

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

Amended Business Meeting Agenda

of the Metuchen Board of Education

Tuesday, July 27, 2010

VI. Meeting Open to the Public

VII. Correspondence

- July 9, 2010* *State of NJ, Office of Emergency Management*
Course Announcement: "Multi-Hazards Emergency
Planning Seminar for Schools." August 12 – 13, 2010.
- July 12, 2010* *State of New Jersey, Department of Education*
Announcement of the construction of a mobile
museum by the New Jersey Hall of Fame.
- July 14, 2010* *State of NJ, Department of Education*
Memo from Bret Schundler, Commissioner, Re:
School Security Drill Law (18A:41-1) & School District
Guidance and Training.
- July 19, 2010* *State of NJ, Department of Education*
Brochure announcing tours of the New Jersey Capitol
complex.
- July 20, 2010* *State of NJ, Department of Education*
Memo from Patricia C. Scott, Acting Director , Office
of Fiscal Policy and Planning presenting the Audit
Program 2009-2010 and the State Aid Grant
Compliance Supplement 2009-2010.

VIII. Reading and Approval of Minutes

Move approval of the minutes of the following meetings:

May 11, 2010	Agenda Session/Business Meeting
May 25, 2010	Open Session/Business Meeting
June 15, 2010	Agenda Session/Business Meeting
June 29, 2010	Open Session/Business Meeting

IX. Reports

Board President
Superintendent
Business Administrator/Board Secretary

X. Recommendations of the Superintendent of Schools

A. PERSONNEL

1. Appointment – Certificated Staff

Move to approve Christina Caradonio as Metuchen High School Special Education/Math Teacher for the 2010-2011 school year effective September 1, 2010 through June 30, 2011, salary status 1-A -- \$45,288.

2. Rescission of Appointment – Certificated Staff

Move to rescind the appointment of Ryan Thomas as Social Studies teacher at Metuchen High School as a one-year leave replacement for Kerry Blaze for the 2010-2011 school year, salary status 3-I -- \$61,675 (June 29, 2010 VIII. A-3)

3. Appointment – Certificated Staff

Move to approve Gail DeMarco as Social Studies teacher at Metuchen High School as a one-year leave replacement for Kerry Blaze for the 2010-2011 school year, salary status 3-D -- \$50,125.

4. Appointment – Certificated Staff

Move to approve John Butler as Edgar Middle School Science Teacher for the 2010-2011 school year effective September 1, 2010 through June 30, 2011, salary status 1-A -- \$45,288.

5. Long Term Substitute

Move to approve Kristie Previte as a long-tem 5th Grade substitute teacher at Edgar Middle School (for Jennifer Muller) from September 1, 2010 through November 15, 2010, salary status 1-A -- \$45,288, prorated.

6. Summer Band Camp

Move to approve participation in the annual summer Band Camp from August 9 – 13 and provide stipends to the following:

Marching Band Director	John Messinger	\$3,293
Assistant Marching Band Director	John Morrison	\$1,294
Guard Advisor	Debbie Yaniga	\$500
Percussion Advisor	TBA	\$500

7. Appointment – Secretarial Staff – The Zone

Move to approve the appointment of Josephine Raimondo as secretary at the Zone for the 2010-2011 school year, for 20 hours per week, at an hourly rate of \$15.45.

8. Appointment – Substitute Caller

Move to appoint Judy Kurabinski as Substitute Caller (substitute teacher coverage coordinator) for the 2010-2011 school year at an annual salary of \$13,339.

9. Fall/Winter Coach

Move to approve Nicole Spence as Cheerleading Coach for the Fall 2010 and Winter 2010/11 seasons for a stipend of \$5,149.

10. Winter Coaches

Move to approve the following as coaches for the winter 2010-2011 season:

Metuchen High School			
<i>Sport</i>	<i>Coach</i>	<i>Position</i>	
Boys' Basketball	Richard Stoner	Head Coach	\$7,875
	Joseph DiBella	JV Coach	\$5,509
Girls' Basketball	Valerie Gazda	Head Coach	\$7,875
	Katherine Dillon	JV Coach	\$5,401
Wrestling	Nicholas Zaneto	Head Coach	\$7,552
	John Manzo	JV Coach	\$5,149
Boys' Winter Track Head Coach	Martin Holleran	Head Coach	\$6,476
Girls' Winter Track Head Coach	Kelli Holleran	Head Coach	\$6,476
Winter Track	Brian Kenyon	Assistant Coach	\$6,188
Boys' Swimming	James Thomas receives 75% of stipend	Head Coach	\$5,045
Girls' Swimming	James Thomas	Head Coach	\$6,727
Edgar Middle School			
<i>Sport</i>	<i>Coach</i>	<i>Position</i>	
Edgar Boys Basketball	Ed Albanese	Coach	\$2,723
Edgar Girls' Basketball	Paul Mruczinski	Coach	\$2,723
Edgar Swimming	Allyson Rescorl	Coach	\$2,723

11. Club Advisors

Move to approve the following as advisors to the club/co-curricular activities for the 2010-2011 school year as listed below:

Advisor	Activity	Stipend
Campbell School		
John Messenger	Beginning Band – Grade 4	\$1,186
Catherine Morrison	Beginning Orchestra – Grade 4	\$1,186
Thomas Yakowenko	Campbell School Literary Magazine	\$1,186
Kelli Holleran (1/2)	Campbell School Literary Magazine	\$593
Leslie Adler	Chorus – Grades 3 and 4	\$1,186
Tara Pata	Drama Club – Grades 3 and 4	\$593
Jonathan Nolde	Home Page Builders – Grade 4	\$1,186
Kathy Keers-Nolde	Physical Development – Grade 3	\$1,186
	Physical Development – Grade 4	
Alexandra Gonzalez	School Store – Grade 4	\$1,186
Chris Donohue	Campbell SCOOP	\$1,186
Eileen Dyas	Student Council	\$1,186
Kathy Keers-Nolde	Student Council	\$1,186
Susan Lass	Homework Helpers Club	\$1,186
Carol Volkland	Homework Helpers Club	\$1,186
Edgar Middle School		
Jenn Enchura	Art Club	\$1,013
Jennifer Miller	Chess Club/Games and Strategies	\$1,013
Marilyn Lewis	Newspaper Club	\$1,186
Kevin Sarte	Yearbook Club	\$1,186
Vivian Petrakakos	5 th & 6 th Grade Student Council	\$1,186
Jennifer Muller (3/4)	5 th & 6 th Grade Student Council	\$1,186
Emily Mertz (1/4)	5 th & 6 th Grade Student Council	
Lindsay McKenna	7 th & 8 th Grade Student Council	\$2,388
Emily Mertz	7 th & 8 th Grade Student Council	\$2,388
-vacant-	Computer Club/Digital Photo	\$1,186
Laura Nemer	Spanish Club	\$1,013
Judy Graziano	Environmental Club	\$1,186
Rena Falk	Environmental Club	\$1,186
Melissa Kovacs	Writers Club	\$1,013
Laura McCadden	Math Club	\$1,013
Jennifer Muller	Dance Club	\$1,013
Kevin Sarte	Treasurer	\$2,500
Frank Jones	Woodworking Club (new offering)	\$1,013
Rhondi Sabo	Spring Play/Drama Director	\$1,541
Jim Sabo	Spring Play/Musical Director	\$1,541
Metuchen High School		
Co-Curricular		
John Morrison	Band	\$7,588
John Messenger	Assistant Band	\$4,504
Cheryl Gillick	Band Front	\$4,467
Adam Levy	Blue Letter	\$4,467

Nora Rhuno	Blue Letter Business	\$2,890
Mike Mazza	Bulldog's Bark	\$4,467
Stefeny Krombholz	Chorus	\$3,966
Jane Harmon	Dramatics - Spring Musical	\$5,760
Jane Harmon	Assistant Dramatics - Fall Play	\$4,182
Evan Robbins	Mock Trial/Model Congress	\$2,137
Marie Seidel	National Honor Society	\$2,137
Alison McCarthy	Student Council	\$3,680
Jonathan Stevens	Treasurer/Student Funds	\$5,789
Christine Rockwell	Class Advisor – Senior	\$3,142
Linda Graf	Class Advisor – Junior	\$2,459
Frank Wrublevski	Class Advisor – Sophomore	\$1,922
Karin Flores	Class Advisor – Freshman	\$1,421
Clubs		
Linda Graf	Art Honor Society	\$1,186
Rosann Kamin	Culture Club	\$1,186
Stefeny Krombholz	Evening Choral Club	\$1,186
Karin Flores, Spanish (1/3)	World Language Honor Societies	\$1,186
Anna Girin, French (1/3)		
Lawrence Land, German (1/3)		
Jonathan Stevens	Math Club	\$1,186
Laura Connolly	Peer Leaders	\$1,186
Yoko Kato	Science Club	\$1,186
Kathy Sullivan	Student Outreach Club	\$1,186

Clubs listed in **bold print** were reinstated as the result of a grant from the Metuchen Education Foundation

B. FINANCE

1. Treasurer of School Monies' and Board Secretary's Reports

Move approval of the Treasurer of School Monies' Report, Board Secretary's Report, May 31, 2010 and June 30, 2010.

2. Payment of Bills

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of July 27, 2010 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board Secretary and filed in the Business Office.

3. Budget Transfers

Move to approve budget transfers effective June 30, 2010.

4. NCLB Grant Application

Move to approve an application for FY 2011 No Child Left Behind (NCLB) monies as follows:

Title I A	Improving Basic Programs	\$49,187
Title II A	Teacher and Principal Training and Recruiting	\$51,320
Title II D	Enhancing Education Through Technology	\$95
Title III *	English Language Acquisition and Language Enhancement (to consortium)	\$9,613

*Title III funds become part of a consortium with South Amboy. South Amboy is the lead district.

5. NCLB Title IID Refusal

The Metuchen School District hereby resolves not to apply for NCLB Title IID funding of \$95.

6. Resolution -- Travel

Move approval of the attendance of Gerard Redmond, Supervisor of Business and Grounds at a National Asbestos and Environmental Training Institute mandatory course on Monday, August 9, 2010 at a cost not to exceed \$200 per person.

7. RESOLUTION FOR INCREASING BID THRESHOLD AND APPOINTING A QUALIFIED PURCHASING AGENT IN A BOARD OF EDUCATION OR OTHER ENTITY SUBJECT TO THE PROVISIONS OF N.J.S.A. 18A:18A-1

WHEREAS, 18A:18A-3 permits a board of education to authorize its purchasing agent to award contracts that do not exceed in a contract year the annual limit as established by the Governor, and

WHEREAS, local boards of education have been advised by the Local Finance Board through (LFN 2010-13) that the Governor has authorized the following bid and quotation thresholds effective July 1, 2010,

	Bid Threshold	Quotation Threshold
Base Amount	\$26,000	\$3,900
With Qualified Purchasing Agent	\$36,000	\$5,400

WHEREAS, Michael A. Harvier possesses the designation of Qualified Purchasing Agent as issued by the Director of the Division of Local Government Services in accordance with N.J.A.C. 5:34-5 et seq.; and

WHEREAS, the Metuchen Board of Education desires to increase its bid and quotation thresholds as provided in N.J.S.A. 18A:18A-3;

NOW THEREFORE BE IT RESOLVED, that the governing body of the Metuchen Board of Education, in the County of Middlesex, in the State of New Jersey hereby increases its bid threshold to \$36,000 and its quotation threshold \$5,400 and be it further

RESOLVED, that the governing body hereby appoints Michael A. Harvier as the Qualified Purchasing Agent to exercise the duties of a purchasing agent pursuant to N.J.S.A. 18A:18A-2b, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the Board of Education

8. Renewal of 2008/2009 School Year Bid

Move to approve the awarding of the following renewals for the period of August 1, 2010 through June 30, 2011, as follows:

Bid # 08/09-03 Athletic Transportation Services to George Dapper Inc. of Iselin, NJ for the High School and Edgar School as follows:

54 passenger w/ seatbelts	3 hours	\$198.93
	4 hours	\$255.77
	5 hours	\$312.60
one-way in town shuttle		\$129.18
additional hour amount after 5 hours:		\$62.00

2nd year renewal. (0% increase from previous school year)

9. Approval 2010/2011 SY Bid

Move approval of awarding the following bid for the period of August 1, 2010 through June 30, 2011 as follows:

BID # 10/11-01: Snow Plowing Services to K. Kraft & Sons of Somerset for Moss, Campbell & Edgar Schools, and to Marczak's Inc. of Metuchen for Metuchen High School.

K. Kraft & Sons:

SNOW SCALE	MOSS	CAMPBELL	EDGAR
1 to 2.9 inches	\$200	\$200	\$200
3 to 5.9 inches	\$450	\$450	\$450
6 to 7.9 inches	\$600	\$600	\$600
8 to 10 inches	\$750	\$750	\$750
per inch > 10	\$100	\$100	\$100
SALT APPLICATION	\$225	\$225	\$190

Marczak's Inc.:

SNOW SCALE	HIGH SCHOOL
1 to 2.9 inches	\$275
3 to 5.9 inches	\$575
6 to 7.9 inches	\$775
8 to 10 inches	\$975
per inch > 10	\$125
SALT APPLICATION	\$275

C. POLICY

1. Membership Resolution -- NJSIAA

Move approval of the NJSIAA (New Jersey State Interscholastic Athletic Association) resolution that follows:

MEMBERSHIP RESOLUTION

NEW JERSEY STATE INTERSCHOLASTIC ATHLETIC ASSOCIATION

The Board of Education of the Metuchen School District, County of Middlesex, State of New Jersey, as provided for in Chapter 172 Laws 1979 (*N.J.S.A. 18A:11-3 e, et seq.*) herewith enrolls Metuchen High School as a member of the New Jersey State Interscholastic Athletic Association to participate in the approved interschool athletic program sponsored by the NJSIAA.

This resolution to continue in effect until or unless rescinded by the Board of Education and shall be included among these policies adopted annually by the Board. Pursuant to *N.J.S.A. 18A:11-3 in adopting this resolution, the Board of Education adopts as its own policy and agrees to be governed by the Constitution, Bylaws and Regulations of the NJSIAA.*

2. First Reading – Policy

There will be a first reading of the following:

- a) Policy #5111 Eligibility of Resident/Non-Resident Pupils
- b) Policy # 8601 Pupil Safety

XI. Meeting Open to Public

XII. Announcements

XIII. Adjournment