

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

BUSINESS MEETING MINUTES (1)

of the Metuchen Board of Education

Metuchen Borough Hall
Metuchen, NJ 08840

Tuesday, August 11, 2015

I. Flag Salute

II. Notice of Meeting

I hereby make this statement to indicate compliance with the Open Public Meetings Act known as Chapter 231 of the Public Laws of New Jersey, 1975, which became effective 90 days after enactment, January 19, 1976.

Notice of this meeting was given by providing the location, time and date of this meeting, and posting of the same on the front door of the Board of Education offices, by delivering copies to the Borough Hall and the Metuchen Public Library, The Home News and Tribune, The Sentinel, The Star Ledger, and by filing a copy with the Borough Clerk as prescribed by this law.

III. Roll Call

Mr. Benderly	A	Ms. Matise	P
Ms. deVries	P	Ms. McGuire	P
Ms. Gibson	P	Mr. Small	P
Ms. Lanton	P	Mr. Stern	P
Mr. Lifton	P		

IV. Presentation/Discussion Items

Nothing at this time.

V. Report of the President of the Board of Education

Nothing at this time.

VI. Report of the Superintendent of Schools

Nothing at this time.

VII. Report of the Business Administrator/Board Secretary

Nothing at this time.

VIII. Committee Reports

Technology:

Report given by Ms. Matise.

Policy:

Ms. Gibson reported the committee has not met since last Board Meeting.

Finance:

Report given by Mr. Small

Curriculum:

Mr. Cohen reported the committee has not met since last Board Meeting.

Athletics:

Ms. de Vries reported the committee has not met since last Board Meeting.

Personnel:

Report given by Mr. Lifton.

IX. New Business

Nothing at this time.

X. Old Business

Mr. Lifton opened the meeting to the public to discuss Ice Hockey. Mr. DiStefano, President of the Edison Township Ice Hockey Parent Association spoke in favor of the Ice Hockey Program. Ms. DeSano spoke in favor of the Ice Hockey Program. Mr. Manley spoke in favor of the Ice Hockey Program. Mr. Gaier spoke in favor of the Ice Hockey Program. Ms. Lucasnare spoke in favor of the Ice Hockey Program.

The Board discussed the Ice Hockey Program for the 2015-2016 school year.

Mr. Stern made a motion to approve a waiver request for Ice Hockey Coop for the 2015-2016 school year. The motion was not seconded.

XI. Minutes

Move to approve the minutes of the following meetings:

July 14, 2015	Business Meeting 1&2, Executive Session 1&2
July 30, 2015	Business Meeting, Executive Session
August 6, 2015	Business Meeting, Executive Session

Mr. Lifton
Moved

Ms. Gibson
Seconded

Mr. Small
Abstained

Motion Carried (8-0)

July 30 & August 6, 2015

XII. Meeting Open to the Public

(for comment on any Presentation/Discussion items, Reports, and New/Old Business.)

Nothing at this time.

XIII. Meeting Open to the Public

(for comment on the recommendations of the Superintendent of Schools.)

Nothing at this time.

XIV. Recommendations of the Superintendent of Schools

(at this time the Board will take formal action on the following items)

A. PERSONNEL

1. Change in LOA Dates – Certificated Staff

Move to change the dates of Lauren Butler's Childcare Leave of Absence (September 4, 2015 through January 19, 2016 - Agenda May 12, 2015, Item XIV – A – 4) to August 31, 2015 through December 15, 2015.

2. Appointment – Certificated Staff

Move to approve the appointment of Margaret Poandl as Art Teacher (3/5 at EMS and 2/5 at MHS) effective August 31, 2015 through June 30, 2016. Salary – Step 1-B, \$50, 068.

3. Appointment – Certificated Staff

Move to approve the appointment of Kathy Rice as Special Education Teacher effective August 31, 2015 through June 30, 2016. Salary – Step 3-I, \$68,951.

4. Appointment of Certificated Staff

Move to approve the appointment of Shannon Connors as Middle School Math Teacher effective August 31, 2015 through June 30, 2016. Salary – Step 3-B, \$52,571.

5. Appointment – Certificated Staff

Move to approve the appointment of Kristen Kuhlthau as Leave Replacement for Lauren Butler, MHS PE/Health Teacher effective August 31, 2015 through December 15, 2015. Salary - \$80/day for the first 20 days and \$266.04/day for days 21 through the end of the assignment.

6. Appointment – Certificated Staff

Move to approve the appointment of Megan (Dunne) Shapiro as Leave Replacement for Tara Palmieri, Campbell School 1st Grade

Teacher, effective August 31, 2015 through December 23, 2015. Salary - \$266.04/day.

7. Appointment – Certificated Staff

Move to approve the appointment of Jeremy Barnes as Leave Replacement for Michelle Bethe, Campbell School 3rd Grade Teacher, effective August 31, 2015 through December 23, 2015. Salary - \$80/day for the first 20 days and \$266.04/day for days 21 through the end of the assignment.

8. Appointment – Certificated Staff

Move to approve the appointment of Walter Cook as Leave Replacement for Andrea Elton, EMS ELA Teacher, effective August 31, 2015 through January 31, 2016. Salary - \$80/day for the first 20 days and \$266.04/day for days 21 through the end of the assignment.

9. Appointment – Certificated Staff

Move to approve the appointment of Ryan Kinghorn as Leave Replacement for Melanie Gilbert, EMS PE/Health Teacher effective August 31, 2015 through November 13, 2015. Salary - \$80/day for the first 20 days and \$266.04 for days 21 through the end of the assignment.

10. Appointment – Non-certificated Staff

Move to approve the appointment of Theresa Nemeth as Administrative Assistant to the Superintendent effective August 17, 2015 through June 30, 2016, at the salary of \$42,000 per year pro-rated. Ms. Nemeth will also receive a pro-rated stipend of \$5,000 per year for attending Board of Education Meetings and preparing minutes from these meetings.

11. Resignation - Certificated Staff

Move to accept the resignation of Laura Cardona as EMS Girls Soccer coach for the 2015 Fall Season effective August 11, 2015.

12. Resignation – Non-certificated Staff

Move to accept the resignation of Debra Voorhees, Campbell School Lunch Aide effective August 11, 2015.

13. Sixth Period Stipend

Move to approve a Sixth Period Stipend of \$6,478 for Val Gazda to provide adaptive physical education classes for a special needs high school student for the 2015-16 school year.

14. Additional Teaching Stipends

Move to approve pro-rated Sixth Period Stipends for the following teachers to provide adaptive classes for special need students at Campbell School for the 2015-16 school year:

Panos Tzetzos	P.E.	45 minute sessions, 2X per week =	\$2,591
Margie Thomas	Music	45 minute sessions, 2X per week =	\$2,591
Gina Westover	Art	45 minute sessions, 2X per week =	\$2,591

15. Rescind Stipend

Move to rescind the appointment of Traci Grauer as AP Test Coordinator and cancel stipend of \$1,402 for the 2015-16 school year. (Agenda 7/14/15 Item XIV –A – 5)

16. Salary Adjustments – Central Office Staff

Move to adjust the salaries of Central Office Staff retroactive to July 1, 2015, as follows:

		Salary
Name		2015 / 2016
Donohue, Sheila	Transportation Coordinator	\$54,927
Whitson, Joan	Payroll Coordinator	\$62,694
Orcutt, Tracey	Accounts Payable Coordinator	\$56,029
Finden, Deborah	Adm Asst BA	\$52,329
Barry-Millar, Maureen	Special Services	\$50,211
Opitz, Amy	Curriculum	\$39,865
Zaneto, Barbara	Personnel	\$57,139
Simms, Mary Ann	Benefits / Facilities	\$40,751
Thuman, Christopher	Technology Coordinator	\$88,741
Ruhnke, Jeffrey	Network Administrator	\$59,641
Elias-Ortiz, Marcos	Help Desk Technician	\$43,702
Ho, David	Technology	\$15/hr
Harvier, Michael	Business Administrator/Board Secretary	\$145,210
Cohen, Richard	Assistant Superintendent /Prin Moss	\$137,278
Capra, Robert	Special Services Supervisor	\$131,181
Redmond, Gerard	Buildings and Grounds Supervisor	\$93,964

17. Change in Salary

Move to approve a change in salary for MHS Social Studies Teacher Laura Connolly as a result of earning her Master's Degree. Salary to be adjusted from Step 2-F, \$56,342 to 3-F, 57,716 effective August 31, 2015

Items A1-A17

Mr. Lifton

Ms. McGuire

Moved

Seconded

Motion Carried (8-0)

B. FINANCE

1. Out of District Placement

Move to approve the placement of student 2016528 at Bancroft School in Haddonfield, NJ, effective July 1, 2015.

Extended school year tuition is \$15,019 (including aide)

2015-16 school year tuition is \$84,487 (including aide)

2. NCLB Grant -2015-16 Stipends

Move to approve the following stipends from 2015-16 NCLB Funds:

(Title IA) - Fund 20

Amy Opitz

Stipend Total – \$5,567

Breakdown - Salary: \$5,171

Benefits: \$396

(Title IIA) – Fund 20

Amy Opitz

Stipend Total – \$2,169

Breakdown - Salary: \$2,015

Benefits: \$154

(Title III) – Fund 20

Amy Opitz

Stipend Total – \$259

Breakdown - Salary: \$241

Benefits: \$18

3. NCLB Grant 2015-16 – Balanced Literacy Coach

Move to re-appoint BDO, Deanne Opatosky, as NCLB Balanced Literacy Coach for the 2015-2016 school year using NCLB Title IA FOCUS funds of \$3,300 and Title IA funds of \$4,400 for a total of Title IA of \$7,700, and Title IIA funds not to exceed \$21,707 effective September 2015 through June 2016.

4. NCLB Grant 2015-16 – Executive Function Coach

Move to re-appoint PTS Coaching, Cindy Goldrich, as Executive Function Coach for the 2015-2016 school year, using NCLB Title IA FOCUS funds, not to exceed \$9,600, and Title IIA funds of \$2,000 effective September 2015 through June 2016.

5. Non-public Technology

Move to approve the following Non-public technology purchases:

School	Vendor	QTY	Item #	Description	Price	Total
St. Joseph H.S.	Keyboard Consultants	3	SB885x2	SMART Board 885 w/install and VGA/HDMI wall plates		\$20,824.00
St. Francis School	Keyboard Consultants	1	SMART Training	Content Creation Camp-Kathleen		\$118.00
St. Francis School	Apple Inc.	26	MB572Z/B	Mini Displayport to VGA Adapter	\$29.00	\$754.00

6. Professional Development

Move to approve the following professional development activities as shown on the attached chart.

Items B1-B6

Mr. Small

Ms. Lanton

Moved

Seconded

Motion Carried (8-0)

C. POLICY

1. Entrance Age

WHEREAS, the Metuchen Board of Education (“Board”) has been requested to waive the age restrictions of Policy 5112 with respect to student no. CESEXC001; and

WHEREAS, due to the limited and specific circumstances surrounding this request, the Board believes that it should waive Policy 5112 with respect to student no. CESEXC001 in the interests of fairness; and

NOW, THEREFORE, BE IT RESOLVED that the Board hereby waive the first-grade entrance provision of Policy 5112 with respect to student no. CESEXC001; and

BE IT FURTHER RESOLVED that the Board hereby reaffirms its commitment to and the provisions of Policy 5112 in all other cases.

2. Harassment, Intimidation, and Bullying

Move to approve the findings of the previously reported cases:

METHS 052015 001

METHS 070215 001

Items C1-C2

Ms. Gibson

Ms. Lanton

Moved

Seconded

Motion Carried (8-0)

D. CURRICULUM

Nothing at this time.

XV. Meeting Open to Public

Nothing at this time.

XVI. Announcements

Ms. Lanton read a list of announcements.

XVII. Motion to Go Into Executive Session

(when applicable)

Resolution to Close Meeting

BE IT RESOLVED, pursuant to the Sunshine Act, N.J.S. 10:4-12 and 13, that the Board of Education will now meet in executive session to discuss _____ and that matters discussed will be disclosed to the public as soon as the reason for confidentiality no longer exist.

MEETING ADJOURNED 10:32 PM

Mr. Lifton
Moved

Ms. Gibson
Seconded

Minutes Board Meeting – August 11, 2015

Professional Development for Board Approval					8/11/15			
Start Date	End Date	Activity Title	Last, First Name	Building	Requested	Payment Method	FFPI #	
9/28/2015	9/28/2015	Finding Common Ground: A Convocation for Leadership: the New Jersey Standards and PARCC	LaFauci, Susan	MHS	\$ 145.00	Other		
10/15/2015	10/15/2015	NJ Assoc. of School Business Officials Ethics Seminar	Harvier, Michael	C/O	\$ 50.00	Other		
10/22/2015	10/23/2015	2015 FEA/NJPSA/NJASCD Fall Conference	LaFauci, Susan	MHS	\$ 305.00	Other		