

**THE PUBLIC SCHOOLS  
METUCHEN, NEW JERSEY**

**AMENDED Business Meeting Agenda**

of the Metuchen Board of Education

**Tuesday, September 22, 2009**

**VI. Meeting Open to the Public**

**VII. Correspondence**

*August 12, 2009*

*State of NJ, Department of Education*

Memo from Gerald J. Vernotica, Assistant Commissioner,  
Division of Field Services Re: ARRA – Guidance from NJ  
Accountability Task Force

*August 18, 2009*

*State of NJ, Department of Education*

Memo from Gerald J. Vernotica, Assistant Commissioner,  
Division of Field Services Re: Requests for Student  
Information from Military Recruiters, Institutions of Higher  
Education, and Prospective Employers and Final FERPA  
Regulations

*July 23, 2009*

*State of NJ, Department of Education*

Memo from Gerald J. Vernotica, Assistant Commissioner,  
Division of Field Services Re: EDC-PC Report Card  
Collection

**VIII. Reports**

**Board President**

**Superintendent**

**Business Administrator/Board Secretary**

**IX. Recommendations of the Superintendent of Schools**

**A. PERSONNEL**

**1. Increase in Salary – Certificated Staff**

Move to increase the base salary of Rupel Patel as a result of earning a  
Masters Degree from 2-I \$60,206 to 3-I \$61,675.

**2. Appointment – Non-Certificated Staff**

Move to approve Trish Hallas as paraprofessional at Moss School, replacing Ari Opitz, for the 2009-2010 school year effective September 23, 2009 at the rate of \$13.75/hr.

*Salary to be adjusted after negotiation of contract*

**3. Reappointment – Substitute Teachers**

Move to reappoint the following as substitute teachers for the 2009-2010 school year: Daniel Cocco, Jean Grier, David Li, Tim Morris, Matthew O'Connor, Todd Ryder, and Doris Salmon.

**4. Appointment – Substitute Teachers**

Move to approve the following as substitute teachers for the 2009-2010 school year: Joseph DiMeglio, Keith Freudenberger, Phyllis Rispoli, Madeline Tolins-Schlitt, and Sonja Walcott-Waters.

**5. Appointment – Substitute Paraprofessionals**

Move to appoint Kim Morrison as a substitute paraprofessional for the 2009-2010 school year, at the rate of \$13.00/hr.

**6. Appointment – Substitute Secretary**

Move to appoint Kelly Jaques as substitute secretary for the 2009-2010 school year at the rate of \$10.25/hr.

**7. Appointment – Substitute Lunch Aide**

Move to appoint Joan Sito as substitute lunch aide at Campbell School for the 2009-2010 school year at the rate of \$8.75/hr.

**8. Appointment – Part-Time Auto Mechanic**

Move to appoint Marshall Butler as part-time auto mechanic for the 2009-2010 school year, on an as-needed basis, at the rate of \$24/hr.

**B. FINANCE**

**1. Payment of Bills**

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of September 22, 2009 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

\_\_\_\_\_  
Michael A. Harvier, Board Secretary

\_\_\_\_\_  
Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board Secretary and filed in the Business Office.

**2. Resolution – Travel**

Move approval of the following certificated staff members' attendance at conferences approved by FFPI, as shown on *the attached list*.

**3. Resolution – Travel**

Move approval of the attendance of Dan Benderly at the New Jersey School boards Association program "Intermediate Bargaining" on September 26, 2009 at a cost not to exceed \$125.00.

**4. Out-of-District Placements**

Move to approve the following out of district placements for the 2009-2010 school year:

Student	School	Effective	Tuition
2011258	New Hope Foundation	9-1-09	\$11,200
2010512	Daytop Preparatory School	9-22-09	\$38,930

**5 Resolution**

***Educational Risk Insurance Consortium-North***

(A FUND WITHIN THE NEW JERSEY SCHOOL BOARDS ASSOCIATION INSURANCE GROUP)

WHEREAS, the New Jersey School Boards Insurance Act, Assembly 1373, enacted and signed by the Governor in 1983, enables school districts to cooperate with each other to make the most efficient use of their powers and resources on a basis of mutual advantage in the areas of insurance and self-insurance and related services; and

WHEREAS, the Board of Education of the Metuchen School District desires to secure protection, services, and savings relating to insurance and self-insurance for itself and its departments and employees; and

WHEREAS, the Board of Education of the Metuchen School District finds that the best and most efficient way of securing this protection and services is by cooperating with other school districts across the State of New Jersey; and

WHEREAS, the New Jersey School Boards Association Insurance Group and its bylaws provide a basis for securing this protection for member districts;

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE METUCHEN SCHOOLDISTRICT:

THAT the Board of Education of the Metuchen District joins with other school districts in organizing and becoming members of the Subfund of the New Jersey School Boards Association Insurance Group (Educational Risk Insurance Consortium); and

THAT, by adoption and signing of this resolution, the Board of Education is hereby joining the Subfund of the New Jersey School Boards Association Insurance Group (Educational Risk Insurance Consortium) effective the date indicted below, and for the duration of three consecutive years for the following coverage:

Property	ف	EDP	ف	General Liability	ف	Umbrella	ف
Equipment		Crime	ف	Automobile Liability	ف	Errors & Omissions	ف
Breakdown	ف	Bonds	ف	Auto Physical Damage	ف	Workers' Compensation	ف

**C. POLICY**

1. Mission Statement  
Move to approve a revision to the district's Mission Statement as follows:

**Mission Statement  
Metuchen Public Schools**

*“The Metuchen Public School District will provide all students with a safe and nurturing environment in which to foster academic, social and emotional growth. The District is committed to allowing every student to develop to their fullest potential by providing a strong foundation of skills based on academic excellence and high performance standards. The district expects all students to achieve the New Jersey Core Curriculum Content Standards at all grade levels. The District will provide a curriculum which is fully inclusive and recognizes the high expectations of the community.”*

2. **Job Description – In-Class support Coordinator**  
Move to approve the job description of In-class Support Coordinator as attached.

**D. CURRICULUM**

1. **Curriculum Inventory**  
Move to approve the curriculum inventory for the 2009-2010 school year.
2. **Curriculum Revisions**  
Move to approve the following curriculum revisions for the 2009-2010 school year:
  - Math 6 Course 1
  - Algebra Readiness 9-12
  - Spanish 4/5 Conversation 11-12
  - Language Arts Grade 4
  - Environmental Science
  - General Music, Grade 8
  - Music Technology 9-12

- X. **Meeting Open to Public**
- XI. **Announcements**
- XII. **Adjournment**
- XIII. **Reading of Sunshine Statement if necessary**

