

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

Agenda

Business Meeting

of the Metuchen Board of Education

Metuchen Borough Hall
Main Street, Metuchen, NJ 08840

Tuesday, September 25, 2007

VI. Meeting Open to the Public

VII. Correspondence

August 7, 2007

State of NJ, Department of Education

Letter from William King, Assistant Commissioner regarding planning and reporting requirements for the Quality Assurance Annual Report (QAAR) for 2007-2008

August 24, 2007

State of NJ, Department of Education

Memo from Dr. Susanne Miskiewicz, Middlesex County Education Specialist regarding a 2007 SRA Training Session

August 31, 2007

Letter from Bruce J. Kaplan, Middlesex County Prosecutor and Patrick Piegari, Ed.D. Middlesex County Superintendent of Schools regarding a School Security Conference "Lessons Learned"

VIII. Reading and Approval of Minutes

Move approval of the minutes of the following meetings:

April 11, 2007

Agenda Session, Business Meeting

April 24, 2007

Organization Meeting, Business Meeting

May 8, 2007

Agenda Session, Business Meeting

May 22, 2007

Open Conference Session, Business Meeting

VIII. Reports

Board President
Superintendent
Business Administrator/Board Secretary

IX. Meeting Open to the Public

X. Recommendations of the Superintendent of Schools

A. PERSONNEL

1. Appointment – Non-certificated Staff

Move to appoint the following as paraprofessionals at Edgar Middle school for the 2007-2008 school year, effective September 26, 2007:

- a. Michelle Rubino at the rate of \$13.45; and
- b. Lacey Crowther at the rate of \$13.20.

2. Appointment – Non-certificated Staff

Move to appoint Natalie Daniels as Substitute Secretary for the 2007-2008 school year at the rate of \$10.25/hr.

3. Co-curricular Recommendations for the 2007-2008 School Year

Move to approve the following co-curricular activities and advisors for the 2007-2008 school year:

<i>Metuchen High School</i>		
Freshman Class Advisor (1)	Karin Flores	\$1,098
French Club (C)	Monique Schnee	\$1,010
Webmasters Club (C)	Paticia Glave	\$1,010
<i>Edgar Middle School</i>		
School Treasurer	Kevin Sarte	\$2,500

Subject to change upon approval of agreement with bargaining unit.

4. Increase in Salary – Certificated Staff

Move to approve a 6th period stipend of \$5,000 for the following: as a result of additional teaching preparations during the 2007-2008 school year for Virginia Carroll, art teacher at Campbell School.

5. Student Mentors – *The Zone*

Move to approve the following as student mentors at The Zone effective September 26, 2007:

- a. Ashley Smith at the rate of \$9.00/hr.
- b. Melissa McKeown at the rate of \$9.00/hr.
- c. Justin Beck at the rate of \$9.00/hr.

6. Endorsement – County Substitute Certification

Move the endorsement of applications for County Substitute Certification for the following: Vanessa Comartie, Maria Massa, Colleen Murphy, Lauren Pletznier, Doris Salmon, Sheryl Schwartz, Betty Stolarski (nurse), Keith Walker.

7. Substitute Teachers

Move the approval of the following persons as substitute teachers for the 2007-2008 school year: Vanessa Comartie, Leroy Fortcher, Vivian Lanciotti, Maria Massa, Colleen Murphy, Lauren Pletznier, Doris Salmon, Sheryl Schwartz, Betty Stolarski (nurse), Keith Walker.

B. FINANCE

1. Payment of Bills

a) Board Secretary's Certification

Pursuant to N.J.A.C. 6:20-2A.10(d), the Board Secretary has certified that as of September 25, 2007 no budgetary line item accounts have obligations and payments which exceed the amount appropriated by the Board of Education.

Michael A. Harvier, Board Secretary

Date

b) Approve the Following Items Submitted by the Board Secretary
Payment of bills and claims, as shown on the attached list(s) that have been certified by the Board Secretary and filed in the Business Office.

2. Change Orders

Move to approve the following change orders:

Change Order 014

provide root-zone topsoil and sod instead of clay for the baseball infield and make changes to the irrigation system

\$17,650

Change Order 015

install wood blocking behind casework and Corian® window sills in the home economics room

\$6,086

XI. Meeting Open to Public

XII. Announcements

XIII. Adjournment

XIV. Reading of Sunshine Statement if necessary.