

**THE PUBLIC SCHOOLS  
METUCHEN, NEW JERSEY**

**Agenda**

**Business Meeting**

of the Metuchen Board of Education

Metuchen Borough Hall  
Main Street, Metuchen, NJ 08840

**Tuesday, July 24, 2007**

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**VI. Meeting Open to the Public**

**VII. Reading and Approval of Minutes**

Move approval of the minutes of the following meetings:

March 13, 2007	Open Conference Session, Business Meeting
March 27, 2007	Agenda Session, Business Meeting

**VIII. Correspondence**

<i>June 8, 2007</i>	<i>State of NJ, Department of Education</i> Memo from Patrick Piegari, Middlesex County Superintendent Approval of the district's Comprehensive Equity Plan for 2007-2010
	<i>State of NJ, Department of Education</i> Memo from William King, Assistant Commissioner Division of Field Services NJ SMART Student Information Number (SID)
<i>June 12, 2007</i>	<i>State of NJ, Department of Education</i> Memo from Pam Castellanos, Planning Associate, Division of Field Services Textbook Sharing Website – Annual Notification of Procedures

- June 22, 2007      *State of NJ, Department of Education*  
Memo from William King, Assistant Commissioner  
Division of Field Services  
Recent NJ Supreme Court Decision –  
Jerkins v. Anderson
- June 28, 2007      State of NJ, DOE, Middlesex County Office  
Memo from Carol Haney, Education Specialist's  
Secretary  
Information and registration form for "Pre-AP  
Workshop" at Middlesex County College  
October 23 & 24, 2007
- June 29, 2007      *State of NJ, Department of Education*  
Memo from Barbara Ryan,  
Secretary to County Business Administrator  
Governor Corzine's Core Principles on Asset  
Monetization
- July 2, 2007      *State of NJ, Department of Education*  
Memo from Roberta Wohle, Director  
Office of Special Education Programs  
Notice of IDEIA FY 2008 Entitlement Allocations

## **IX. Reports**

**Board President**  
**Superintendent**  
**Business Administrator/Board Secretary**

## **X. Meeting Open to the Public**

## **XI. Recommendations of the Superintendent of Schools**

### **A. PERSONNEL**

#### **1. Reappointment – Supervisory Staff**

Move to reappoint the following as supervisor for the 2007-2008 school year:

Sandy DeLuca      Director of Guidance      \$102,850

*Salary to be adjusted upon settlement of bargaining unit contract.*

**2. Appointment – Board Attorney**

Move the appointment of Viola S. Lordi, Esq., of the law firm of Wilentz, Goldman, & Spitzer, P.A., 90 Woodbridge Center Drive, Woodbridge, New Jersey 07095 (“Firm”), assisted by other attorneys of the Firm, as the Metuchen Board of Education Board Attorney for the period of July 1, 2007 through June 30, 2008. The attorney shall be paid an annual retainer of \$16,200, for the period of the appointment, and \$150 per hour for additional services not covered by the retainer, plus at-cost disbursements, including expenses for postage, delivery, photocopying and the like. Payment for services shall be made upon submission of a voucher and approval of the Board of Education.

**3. Increase in Salary – Staff of *The Zone***

Move to approve salary increases for the following Zone staff members retroactive to July 1, 2007:

- a) Tony Hoglebe, Director of The Zone at a yearly salary of \$32,135 and
- b) Jo Raimondo, secretary at the Zone at an hourly rate of \$14.30.

**4. In-district Extended School Year Program**

Move to approve the following as staff members of the In-district Extended School Year program:

Name	Program/Position	Per Diem/Per Hour	# of days/hours	Total
Marcie Stoner (half day to full day)	ESY Math/Teacher  Salary to be adjusted upon settlement of MEA contract.	\$218 per diem	17 days	\$3,706
Ed Angus (replacing Kathleen Aquadro)	ESY Paraprofessional	\$17.15/hr.	120 hours	\$2,508

### 5. Summer Work – Curriculum

Move to approve the following district-wide summer curriculum work:

<b>SCHOOL</b>	<b>SUBJECT</b>	<b>CONTRIBUTORS</b>	<b># OF HOURS</b>	<b>RATE PER HOUR</b>	<b>TOTAL COST</b>
MHS	PE 9-12 Infuse Project Adventure into curr	Wells	10	\$33	\$330
MHS	PE 9-12 Infuse fitness & nutrition awareness	Wells	10	\$33	\$330
MHS	Robotics Curriculum*	Vahalla	12	\$33	\$396
MHS	English 11 AP	Kuenzel	30	\$33	\$990
EMS	Connected Math - final revision	Albanese	6	\$33	\$198
EMS	Connected Math - final revision	Brabston	6	\$33	\$198
EMS	Accel & Adv Pre-Algebra - 7 & 8	Albanese	7	\$33	\$231
EMS	Accel & Adv Pre-Algebra - 7 & 8	Brabston	7	\$33	\$231
EMS	Accel & Adv Pre-Algebra - 7 & 8	McCadden	7	\$33	\$231
EMS	Math Lab Curr	Vorensky	18	\$33	\$594
EMS	Social Studies 8/ROGATE	Brown	15	\$33	\$495
EMS	Revising Grade 8 Literacy Lab	Donohue	15	\$33	\$495
Moss	Words Their Way - new literacy prog	Fischer	12	\$33	\$396
		Jones	12	\$33	\$396
Moss	Video Curr Guide (what shown & how used)	Thomas	15	\$33	\$495
Moss	Media Center Curr	Gaffney	18	\$33	\$594
CES	Health 1-4 gr	Keers-Nolde	15	\$33	\$495
CES	Words Their Way - revision 1st gr	Lass	20	\$33	\$660
		Kindler	20	\$33	\$660
		Mantak	20	\$33	\$660
		Klein	20	\$33	\$660
CES	Grades 1-4 Writing Curriculum	Kindler	20	\$33	\$660
		Lass	20	\$33	\$660
		Sneddon	20	\$33	\$660
		Sharkey	20	\$33	\$660
		Spak	20	\$33	\$660
		Powell	20	\$33	\$660
		Weitzner	20	\$33	\$660
		Redding	20	\$33	\$660
		Minelli	20	\$33	\$660
		Klein	20	\$33	\$660
CES	UL Identification	Repka	3	\$33	\$99
		Canter	3	\$33	\$99
CES	UL LA & Reading Curriculum	Canter	10	\$33	\$330

**6. Summer Work – Guidance**

Move to approve the following summer guidance work:

Traci Grauer	development of guidance services manual	\$1,600 (appx.)
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**7. Summer Work – Band Camp**

Move to approve the following as instructors at the MHS Summer Band Camp from August 13-17:

		Total
Caroline Leipf	Color Guard Advisor	\$450 (stipend)
Debbie Yaniga	Assistant Color Guard Advisor	\$450 (stipend)

**8. Peer Leadership – MHS**

Move approval of stipend for staff advisor for Peer Leadership training for August 8, 9,10, 2007:

	# of days	Per Diem	Total
Laura Connolly	3	\$214.22	\$642.66

*Salary to be adjusted upon settlement of MEA contract.*

**9. 2007 Fall Coaching Recommendations**

Move to approve the following as coach for the 2007 fall athletic season:

<b>Metuchen High School</b>			
Football	Assistant	Michael Kushner (1)	\$5,384

*Stipend to be adjusted upon settlement of MEA contract.*

**B. FINANCE**

**1. Treasurer of School Monies' and Board Secretary's Reports**

Move approval of the Treasurer of School Monies' Report and Board Secretary's Report as of May 31, 2007.

**2. Budget Transfers**

Move to approve budget transfers as of June 30, 2007.

**3. Payment of Bills**

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of June 30, 2007 and July 24, 2007 no budgetary line item accounts have obligations and payments

which exceed the amount appropriated by the Board of Education.

\_\_\_\_\_  
Michael A. Harvier, Board Secretary

\_\_\_\_\_  
Date

- b) Approve the Following Items Submitted by the Board Secretary  
Payment of bills and claims, as shown on the attached list(s)  
that have been certified by the Board Secretary and filed in the  
Business Office.

**4. Change Orders**

Move to approve the following change orders:

**Change Order 008**

additional lighting in corridor B101  
provide fire stopping in existing walls  
material and labor for new electric and branch circuits  
installation of spikes for new lockers  
(amounts deducted from allowance) \$49,553

**Change Order 009**

delete turf floor  
removal of existing skylights  
addition of various items no cost

**Change Order 010**

asbestos abatement in boiler room \$35,000  
changes to Special Services room \$18,300

**Change Order 011**

new ceiling in art room and wood shop \$32,638

**Change Order 012**

mechanical and fire protection changes  
electric and plumbing changes  
removal of VAT in library  
(amounts deducted from allowance) \$49,563

**Change Order 013**

remove and replace gym floor \$148,000

**5. NCLB Consolidated Grant**

Move to approve acceptance of the NCLB Consolidated Grant #NCLB B312007 for FY 2007, starting September 1, 2006 through August 31, 2007, in the following amounts:

Title I	Improving Basic Programs	\$61,166
Title IIA	Teacher and Principal Training and Recruiting	52,149
Title IID	Enhancing Education Through Technology	258
Title III	English Language Acquisition and Language Enhancement (to Consortium)	1
Title IV	Safe and Drug Free Schools and Communities Act	7,168
Title V	Innovative Programs	4,487

**6. IDEIA Grant**

Move to approve acceptance of the IDEIA (Individuals with Disabilities Education Improvement Act) Consolidated Formula Grant IDEA312007 for FY 2007, starting September 1, 2006 through August 31, 2007, in the following amounts:

Basic	\$532,721
Preschool	16,595

**7. Resolution – Travel**

Move approval for Board of Education member Rose deVries to attend a NJSBA course at a cost not to exceed \$558.

**XIII. Meeting Open to Public**

**XIV. Adjournment**

The meeting adjourned and went into a Closed Session at 9:30 p.m.

BE IT RESOLVED, pursuant to the Sunshine Law, N.J.S.A. 10:4-12 et seq., that the Board of Education will now meet in closed session to discuss confidential matters, including:

1. a student's request for early graduation;
2. a candidate for an administrative position;
3. a grievance by the Metuchen Education Association;
4. potential litigation; and
5. negotiations on an emergent change order.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board's closed session discussion will be disclosed to the public as soon as the reasons for confidentiality no longer exists.

The Board will reconvene in Open/Business session at the conclusion of the closed session. Action may be taken in the Open/Business session.

The Board Resumed in a public session.

**A. Personnel**

**1. Appointment – Vice-Principal – Metuchen High School**

Move to approve the appointment of Bruce Peragallo to the position of Vice Principal at Metuchen High School at the per diem rate of \$445, without benefits, for the period from July 25, 2007 through August 31, 2007.

**2. Appointment – Vice-Principal – Metuchen High School**

Move to approve the appointment of Bruce Peragallo to the position of Vice Principal at Metuchen High School, effective September 1, 2007 through June 30, 2008 at an annual salary of \$98,000 on a prorated basis.

**B. Finance**

**1. Approval of Emergent Change Order**

Move approval of the Business Administrator, Superintendent, and Board President have authority to approve in an emergent change order in an amount not to exceed \$200,000 for repairs necessary to the underground plumbing system. Prior to approval the Business Administrator must be in receipt of the project architects' written recommendation for approval of the change order.

**C. Policy**

**1. Early Graduation**

Move approval of the application of Anna Paone for early graduation from Metuchen High School.

**XV. Adjournment**