metuchen School District as shown on the attached chart.

Items B1-B7

Mr. Small

Ms. Matise

Moved

Seconded

Motion Carried (9-0)

C. POLICY

1. First Reading of Policy

Move to approve the first reading of the following policy:

- o Policy 5112 – Entrance Age

2. Suspensions

The board hereby acknowledges receipt of the suspension report summary for March 9 through March 20, 2015.

3. Harassment, Intimidation, and Bullying

Move to approve the findings of the previously reported cases:

METHS021715001

METHS022015001

Items C1-C3

Ms. Gibson

Ms. Matise

Moved

Seconded

Motion Carried (9-0)

D. CURRICULUM

Nothing at this time.

XV. Meeting Open to Public

A resident asked the Board if they were aware that for the next school year none of our current 8th grade students were offered admission at the Middlesex Academy High Schools. The Board is aware and discussed.

XVI. Announcements

Ms. Lanton read a list of announcements of upcoming events.

XVII. Motion to Go Into Executive Session

(when applicable)

MEETING ADJOURNED 9:23 PM

Mr. Lifton
Moved

Ms. Gibson
Seconded

Professional Development for Board Approval					3/24/15		
Start Date	End Date	Activity Title	Last, First Name	Building	Requested	Payment Method	FFPI #
3/26/2015	3/26/2015	Learning Focused Conversations	Cathcart, John	C/O	\$ -	No cost	
4/2/2015	4/2/2015	School Transportation Supervisors Meeting (Central Jersey)	Donohue, sheila	C/O	\$ -	No cost	
4/7/2015	4/8/2015	Suicide Assessments & Cognitive Behavior Strategies for Youth at Risk	Granados, Lisa	MHS	\$ -	No cost	
4/10/2015	4/10/2015	2015 Annual School Counselor Conference (Presenter)	Goodson, Tiffany	C/O	\$ -	No cost	
4/13/2015	4/13/2015	MLPOASYS - NJ End of Year & Data Extract Process Training - Session One	Opitz, Amy	C/O	\$ -	No cost	
4/13/2015	4/13/2015	MLPOASYS - NJ End of Year & Data Extract Process Training - Session One	Zaneto, Barbara	C/O	\$ -	No cost	
4/15/2015	4/15/2015	Language and Literacy in the Elementary Schools	Abrams, Rosalie	CES	\$ 299.00	FFPI	15-157
6/10/2015	6/10/2015	Chronological Assessment of Suicide Events (CASE) Approach Training	Granados, Lisa	MHS	\$ -	No cost	
6/10/2015	6/10/2015	Chronological Assessment of Suicide Events (CASE) Approach Training	Theiss, Christina	EMS MHS	\$ -	No cost	

Field Trips for Approval

Board of Education Meeting 3-24-15

School	Destination	Class/Group	Teachers/ Advisors	Date(s)	No. of Students
MHS	Choral Festival William Paterson University	Grades 9-12 Concert Choir students will perform with a mass choir comprised of 15 NJ high schools conducted by a director from Vassar College.	Stefeny Krombholz Lynda Wisniewski	3/25/15	20
MHS	SPEAK Summit Rutgers University Piscataway, NJ	Gay-Straight Alliance students will attend SPEAK Summit/Workshops (Students Promoting Equality, Action, and Knowledge)	Christine Wardlow	4/18/15 (Saturday)	5
MHS	Repertorio Español NY, NY	Spanish 4/Honors students will attend a performance in Spanish of Don Quijote	Rosann Kamin Ellen Park	5/29/15	30
MHS	Six Flags Great Adventure Jackson, NJ	9-12 th grade Student Council members will attend NJ Assoc. of Student Councils Spring Awards Program.	Christopher Giddes Patricia Craig Frank Wrublewski Linda Graf Christine Wardlow	6/4/15	40
EMS	Battle of the Books Pine Brook School Manalapan, NJ	5 th /6 th grade Battle of the Books Club students will compete with other schools for knowledge of books read this year.	Emily Presuto	4/15/15	12
EMS	United Healthcare – YMCA Health Bee Herbert Hoover School, Edison, NJ	7 th Grade students will compete in United Healthcare-YMCA Health Bee	Tony Hogrebe	4/30/15 (after school)	8
EMS	Beana's Mexican Restaurant Rahway, NJ	Spanish Club will order in Spanish and sample authentic Mexican cuisine.	Audra Smith Kevin Sarte	6/2/15	36
EMS	Asian Fusion Restaurant, Metuchen, NJ	8 th Grade LA & Math students will use their life skills and math skills using the menu in the restaurant.	Eileen Kuchar Michele Gouveia and 1 para	6/5/15	14
CES	Kidz Village Woodbridge, NJ	Students will visit Kidz Village, an indoor play/discovery center. Trip request previously approved for Jumping Jungle.	Alaina Warakomski 2 paras Physical Therapist	3/27/15	3