

**THE PUBLIC SCHOOLS  
METUCHEN, NEW JERSEY**

**BUSINESS MEETING MINUTES (1)**

**of the Metuchen Board of Education**

Metuchen High School  
400 Grove Avenue  
Metuchen, NJ 08840

**Tuesday, September 8, 2015**

**I. Flag Salute**

**II. Notice of Meeting**

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

**III. Roll Call**

Mr. Benderly	P	Ms. Matisse	P
Ms. deVries	P	Ms. McGuire	P
Ms. Gibson	P	Mr. Small	P
Ms. Lanton	P	Mr. Stern	P
Mr. Lifton	P		

**IV. Presentation/Discussion Items**

**Presentation**

Dr. Caputo presented the Anti-Bullying Bill of Rights District Self-Assessment and the HIB Report Period 2 (January 15, 2015 – June 15, 2015)

Mr. Cohen will present the Volunteerism, Community Service and Service Learning at the September 29, 2015 meeting

**V. Report of the President of the Board of Education**

Mr. Lifton thanked Ms. Aileen McGuire for conducting the Board Meeting held on September 8, 2015 during his absence.

**VI. Report of the Superintendent of Schools**

Dr. Caputo reported that schools opened successfully and the theme for the school year is to “Dream Big”.

**VII. Report of the Business Administrator/Board Secretary**

Nothing at this time

**VIII. Committee Reports**

Technology:

Ms. Matise reported that the committee has not met since the last Board Meeting.

Policy:

Report given by Ms. Gibson.

Finance:

Report given by Mr. Small

Curriculum:

Mr. Benderly reported that the committee has not met since the last Board Meeting.

Athletics:

Ms. de Vries reported that the committee has not met since the last Board Meeting.

Personnel:

Mr. Lifton reported that the committee has not met since the last Board Meeting.

**IX. New Business**

Ms. Gibson reported that she met with representatives from the NJSBA and Assemblywoman Pinkin about ways to reduce local property taxes and how school boards would be involved.

**X. Old Business**

Nothing at this time.

**XI. Minutes**

Move to approve the minutes of the following meetings:

August 24, 2015	Board Meeting
August 25, 2015	Board Meeting

Mr. Lifton	Mr. Small	Ms. Lanton, Mr. Lifton	
Moved	Seconded	Ms. Matise (Abstained 8/25/15)	
		Abstained	Motion Carried (6-3)

**XII. Meeting Open to the Public**

(for comment on the school self-assessment of Anti-Bullying Bill of Rights and HIB Report Period 2)  
Nothing at this time.

**XIII. Meeting Open to the Public**

(for comment on any Presentation/Discussion items, Reports, and New/Old Business)  
Nothing at this time.

**XIV. Meeting Open to the Public**

(for comment on the recommendations of the Superintendent of Schools.)

**XV. Recommendations of the Superintendent of Schools**

*(at this time the Board will take formal action on the following items)*

**A. PERSONNEL**

**1. Resignation – Non-Certificated Staff**

Move to approve the resignation of Kerry Smyth, paraprofessional effective August 25, 2015.

**2. Resignation – Coach**

Move to approve the resignation of Nicholas Zaneto as wrestling coach effective September 8, 2015.

**3. Retirement – Certificated Staff**

Move to accept with regret the retirement of Robin Gordon, Special Education Teacher effective December 1, 2015.

**4. Retirement – Certificated Staff**

Move to accept with regret the retirement of Thomas Lan, Chemistry Teacher effective January 1, 2016.

**5. Retirement – Certificated Staff**

Move to accept with regret the retirement of Harvey Weinstock, Science Teacher effective July 1, 2016.

**6. Salary Adjustment – Substitute Caller**

Move to adjust the salary of Judy Kurabinski, substitute caller for the 2015-2016 school year to an annual salary of \$15,248.

**7. Stipend Adjustment - The Zone**

Move to approve the following adjustments of The Zone staff for the 2015-2016 school year. The hourly rates were approved at the August 25, 2015 Board meeting under section XIV-A-2:

Alan Ames	Paraprofessional	\$16.61
Judy Hoffman	Paraprofessional	\$17.06
Gerry Haney	Paraprofessional	\$16.61
William Colavito	Paraprofessional	\$16.61

**8. The Zone**

Move to approve the reappointment of Steven Irenski as a paraprofessional for the 2015-2016 school year at the rate of \$16.61/hr.

**9. Rescission of Appointment – Paraprofessional**

Move to rescind the appointment of Jennifer Pasquale as a paraprofessional for the 2015-2016 school year. (Agenda 8/25/15, XIV A8)

**10. Appointment – Health Care Aide**

Move to approve the appointment of Maria Lopez as a health care aide through Middlesex Regional Educational Services Commission for the 2015-2016 school year effective September 2, 2015 at the salary of \$36,381.

**11. Appointment – Paraprofessional**

Move to approve the appointment of Roseanne Giegerich as a paraprofessional for the 2015-2016 school year effective September 9, 2015 at the rate of \$16.61/hr.

**12. Appointment – Substitute Paraprofessional**

Move to approve the appointment of Kathleen Pearsall as a substitute paraprofessional for the 2015-2016 school year at the rate of \$13.00/hr.

**13. Appointment – Substitute Teachers**

Move to appoint the substitute teachers listed below for the 2015-2016 school year:

Name	Certification
Aker, Bobbi	Physical Education/Health

Kandell, Stephanie	Elementary
Pasquale, Jennifer	Elementary

Dr. Caputo thanked the retirees: Ms. Robin Gordon, Mr. Thomas Lan, and Mr. Harvey Weinstock for their years of service in the Metuchen School District and wished them good health in retirement. They will be missed.

Items A1 – A13

Mr. Lifton                      Ms. McGuire                      Mr. Small Abstained to Item A11  
 Moved                              Seconded                              Abstained                              Motion Carried (9-0)

**B. FINANCE**

**1. Nonpublic Technology**

Move to approve the following nonpublic technology purchases for the 2015 - 2016 school year:

School	Vendor	QTY	Item #	Description	Price	Price	Total
St. Francis Cathedral School	Network Information Technologies	6		Technical Support Hours		\$100.00	\$ 600.00
St. Joseph HS	Keyboard Consultants	3		Smart Board UX80w/speakers			\$16,704.00

**2. Big Picture Learning**

Move to appoint Big Picture Learning for Problem-Based Learning for STREAM programs for the 2015-2016 school year using NCLB Title IIA funds of \$6,000.00 effective September 2015 through June 2016.

**3. NJDOE Mandated 2015-2016 Professional Development**

Move to approve the district's mandatory professional development at the cost of:

- Dyslexia Training – district in-service: 2 two-hour training sessions at \$2,200 provided by Rutgers University
- Suicide Prevention Training – during district in-service at an estimated cost of \$600 provided by Middlesex County Traumatic Loss Coalition

**4. Professional Development**

Move to approve the following professional development activities as shown on the attached chart.

**5. Out of District Student Placement**

Move to approve student 002017076 for a half day placement at the Center for Vocational Rehabilitation in Eatontown, NJ for \$55/day or \$9,900 for the 2015-2016 school year.

Items B1 – B5

Mr. Small

Ms. Gibson

Moved

Seconded

Motion Carried (9-0)

**C. POLICY**

**1. Anti-Bullying Bill of Rights Self-Assessment**

Move to approve the ABR Self-Assessment.

Item C1

Ms. Gibson

Ms. Lanton

Moved

Seconded

Motion Carried (9-0)

**D. CURRICULUM**

**XVI. Meeting Open to Public**

Nothing at this time

**XVII. Announcements**

Ms. Lanton read a list of announcements.

**XVII. Motion to Go Into Executive Session**

(when applicable)

*Resolution to Close Meeting*

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss \_\_\_\_\_ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

MEETING ADJOURNED 8:56 PM

Mr. Lifton

Ms. Gibson

Moved

Seconded

Motion Carried (9-0)