

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

Agenda

Business Meeting

of the Metuchen Board of Education

Metuchen High School
400 Grove Avenue

Tuesday, June 29, 2010

VI. Correspondence

- June 3, 2010* *M.C.F.O.O.D.S.* Letter and flyer from Jennifer Apostol, M.C.F.O.O.D.S. Coordinator, requesting assistance in replenishing supplies at their food banks.
- June 7, 2010* *State of NJ, Department of Education*
Letter from Kathy Pine, PhD, Director, Office of Professional Standards, Licensing, and Higher Education Collaboration Re: New Jersey Future Educators Association Conference.
- June 8, 2010* *State of NJ, Department of Education*
Letter from Willa Spicer, Deputy Commissioner of Education regarding Phase 2 Statewide Systemic Professional Development Initiative Summer-Fall 2010 Offerings.
- June 10, 2010* *State of NJ, Department of Education*
Letter from Executive County Superintendent Patrick Piegari announcing approval of the district's Technology Plan July 1, 2010 through June 30, 2013.
- June 17, 2010* *Rowan University Notice* from Diane Mazzei, Coordinator of Beginning Teacher Induction Center announcing Mentor Teacher Training seminars for Fall 2010.

VII. Meeting Open to the Public

VIII. Recommendations of the Superintendent of Schools

A. PERSONNEL

1. Retirement – Certificated Staff

Move to accept, with regret, the retirement of Frances Stevens, English Teacher at Metuchen High School effective July 1, 2010.

2. Appointment – Certificated Staff

Move to appoint Michael Saulnier as Guidance Counselor at Metuchen High School for the 2010-2011 school year, salary status 3J -- \$65,665.

3. Appointment – Certificated Staff

Move to approve Ryan Thomas as Social Studies teacher at Metuchen High School as a one-year leave replacement for Kerry Blaze for the 2010-2011 school year, salary status 3-I -- \$61,675.

4. Appointment – Certificated Staff

Move to approve the approval of Bonnie Stanski as Family and Consumer Science teacher at Metuchen High School for the 2010-2011 school year, salary status 1H -- \$55,138.

5. Appointment – Certificated Staff

Move to approve the appointment of Katerina Profaci as Special Education/Mathematics teacher at Metuchen High School for the 2010-2011 school year, salary status 2C -- \$48,111.

6. Maternity/Child Care Leave of Absence

Move to approve a maternity/child care leave of absence for Benita Sefranka, effective September 17, 2010 through February 7, 2011.

7. Long Term Substitute

Move to approve Kevin LoPresti as a long-term substitute for Benita Sefranka from September 7, 2010 through February 4, 2011, salary status 1A -- \$45,288, prorated.

8. Maternity/Child Care leave of Absence

Move to approve a maternity/child care leave of absence for Alexandra Gonzalez, effective September 20, 2010 through December 13, 2010.

9. Long Term Substitute

Move to approve Sarah Anderson as a long-term substitute for Alexandra Gonzalez from September 7, 2010 through December 10, 2010, salary status 1A -- \$45,288, prorated.

10. Appointment – Long Term Substitutes at Campbell School

Move to approve the following as long-term substitutes for maternity/child care leaves of absence at Campbell School:

- a) Michelle Mullen for Tara Pata from September 1, 2010 through December 31, 2010, salary status 1A -- \$45,288, prorated; and
- b) Ali Zafar for Becky Jacheo-Smith From September 1, 2010 through February 4, 2011, salary status 1A -- \$45,288, prorated.

11. Appointment – Board Attorney

BE IT RESOLVED that the Board of Education hereby appoints Wilentz, Goldman & Spitzer P.A. ("Firm") as Board Attorney and approves the Agreement for Professional Legal Services between the Board and the Firm for the period from July 1, 2010 through June 30, 2011. The Board shall pay the Firm an annual retainer of \$18,000 for up to ten (10) hours of professional legal services each month, and an hourly rate of \$155 for matters not covered by the retainer. The Board will also reimburse the Firm for costs such as computer research, UPS Overnight, messenger, long distance telephone calls, facsimile, photocopy, and the like.

BE IT FURTHER RESOLVED that notice of the award of the above described contract for legal services shall be provided as required by N.J.S.A. 18A: 18A-5a(1).

BE IT FURTHER RESOLVED that this resolution and the Agreement shall be maintained on file and available for public inspection in the Board's office.

BE IT FURTHER RESOLVED that the Board President and the Business Administrator/Board Secretary, as the attesting witness, are hereby authorized to sign the Agreement.

12. Appointment – District Auditor

Move to appoint Parente Beard as district auditors for the 2009-2010 audit at a rate of \$39,500.

13. Summer Work – Painters

Move to approve the following as summer painters effective June 24, 2010: Frank Wagenblast - \$17.00/hr and Ned Ennis - \$13.90/hr.

14. Summer Work – Guidance

Move to approve the following summer work in Guidance as follows:

Metuchen High School:

Traci Grauer	5 days	\$433.55 per diem	\$2,167.75
Leigh Hanbridge	5 days	\$301.22 per diem	\$1,506.10

Edgar Middle School

Elaine Goldstein	3 days	\$472.75 per diem	\$1,418.25
Joy Hollenbeck	3 days	\$467.23 per diem	\$1,401.69

15. Summer Work – Peer Leadership

Move to approve the following work in the Peer Leadership Program at Metuchen High School:

Laura Connolly	2 days	\$264.49 per diem	\$528.98
Linda DePaola	2 days	\$466.92 per diem	\$933.84

16. Summer Work – Technology

Move to approve Roseann Misrahi to perform technology work at Edgar Middle School for 3 days at the rate of \$33/hr.

17. Mentor/Advisor Teachers

Move to approve payment to the following mentor/advisor for the 2009/10 school year:

Provisional Teacher	School	1/3 Year Mentor Teacher	Payment
Rose Woehr	District ELL Teacher	Linda Wagenblast	\$183.34

18. Appointment – Non-Certificated Staff

Move to appoint Jim LaPorta, Noreen Rich as substitute bus aides for the 2010-2011 school year at the rate of \$10.15/hr. and Trisch Hallas as substitute bus aide at \$14.50/hr.

15. Appointment – Substitutes – Extended School Year Program 2010

Move to approve the following as substitute aides for the 2010 Extended School year Program – 2010:

- a) Certified Teacher Substitutes at the rate of \$80 per diem: Robin Seidenberg, Eileen Kuchar, Chad Lebowitz, Kathy Sperber, Karen Ryder, Mijja Johnson,

Leroy Fortcher, Alan Ames, Michael Colby, Melissa Adamowsky; and

- b) Non-Certified Teacher Substitutes at the rate of \$75 per diem: Dawn Valovcin, James LaPorta, Meghan Wallace, Liz Facchini, Amy Artman, Meghan Knoth, Caroline Nicodemo, Ellen Ryder.
- c) Paraprofessionals: Kathy Aquadro \$18.35/hr., Pat Reed, \$18.35/hr., Hope Serratelli \$15.95/hr., Ashley Knecht \$15.35/hr., Stephen Irenski, \$13.00/hr.

16. Appointment – Superintendent of Schools

Move that the Metuchen Board of Education (1) approve the previously submitted Employment Contract Between the Metuchen Board of Education and Superintendent of Schools Theresa J. Pollifrone-Sinatra for a term commencing July 1, 2010, and expiring midnight July 1, 2013; and (2) authorize the Board President and Business Administrator/Board Secretary, as the attesting witness, to execute the aforesaid Employment Contract on behalf of the Board of Education.

B. FINANCE

1. Budget Transfers

Move to approve budget transfers effective May 31, 2010.

2. Payment of Bills

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of June 29, 2010 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary

Payment of bills and claims as shown on the attached list that have been certified by the Board Secretary and filed in the Business Office.

3. Resolution – Travel

Move approval of the following certificated staff members' attendance at conferences approved by FFPI, *as shown on the attached list.*

4. Approval – Participation in Middlesex County Arts High and Middle School

Move to approve participation in the Middlesex County Arts High and Middle School at a cost not to exceed \$34,425.00 including transportation.

5. Out of District Placement – Extended School Year Program 2010

Move to approve the following out of district placements for the Extended School Year Program 2010 as follows:

Student	Program	Days	Total Cost	Transportation
00201079	Hi-Step	29	\$4,250	jointure
002017175	Hi-Step	29	\$4,250	in place

6. Changes in Out-of-District Placement – Extended School Year Program 2010

Move to approve the following changes in out of district placements for the Extended School Year Program 2010”

Student	From	Total Cost	To	Total Cost	Transportation
002013204	Harbor Haven	\$4,090	Camp Excel	\$4,200	included
0020161954	New Grange School	\$7,550 plus transportation	Harbor Haven	\$6,170	included
002020004	Somerset Hills Learning Center	\$12,415	Rockbrook School	\$7,371	TBD

7. Summer Employment

Move to approve summer custodial employment for student 0020110057 for eighteen days effective July 12 through August 20, 2010 for 5.5 hours per day at the rate of \$7.25/hr. for a total of \$717.75.

8. Approval – Renewal of 2008/2009 SY Bid

Move approval of awarding the following renewal for the period of July 1, 2010 through June 30, 2011 as follows:

Electrical Maintenance & Repair Work to Sal Electric Company, Inc. of Jersey City:

\$84.75 labor per hour, 10% estimated markup on parts, 2.8% increase in price from previous school year, 2nd year renewal.

9. Approval –2010/2011 SY Bids

Move approval of awarding the following bids for the period of July 1, 2010 through June 30, 2011 as follows:

BID # 10/11-02:

Plumbing Maintenance & Repair Work to United Welding & Plumbing of Caldwell:

\$80.00 labor per hour, 10% estimated markup on parts.

BID # 10/11-03:

Custodial & Maintenance Supplies to Central Poly Corporation, Dynamic Industries NY Inc., Interboro Packing Corporation, Scoles Floorshine Industries and Supply King. See attached list of items for each vendor.

10. Grant Payments

Move to approve the following grant payments to staff:

Account	Total Grant	Employee	Total Salary
20-231-100-101-0000-0031	\$39,955	Debbie Lebowitz	\$20,094
Title 1 - Teachers Salaries		Jennifer Doherty	\$19,861
			\$39,955
20-250-100-101-0218-0012	\$319,000	Annina Antolick	\$17,781
Personnel Service Salaries		Kathleen Aquadro	\$20,203
		Amy Artman	\$16,130
		Farida Bhalwani	\$16,680
		John Butler	\$15,854
		Lisa Camera	\$15,854
		Katherine DeNicola	\$20,203
		James Farley	\$15,854
		Leroy Fortcher	\$16,460
		Deborah Gold	\$17,781
		Jody Gordon	\$20,203
		Patricia Hallas	\$15,634
		Judith Hoffman	\$16,130
		Matthew Millar	\$15,634
		Nancy Murtagh	\$20,203
		Mary Jo Paulmenn	\$16,460
		Catherine Piegaro	\$20,203
		Patricia Reed	\$20,286

		Hope Serratelli	\$1,447
			\$319,000
20-250-200-100-0000-0012	\$25,000	Nicole Sperber	\$20,000
VI B Personal Service Salaries		Maureen Millar	\$5,000
20-255-100-100-0218-0012	\$14,354	Gresy Johnson	
VI B Preschool Personnel Service Salary			
20-257-100-100-0000-0012	\$243,000	Ashley Knecht	\$16,969
VI B ARRA Salaries		Michael Reid	\$17,633
		Nicole Spence	\$17,854
		Lynda Wisniewski	\$50,238
			\$102,694

11. Textbook Purchase

Move to approve the purchase of a new Biology textbook for Metuchen High School: *Biology*, Holt McDougal, 2010.

- IX. Meeting Open to Public
- X. Announcements
- XI. Adjournment
- XII. Reading of Sunshine Statement if necessary