

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

AMENDED Agenda

Business Meeting

of the Metuchen Board of Education

Metuchen High School Cafeteria
400 Grove Avenue

Tuesday, August 15, 2006

V. Meeting Open to the Public

VI. Reading and Approval of Minutes

Move approval of the minutes of the following meetings:

| | |
|---------------|----------------------------------|
| June 27, 2006 | Business Meeting |
| July 11, 2006 | Agenda Session, Business Meeting |
| July 18, 2006 | Open Session, Business Meeting |

VII. Correspondence

July 4, 2006 *State of New Jersey, Department of Education*
A memo from Lucille Davy, Acting Commissioner of Education on the Impact of the state shutdown on 2006-07 state aid payments

July 13, 2006 *State of New Jersey, Department of Education*
A memo from Lucille Davy, Acting Commissioner of Education on New Jersey's submission of a revised Highly Qualified Teacher Plan

July 13, 2006 *State of New Jersey, Department of Education*
A memo from Yut'se O. Thomas, Assistant to the Commissioner for Finance on the 2006-2007 maximum expenditure for nonpublic school transportation.

VIII. Reports

- Board President

- Superintendent
- Business Administrator/Board Secretary
- Capital Project

IX. Recommendations of the Superintendent of Schools

A. PERSONNEL

- 1. Appointment – Certificated Staff**
Move to approve the appointment of Andrea Medvigy as English teacher at Edgar Middle School for the 2006-2007 school year, salary status 3-A -- \$43,050.
- 2. Appointment – Certificated Staff**
Move to approve the appointment of Donna Huntress as half-time Special Education teacher at Moss School for the 2006-2007 school year, salary status 1A -- \$41,000 (half-time - \$20,500).
- 3. Appointment – Certificated Staff**
Move to appoint Gerry Sheeran, Supervisor of Buildings and Grounds as the district's Integrated Pest Management Coordinator for the 2006-2007 school year.
- 4. Appointment – Certificated Staff**
Move to approve the appointment of Maureen Kazelesky as Head School Nurse for the 2006-2007 school year for a stipend of \$2,250.
- 5. Appointment – Long-Term Substitute**
Move to approve Melissa Fiore as a long-term substitute for Tara Pata (4th grade teacher at Campbell School) from September 1, 2006 through December 22, 2006 at the rate of \$205/per diem.
- 6. Increase in Salary – Certificated Staff**
Move to approve an increase, effective September 1, 2006, in the salary of :
 - a) Rebecca Jacheo-Smith, Resource Room Teacher at Campbell School from \$54,600 (1I) to \$57,323 (3I) as a result of earning a Masters Degree; and
 - b) Nicholas Zaneto from \$44,800 (1E) to \$45,916 (2E) as a result of earning a BA + 30 credits.
- 7. Increase in Salary – Certificated Staff**
Move to approve an increase in the salary of the following teachers effective September 1, 2006 as a result of their having completed CEU credits:

Increment for completing 10 CEU's – \$300

| | |
|------------------|---------------------------|
| Julie Anderson | from \$77,372 to \$77,678 |
| David Fitzgibbon | from \$44,650 to \$44,950 |
| Mary Kay Sessa | from \$56,369 to \$56,675 |

Increment for completing 5 CEU's – \$150

| | |
|-----------------|----------------------------|
| Joanne Deibert | from \$77,678 to \$77,831 |
| Barbara Helfman | from \$76,403 to \$76,557 |
| Yoko Kato | from \$48,041 to \$48,193 |
| Deanna Kindler | from \$59,568 to \$59,721 |
| Iris Klein | from \$80,522 to \$80,679* |
| Virginia Wetzel | from \$46,883 to \$47,033 |
| Nick Zaneto | from \$45,916 to \$46,066 |

* one-half of this salary is paid by the Middlesex Board of Education.

8. Increase in Salary – Certificated Staff

Move approval of a 6th period stipend of \$5,000 as a result of additional teaching preparations during the 2006-2007 school year for:

Metuchen High School

| | |
|------------------------|------------------------------|
| Steve Cichetti | Social Studies |
| Susan LaFauci | German |
| Marae McGhee | Home Economics |
| Nora Ruhno | ICS Mathematics |
| Marie Seidel | Science |
| Jonathan Stevens | Treasurer |
| Harvey Weinstock (2/5) | Science |
| Traci Grauer | High School Test Coordinator |

Edgar Middle School

| | |
|-----------------|--------------------------------------|
| Rick Carter | Physical Education |
| Sue Ann Caruso | Physical Education |
| Deborah Freeman | Health Education |
| Rosann Misrahi | Instructional Technology Facilitator |

Campbell School

| | |
|------------------|-----|
| Virginia Carroll | Art |
|------------------|-----|

9. Increase in Salary – Certificated Staff

Move to approve a stipend of \$2,000 for Steve Cichetti as a result of an assignment to bridge duty for the 2006-2007 school year.

10. Appointment – Paraprofessionals

Move to appoint the following as paraprofessionals for the 2006-2007 school year as follows:

| | Assignment | Rate* |
|----------------------|----------------------|-------------|
| Ashley Knecht | Metuchen High School | \$12.45/hr. |
| Janine Svoboda | Campbell School | \$11.95/hr. |
| Stefanie Gugliemelli | Moss School | \$12.45/hr. |

11. Appointment – Substitute Paraprofessional

Move to appoint Judy Hoffman as a substitute paraprofessional for the 2006-2007 school year at the rate of \$11.50/hr.*

**Subject to change upon ratification of paraprofessional contract.*

12. Fall and Winter Coaching Recommendations – Metuchen High School

Move to approve the following as coaches at Metuchen High School for the 2006-2007 school year:

| | | Step | 06/07 Salary |
|-----------------------|---|------|--------------|
| Fall | | | |
| Soccer | | | |
| Junior Varsity (Boys) | Edward Albanese (replacing Mike Reid) | (2) | \$4,664 |
| Freshman (Boys) | John Manzo (replacing Edward Albanese) | (1) | \$4,183 |
| Winter | | | |
| Basketball | | | |
| Freshman (Boys) | Calvin Simpson | 1 | \$4,903 |

13. Fall and Winter Coaching Recommendations – Edgar Middle School

Move to approve the following as coaches at Edgar Middle School for the 2006-2007 school year:

| | | 06/07 Salary |
|------------------|------------------|--------------|
| Fall | | |
| Field Hockey | Jennifer Enchura | \$2,480 |
| Boys Soccer | Rich Stoner | \$2,480 |
| Girls soccer | Allyson Rescorl | \$2,480 |
| Cross Country | Karin Flores | \$2,480 |
| Winter | | |
| Girls Basketball | Valerie Gazda | \$2,480 |

| | | |
|-----------------|-----------------|---------|
| Boys Basketball | Ed Albanese | \$2,480 |
| Swimming | Allyson Rescorl | \$2,480 |

14. 2006-2007 Co-curricular and Club Positions – Metuchen High School

Move to approve the 2006-2007 co-curricular and club positions for Metuchen High School as follows:

| <i>Co-Curricular Activities</i> | <i>Advisor</i> | <i>Step</i> | <i>06/07 Salary</i> |
|----------------------------------|-------------------------|-------------|---------------------|
| Band | John Morrison | (3) | \$7,133 |
| Assistant Band | John Messenger | (3) | \$4,183 |
| Band Front | Caroline Leipf* | (1) | \$3,875 |
| Band Front (volunteer assistant) | Debbie Yaniga* | | -0- |
| Blue Letter | James Wright | (3) | \$4,148 |
| Blue Letter Business | Nora Ruhno | (3) | \$2,640 |
| Bulldog's Bark | Michael Mazza | (3) | \$4,148 |
| Bulldog's Bark Business | Nora Ruhno | (3) | \$2,640 |
| Cheerleaders | Jennifer McHugh | (1) | \$4,800 |
| Chorus | Stefeny Stofa Krombholz | (3) | \$3,669 |
| Dramatics | Jane Harmon | (3) | \$5,384 |
| Assistant Dramatics | Jane Harmon | (3) | \$3,875 |
| Literary Magazine | Frances Stevens | (3) | \$2,881 |
| Mock Trial | Evan Robbins | (3) | \$1,920 |
| Model Congress | Evan Robbins | (3) | \$1,920 |
| National Honor Society | Kerry O'Connell | (3) | \$1,920 |
| Orchestra | Catherine Morrison | (3) | \$3,910 |
| Student Council | Traci Grauer | (2) | \$3,532 |
| Treasurer | Jonathan Stevens | (3) | \$5,412 |

| <i>Class Advisors</i> | | | |
|-----------------------|-------------------|-----|---------|
| Senior | Fred Ganzer | (3) | \$3,018 |
| Junior | Kathleen Sullivan | (3) | \$2,366 |
| Sophomore | Barbara Johnson | (3) | \$1,714 |
| Freshman | -vacant- | | |

| <i>Clubs</i> | <i>Advisor</i> | <i>Club Designation</i> | <i>06/07 Salary</i> |
|---------------------|-------------------------|-------------------------|---------------------|
| Art Club | Linda Graf | C | \$1,010 |
| Black Student Union | Evette Collier | C | \$1,010 |
| Bowling Club | Steve Cichetti | B | \$845 |
| Club PreMed | Marie Seidel | B | \$845 |
| Culture Club | Rosann Kamin | C | \$1,010 |
| Evening Choral Club | Stefeny Stofa Krombholz | C | \$1,010 |
| Footlighters | Georgiana Ryan | C | \$1,010 |

| | | | |
|-----------------------|------------------|---|---------|
| French Club | Anna Girin | C | \$1,010 |
| German Club | Susan LaFauci | C | \$1,010 |
| Italian Club | Rosann Kamin | C | \$1,010 |
| Key Club | Sharon Mantz | C | \$1,010 |
| Math Club | Jonathan Stevens | C | \$1,010 |
| Mock Trial Club | Kerry O’Connell | C | \$1,010 |
| Palette Club | Joyce Browning | B | \$845 |
| Peer Leaders Club | Kerry O’Connell | C | \$1,010 |
| Science Club | Yoko Kato | B | \$845 |
| Spanish Club | Karin Flores | C | \$1,010 |
| S.T.A.R. Club | Dianne Kuenzel | C | \$1,010 |
| Step Club | Evette Collier | C | \$1,010 |
| Stitches Club | Kerry O’Connell | B | \$845 |
| Student Outreach Club | Ann Krizko | C | \$1,010 |
| Trainers Club | Nicholas Zaneto | C | \$1,010 |
| Webmasters Club | Jonathan Stevens | A | \$715 |

15. 2006-2007 Co-curricular and Club Positions – Edgar Middle School

Move to approve the 2006-2007 co-curricular and club positions for Edgar Middle School as follows:

| | Advisor | Club Designation | 06/07 Salary |
|---|-----------------------|------------------|--------------|
| 5 th & 6 th Grade Art Club | Jennifer Enchura | B | \$845 |
| 7 th & 8 th Grade Art Club | Jennifer Enchura | B | \$845 |
| Chess Club | Jennifer Miller | A | \$715 |
| Science Club | Maureen Reardon | A | \$715 |
| Newspaper Club | Pam Stead | C | \$1,010 |
| Newspaper Club | Jennifer Miller | C | \$1,010 |
| Yearbook Club | Kevin Sarte | C | \$1,010 |
| Yearbook Business | Kevin Sarte | A | \$715 |
| Art for Yearbook Club | Jennifer Enchura | A | \$715 |
| 5 th & 6 th Grade Student Council | Vivian Petrakakos | C | \$1,010 |
| 5 th & 6 th Grade Student Council | Marilyn Greenberg | C | \$1,010 |
| 7 th & 8 th Grade Student Council | Lauren Rosen | D | \$1,350 |
| 7 th & 8 th Grade Student Council | Julie Broyles | D | \$1,350 |
| Spring Play Drama Director | Rhondi Sabo | D | \$1,350 |
| Spring Play Musical Director | Jim Sabo | D | \$1,350 |
| Builder’s Club | Anne Henshaw | B | \$845 |
| Builder’s Club | Marian O’Connell | B | \$845 |
| Band | Robyn Keyes | C | \$1,010 |
| Orchestra (split stipend) | C. Morrison/M. Thomas | C | \$1,010 |
| Chorus | Stefeny Krombholz | C | \$1,010 |
| Computer Club | -open position- | C | \$1,010 |

| | | | | |
|------------------------------|-------------------------|-------------|---------|---------|
| Spanish Club (split stipend) | L. Chango/B. Biancomano | B | \$845 | |
| Environmental Club | Judy Graziano | C | \$1,010 | |
| Science Energy Club | Ed Ronk | A | \$715 | |
| | | | | |
| Fall Intramurals | 5-6 | Rick Carter | other | \$2,160 |
| | 7-8 | Rick Carter | other | \$2,160 |
| Winter Intramurals | 5-6 | Ken Graf | other | \$2,160 |
| | 7-8 | Rick Carter | other | \$2,160 |
| Spring Intramurals | 5-6 | Ken Graf | other | \$2,160 |
| | 7-8 | Rick Carter | other | \$2,160 |

16. 2006-2007 Co-curricular and Club Positions – Campbell School

Move to approve the 2006-2007 co-curricular and club positions for Campbell School as follows:

| | Advisor | Club Designation | 06/07 Salary |
|--------------------------------|--------------------|------------------|--------------|
| Beginning Band – Grade 4 | John Messenger | C | \$1,010 |
| Beginning Orchestra – Grade 4 | Catherine Morrison | C | \$1,010 |
| Literary Magazine | Tom Yakowenko | C | \$1,010 |
| Literary Magazine | Kelli Redding | C | \$1,010 |
| Chess – Grades 3 & 4 | Jonathan Nolde | C | \$1,010 |
| Chorus – Grades 3 & 4 | Leslie Adler | C | \$1,010 |
| Drama Club – Grade 3 | Erin Deverin | A | \$715 |
| Home Page Builders | Jonathan Nolde | C | \$1,010 |
| Lego-Logo Dacta Computer - 4 | Tom Yakowenko | C | \$1,010 |
| Physical Development - 3 | Kathy Keers-Nolde | C | \$1,010 |
| Physical Development - 4 | Kathy Keers-Nolde | C | \$1,010 |
| School Store – Grade 4 | Alexandra Gonzalez | C | \$1,010 |
| Campbell SCOOP newspaper | Chris Donohue | C | \$1,010 |
| Student Council | Eileen Dyas | C | \$1,010 |
| Safety Patrols/Student Council | Kathy Keers Nolde | C | \$1,010 |
| “Wee Deliver” Post | Nancy Hanley | C | \$1,010 |
| Office/Writing Program | Kelli Redding | C | \$1,010 |
| Homework Helpers Club | Carol Volkland | B | \$845 |
| | Sue Lass | B | \$845 |

17. Appointment – Substitute Custodian

Move to approve the appointment of Bob Koob as substitute custodian for the 2006-2007 school year at the rate of \$10.00/hr.

18. Appointment –Transportation Staff

Move to appoint the following as substitute bus driver for the 2006-2007 school year:

| | Hourly rate |
|-----------------|--------------------|
| Driver | |
| Raysa Hernandez | \$14.00/hr. |

19. Appointment – Behavior Consultant

Move to appoint the following to provide behavior consultation services for the 2006-2007 school year:

- a) Xanadu Behavioral Associates at the rate of \$125/hr.
- b) Behavior Therapy Associates at the following rates:
 - a. Full day workshops at \$1,200 per diem;
 - b. Functional behavior assessments at \$2,100 per assessment;
 - c. 26 consultations dates at the rate of \$1,200 per diem; and
 - d. 2 parent workshops at \$400 per workshop.

20. Appointment – Teacher of the Visually Impaired

Move to appoint Monique Coleman to provide individual instructional services to a visually impaired student for five hours per week and consultation with the student's regular and special education teachers for one hour per week at the rate of \$106/hr. for 40 weeks.

B. FINANCE

1. Treasurer of School Monies' and Board Secretary's Reports

Move approval of the Treasurer of School Monies' Reports, Board Secretary's Reports as of June 30, 2006.

2. Payment of Bills

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of August 15, 2006 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board Secretary and filed in the Business Office.

3. Special Education Out of District Placements

Move to approve the placement of the following for the 2006-2007 school year:

| Student # | Program/School | 2006/07 Tuition |
|------------------|--------------------------------|------------------------|
| #30004 | Center School | \$41,250 |
| #30173 | Somerset Hills School | \$65,511 |
| #70126 | Collier High School | \$41,615 |
| #50062 | Community High School | \$37,574 |
| #70100 | East Mountain Day School | \$45,919 |
| #10071 | Eden Institute | \$45,753 |
| #10037 | High Road Lower School | \$28,752 |
| #30052 | High Road Lower School | \$28,752 |
| #50074 | JFK Rehab Institute | \$34,810 |
| #10081 | Lakeview C.P. School | \$61,740 |
| #50067 | Lakeview C.P. School | \$61,740 |
| #50066 | Lakeview C.P. School | \$61,740 |
| #50154 | Matheny School | \$34,704 |
| | Midland School | \$34,704 |
| | Midland School | \$34,704 |
| #30051 | Midland School | \$34,704 |
| #30050 | Montcalm School | \$65,000 |
| #50032 | Spring Run School | \$35,460 |
| #30066 | CMCO | \$41,912 |
| #10085 | Somerset Hills Learning Center | \$67,140 |
| #50124 | UMDNJ | \$53,900 |
| #50063 | Cornerstone | \$60,000 |
| | TOTAL | \$1,048,380 |

4. Special Education Out of District Placement Transportation
 Move to approve out-of-district transportation costs for the 2006-2007 school year:

| School | Jointure | Students | Cost * |
|---|---------------|----------|----------|
| Academy Learning | -no- | 2 | \$28,080 |
| Children's' Center | Edison | 1 | \$19,540 |
| Center School | Edison | 1 | \$18,546 |
| Collier School | Edison | 1 | \$23,058 |
| Community School | Edison | 1 | \$20,418 |
| East Mountain Day | Edison | 1 | \$18,643 |
| Eden School | Edison | 1 | \$22,450 |
| High Road Lower | Highland Park | 2 | \$23,546 |
| JFK Rehab | Edison | 1 | \$14,500 |
| Lakeview School | Edison | 1 | \$21,000 |
| Lakeview School | BOE | 2 | N/A |
| Midland School | -no- | 3 | \$35,643 |
| Piscataway Regional Day & Bright Beginnings | MCESC | 5 | \$30,600 |
| Somerset Hills, Warren | Edison | 1 | \$20,087 |
| Somerset Learning Center | Edison | 1 | \$18,567 |
| Spring run | Edison | 1 | \$16,587 |
| UMDNJ | Edison | 1 | \$22,850 |

* Jointure costs are subject to change based on the number of students participating.

XI. Meeting Open to Public

XII. Adjournment