

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

AMENDED Business Meeting Agenda

of the Metuchen Board of Education

Tuesday, September 28, 2010

VI. Meeting Open to the Public

VII. Correspondence

September 7, 2010 *State of NJ, Department of Education*
Memo from Willa Spicer, Assistant Commissioner,
division of Academic Standards, Curriculum and
Assessments Re: Security Visits for October 2010
High School Proficiency Assessment (HSPA)

September 8, 2010 *State of New Jersey, Department of Education*
Memo from Yut'se O. Thomas, Director, Office of
School Funding, Re: Report of Nonpublic Auxiliary
and Handicapped Services for 2011-12 Funding

September 23, 2010 *State of NJ, Department of Education*
Memo from Rochelle Hendricks, Acting Commissioner
Re: Interdistrict Public School Choice

September 23, 2010 *State of NJ, Department of Education*
Memo from Robert R. Higgins, Director Office of
Licensure and Credentials Re: Training for Districts –
Provisional Teacher Program/New Alternate Route
Requirements

VIII. Reports

Board President
Superintendent
Business Administrator/Board Secretary

IX. Recommendations of the Superintendent of Schools

A. PERSONNEL

1. Maternity/Child Care Leave of Absence

Move to approve a maternity/child care leave of absence for
Anna Girin, French teacher at Metuchen High School, effective
November 1, 2010 through February 15, 2011.

2. Fall Coaches

Move to approve the following as for the Fall 2010 season:

Advisor	Position	Stipend
<i>Edgar Middle School</i>		
Laura Nemer	Field Hockey	-0-
John Butler	Soccer	-0-
<i>Metuchen High School Freshman Coaches</i>		
John Manzo(3+)	Soccer	\$4,791
Stephanie Angus (2)	Field Hockey	\$\$4,684

3. Club Advisors

Move to approve the following as advisors to the club/co-curricular activity at Edgar Middle School for the 2010-2011 school year as listed below:

Advisor	Activity	Stipend
Karen Logan	Computer Club/Digital Photography	\$593
Marci Stoner	Computer Club/Digital Photography	\$593

Advisors will split the total stipend of \$1,186.

4. Reappointment of Substitute Teachers

Move to reappoint the following as substitute teachers for the 2010-2011 school year:

Name	Certification
Hirsch, Debra	Substitute
Lebowitz, Chad	CEAS Elementary
Li, David	Substitute
Tay, Tara	Elementary/Special Education
Tzetzos, Panos	CEAS Phys. Ed./Health
Walcott-Waters, Sonja	Substitute

5. Additional Substitutes

Move to approve the following as a substitute for the 2010-2011 school year:

Name	Certification
Greenberg, Marilyn	Elementary

6. Additional Substitute Paraprofessional and Secretary

Move to approve Amy Jeney to the following positions:

	Position	Rate
Amy Jeney	Sub Para	\$13.00/hour
Amy Jeney	Sub Secretary	\$10.25/hour

B. FINANCE

1. Treasurer of School Monies' and Board Secretary's Reports

Move approval of the Treasurer of School Monies' Report, Board Secretary's Report, July 31, 2010.

2. Payment of Bills

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of September 28, 2010 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board Secretary and filed in the Business Office.

3. Special Education – Settlement Resolution

Move that the Metuchen Board of Education (1) approve the previously submitted Settlement Agreement in the matter entitled M.M. and W.S. o/b/o W.S. v. Metuchen Board of Education, Mediation Reference Number 2010-15761 and (2) authorize the Board President and Business Administrator/Board Secretary as the attesting witness to execute the aforesaid Settlement Agreement on behalf of the Board of Education.

4. Resolution – Travel

Move approval of the attendance of the following people at the New Jersey School boards Association Workshop on October 19 and 20 in Somerset, New Jersey at a cost not to exceed \$99.00 per person:

Michael Harvier, Business Administrator, Board Secretary

Paul Pineiro, Director of Curriculum

Eileen Frowenfeld, Board President

Terry Kohl, Board Member

Rose de Vries, Board Member

Jacqueline Gibson, Board Member

5. Resolution – Travel

Move approval of the attendance of Michael Harvier, District Business Administrator and Board Secretary at a program sponsored by the New Jersey School Boards Association "School Law Forum" on October 20, 2010 at a cost not to exceed \$75.00.

6. Resolution – Travel

Move approval of the attendance of Kathleen Henn, Supervisor of Science, at New Jersey Science Convention on October 12 & 13, 2010 at a cost not to exceed \$145.00.

7. Resolution – Travel

Move approval of the following certificated staff members' attendance at conferences approved by FFPI, as shown on *the attached list*.

C. Policy

1. Textbook Disposal

Move to approve the disposal of textbooks *on the attached list*.

2. Second Reading

There will be a second reading of the following policies:

- 5310 Health Services
- 5330 Administration of Medication
- 5331 Management of Life Threatening Allergies in School
- 5332 Do Not Resuscitate Orders
- 5335 Treatment of Asthma
- 5338 Diabetes Management

X. Meeting Open to Public

XI. Announcements

XII. Adjournment

Attachment 1

Date: September 23, 2010

Proposals

11-003 to 11-014

Proposal #	Name	Topic/Conference	Date	Amount
11-003	Abrams, Rosalie	Mgmt of Children w/ Hearing Loss	10/8/2010	146.24
11-004	Nolde, Jonathan	NJ Science Teachers Association	10/12/2010	100.00
11-005	Niemiera, Valerie	NJ Science Teachers Association	10/12/2010	106.20
11-006	Helfman, Barbara	NJ Science Teachers Association	10/13/2010	107.75
11-007	Hollenbeck, Joy	NJSCA Fall Conference	10/17 &18/2010	33.75
11-008	Goldstein, Elaine	NJSCA Fall Conference	10/28/2010	158.72
11-009	Kazelesky, Maureen	Cancer and the Family - CNJ Wellness Center	10/26/2010	46.00
11-010	Graf, Kenneth	NJCSS: Soc St. Voices/Vision 21 Century	10/26/2010	65.00
11-011	Woehr, Rose	When the Textbook Isn't Working	11/1/2010	90.00
11-012	Nemer, Laura	When the Textbook Isn't Working	11/1/2010	90.00
11-013	Graziano, Judith	Course to Excellence- National Science Teachers Association	11/11-13/2010	849.70
11-014	Ruhno, Nora	Citizens of the Constitution: NJ Center for Civic & Law Related Education	12/2/2010	36.20

Attachment 2

Textbooks being discarded:

Across the Centuries

Published by Houghton Mifflin

Publication Year: 2003

Previously used in Grade 8 Social Studies

Reason for discard – the book has been replaced by a new social studies book, approved in 2009

United States: Adventures in Time and Place

Published by McGraw-Hill

Publication Year: 2001

Previously used in Grade 5 Social Studies

Reason for discard – the book has been replaced by a new social studies book, approved June 2010

English

Published by Houghton Mifflin

Publication Year: 1990

This book was purchased for Grade 5 Language Arts over 15 years ago, and is not used for instructional purposes. It has been in storage. Because it is 20 years old, the textbook did not need to be placed on the NJ Textbook Sharing Webpage.