

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

BUSINESS MEETING MINUTES (2)

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue
Metuchen, NJ 08840

Tuesday, February 10, 2015 – 8:00 PM

I. Flag Salute

II. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

III. Roll Call

Mr. Benderly	P	Ms. Matise	P
Ms. deVries	P	Ms. McGuire	P
Ms. Gibson	P	Mr. Small	P
Ms. Lanton	P	Mr. Stern	P
Mr. Lifton	P		

IV. Showcase of Success

Superintendent Vincent Caputo presented the Teachers and Educational Services Professionals of the Year to the Board and Public. They included: Jane Harmon, Elizabeth DeMott, Melissa Kovacs, Janice Billik and Patricia Sharkey.

V. Presentation/Discussion Items

There was a discussion of the following budget items:

- Principals' budget presentations
- Athletics budget presentation

There was a discussion of a PTO donation for 6 air conditioning units for second floor classrooms at MHS. Ms. Valovcin was present to discuss the donation. Mr. Harvier received quotes for the electrical work for \$20k and \$700 - \$800 for each a/c unit. The PTO will pay \$1000k/year to run the a/c. This item will be put on the next Board agenda for a vote.

VI. Report of the President of the Board of Education

Nothing at this time.

VII. Report of the Superintendent of Schools

Mr. Caputo announced that Tuesday, February 17, 2015 is a make-up snow day and school will be in session.

VIII. Report of the Business Administrator/Board Secretary

Nothing at this time.

IX. Committee Reports

Technology:

Ms. Matisse reported committee has not met since last Board Meeting.

Athletics:

Ms. de Vries reported committee has not met since last Board Meeting.

Finance:

Report given by Mr. Small

Personnel:

Report given by Mr. Lifton

Policy:

Ms. Gibson reported committee has not met since last Board Meeting.

Curriculum:

Mr. Benderly reported committee has not met since last Board Meeting.

X. New Business

Nothing at this time.

XI. Old Business

Nothing at this time.

XII. Minutes

Move to approve the minutes of the following meetings:

December 9, 2014	Board of Education Meeting, Executive Session
January 6, 2015	Board of Education Meeting
January 29, 2015	Board of Education Meeting, Executive Session

Mr. Lifton	Ms. Lanton	December 9, 2014
Moved	Seconded	Motion Carried (8-0-1) Mr. Small abstained

January 6, 2015
Motion Carried (8-0-1) Ms. Lanton abstained

January 29, 2015
Motion Carried (6-0-3) Mr. Benderly, Ms. Lanton and Mr. Stern abstained

XIII. Meeting Open to the Public

(for comment on any Presentation/Discussion items, Reports, and New/Old Business)

MHS student who is also an active Boy Scout discussed events, volunteer opportunities and certifications available through the American Red Cross Club. He also had questions for Mr. Harvier about the budget process and the proposed a/c units for the HS.

XIV. Meeting Open to the Public

(for comments on the Recommendations of the Superintendent)
Nothing at this time.

XV. Recommendations of the Superintendent of Schools

(At this time the Board will take formal action on the following items).

A. PERSONNEL

1. Retirement

Move to accept the retirement of Donna Harmon, lunch aide at Campbell School, effective February 12, 2015.

2. Appointment - Supervisor of Mathematics and Technology Instruction

Move to appoint Sean Powers as Supervisor of Mathematics and Technology Instruction for the 2014-2015 school year effective February 15, 2015 or upon release from his current school district at an annual salary of \$97,500 prorated.

3. Mentors for Provisional Teachers

Move to approve the following as mentors for provisional teachers for the 2014-2015 school year:

Provisional Teacher	School	Assignment	Mentor	Fee Full Year = \$550
Kerry Smyth	CES	Sp. Ed. LTS for Angus	Julie Anderson	Partial Year
Kerri Williams	CES	2 nd Grade for Kulesza	Kevin LoPresti	Partial Year
Heather Zierold	CES	4 th Grade for Santasieri	Kelli Holleran	Partial Year
Shannon Connors	EMS	Middle School Math for McCadden	Lindsay Kenyon	Partial Year

Items A1 – A3

Mr. Lifton

Ms. Lanton

Moved

Seconded

Motion Carried (9-0)

Mr. Caputo thanked the Board for the approval of Supervisor Sean Powers and would like to invite him to the next Board Meeting. He also acknowledged and thanked retiree Donna Harmon for her 24 years of service as a lunch aide at Campbell School.

B. FINANCE

1. Non-public Technology

Move to approve the following:

School	Vendor	QTY	Item #	Description	Price	Total
Metuchen Christian Acad.	CDW-G	1	3271499	Canon Powershot Elph 140	\$144.16	\$144.16
Metuchen Christian Acad.	CDW-G	3	2178374	Kingston 8GB DT 101	\$5.46	\$16.38

2. Professional Development

Move to approve the following Professional Development Activities as shown on the attached list.

3. Field Trips

Move approval of the following field trips for students in the Metuchen School District as shown on the attached list:

Items B1 – B3

Mr. Small

Ms. Gibson

Moved

Seconded

Motion Carried (9-0)

C. POLICY

1. Second Reading of Policy

There will be a second reading of the following policies:

- Policy 1522 - School Level Planning (ABOLISH)
- Regulation 5620 Expulsion (ABOLISH)

2. Harassment, Intimidation, and Bullying

Move to approve the findings of the previously reported case EMS 012115 001.

3. Suspensions

The board hereby acknowledges receipt of the monthly suspension report summary for January 2015.

Items C1- C3

Ms. Gibson
Moved

Mr. Stern
Seconded

C1 and C3
Motion Carried (9-0)

C2
Motion Carried (8-0-1)
Ms. Lanton abstained

D. CURRICULUM

Nothing at this time.

XVI. Meeting Open to Public

Nothing at this time.

XVII. Announcements

Ms. Lanton read a list of announcements of upcoming events.

XVIII. Motion to Go Into Executive Session

(when applicable)

MEETING ADJOURNED 10:02 PM

Mr. Lifton
Moved

Ms. Gibson
Seconded

Board of Education Meeting 2/10/15

Professional Development for Board Approval February 10, 2015							
Start Date	End Date	Activity Title	Last, First Name	Building	Requested	Payment Method	FFPI #
2/10/2015	2/10/2015	Implementation of the Next Generation Science Standards: Leveraging the Common Core	Henn, Kathleen	C/O	\$ 135.00	Other	
2/12/2015	2/12/2015	PARCC 2014-2015 New Jersey State Administration Training	LaFauci, Susan	MHS	\$ -	No cost	
2/19/2015	2/21/2015	NJMEA	Gallagher, Jordyn	EMS/Moss	\$ 150.00	FFPI	15-143
2/19/2015	2/21/2015	The New Jersey Music Educators Association State Conference	Peckhardt, Christofer	EMS	\$ 150.00	FFPI	15-133
2/19/2015	2/19/2015	Rutgers University Union/Management Collaboration Training	Capra, Robert	C/O	\$ -	No cost	
2/19/2015	2/19/2015	Rutgers University Union/Management Collaboration Training	Robbins, Evan	MHS	\$ -	No cost	
2/23/2015	2/23/2015	NJAPHERD Conference	Hogrebe, Anthony	EMS	\$ 60.00	FFPI	15-137
2/26/2015	2/26/2015	Schillinger Educational Consultants "Gearing Up For PARCC"	Kovacs, Melissa	EMS	\$ 175.00	FFPI	15-139
2/26/2015	2/26/2015	Schillinger Educational Consultants "Gearing Up For The PARCC"	Elton, Andrea	EMS	\$ 175.00	FFPI	15-138
2/26/2015	2/26/2015	Shillinger Educational Consultants "Gearing up for PARCC"	Menafro, Suzanne	EMS	\$ 175.00	FFPI	15-140
3/12/2015	3/14/2015	American Counseling Association (ACA) Annual Conference and Expo	Trapanese, Alissa	CES	\$ 316.00	Other	
3/13/2015	3/13/2015	Good Ideas in Teaching PreCalculus, Algebra and Geometry.....	Lifson, Sherry	MHS	\$ 199.00	FFPI	15-144

Board of Education Meeting 2/10/15

3/18/2015	3/18/2015	Common Core State Standards for Writing	Valera, Nicole	CES	\$ 235.00	FFPI	15-145
3/20/2015	3/20/2015	Good Ideas in Teaching PreCalculus And... With Technology	Stevens, Jonathan	MHS	\$ 165.00	FFPI	15-141
3/20/2015	3/20/2015	The New Era of Inclusive Services Conference	Gazda, Valerie	MHS	\$ 170.00	FFPI	15-142
4/22/2015	4/22/2015	THE 31ST ANNUAL WINNERS! WORKSHOP: A CLOSER LOOK AT THE YEAR'S 100 BEST BOOKS FOR CHILDREN GRADES PRE-K - 6	Derer, Barbara	CES	\$ 199.00	FFPI	15-146

Field Trips for Approval
2-10-15

Board of Education Meeting

School	Destination	Class/Group	Teachers/ Advisors	Date(s)	No. of Students
MHS	Food Bank Hillside, NJ	Students from American/Global /Social Issues classes will learn about helping the hungry.	Evan Robbins Kerry Blaze	2/25/15	47
MHS	TD Bank Ball Park Bridgewater, NJ	Student Outreach Club will attend a Somerset Patriots game for end of year activity.	Sarah Karger Jaclyn Reisman	5/1/15 (evening)	20
EMS	Six Flags/Great Adventure Jackson, NJ	8 th grade students will apply what they have learned about calculating velocity, acceleration, work and work.	Valerie Niemiera Ed Ronk Laura McCadden Lindsay Kenyon Marian O'Connell Rich Stoner Add'l Staff TBD	6/4/15	156