

**THE PUBLIC SCHOOLS
METUCHEN, NEW JERSEY**

Business Meeting Agenda

of the Metuchen Board of Education

October 9, 2007

VI. Meeting Open to the Public

VII. Recommendations of the Superintendent of Schools

A. PERSONNEL

1. Appointment – Mentor Teachers

Move to appoint the following certificated staff members as mentor teachers for first-year teachers for the 2007-2008 school year:

	<u>First-year Teacher</u>	<u>Position</u>	<u>Mentor</u>	<u>Stipend</u>
Metuchen High School				
	Monique Schnee	French	Rosann Kamin	\$1,000
	Nick Zaneto	Physical Education	Ned Ennis	\$1,000
	James Jackson	Spanish	Karin Flores	\$550
Edgar Middle School				
	Emily Clinch	Science	Sandy Scharf	\$550
	Lindsay McKenna	Mathematics	Sandy Vorensky	\$550
Campbell School				
	Benita Sefranka	1 st Grade	Sue Lass	\$550
	Melissa Fiore	4 th Grade	Michelle Minelli	\$550
Moss School				
	Miriam Spector	Kindergarten	Regina Lombardi	\$550

2. Change in Assignment – Non-Certificated Staff

Move a change in assignment of Maureen Azzara from half-time paraprofessional to half-time secretary at Metuchen High School library for the 2007-2008 school year effective October 15, 2007 at the annual salary of \$32,395 (step A), prorated as per the Metuchen Association of Educational Secretaries.

Salary to be adjusted upon settlement of agreement with bargaining unit.

3. Appointment – Non-Certificated Staff

Move to appoint Michelle Lapczynski as paraprofessional at Moss School for the 2007-2008 school year effective October 15, 2007 at the rate of \$13.45/hr.

4. Appointment – Non-Certificated Staff

Move to appoint Joan Sito as lunch aide at Campbell School for the 2007-2008 school year effective October 10, 2007 at the rate of \$8.75/hr.

5. Appointment – Substitute Custodian

Move to appoint Pierre Richard Rosier as substitute custodian for the 2007-2008 school year effective October 15, 2007 at the rate of \$10.00/hr.

B. FINANCE

1. Resolution – Travel

Move approval for the following to attend the New Jersey School Board's Convention from October 24 through October 26, 2007 at a cost not to exceed \$527 per person:

Theresa J. Pollifrone-Sinatra, Superintendent, George Trapp, President, Metuchen Board of Education, Terry Kohl, Vice-President, Metuchen Board of Education.

2. Resolution – Travel

Move approval of the following supervisory staff members to attend conferences as listed below:

Kathleen Henn	New Jersey Science Convention	October 9 & 10	\$140
Mike Knoth	504 Training – A Closer Look	October 23	\$247
Joann Zebrowski	AP Vertical Teams in Mathematics	October 24	\$200
Joann Zebrowski	The Association of Mathematics Conference	October 25 & 26	\$150

3. Resolution – Travel

Move approval of the following certificated staff members to attend conferences approved by FFPI, as shown on the *attached list*.

4. Contract

Move to approve a contract between the Metuchen Board of Education and Sperling – Ratner Speech and Language Pathology for the following services to be provided to student #10055:
1 (one) ½ hour session per week for 36 weeks at \$65 per session for the 2007-2008 school year effective October 10, 2007.

5. Contract Renewal

Move to approve a renewal of the contract between the Metuchen Board of Education and the Cerebral Palsy Center of NJ for on-site and off-site Assistive Technology Services and Augmentative Communication Technical Assistance at the following rates:

On-site Assistive Technology and Augmentative Communication Evaluations	\$888 per evaluation	\$55/hr travel time
On-site Assistive Technology and Augmentative Communication Technical Assistance	\$110 per hour (1/2 hour minimum)	\$55/hr travel time
In-office Assistive Technology and Augmentative Communication Evaluations	\$750 per evaluation	
In-office Assistive Technology and Augmentative Communication Technical Assistance	\$90 per hour 2 hour minimum	

5. RESOLUTION TO OFFER THE STATE LONG-TERM CARE INSURANCE PLAN

RESOLUTION to elect to offer the State of New Jersey’s Long-Term Care Insurance Plan to employees and retirees.

WHEREAS, the State, through the Division of Purchase and Property, awarded a Long Term Care Insurance Plan Contract for State employees to Prudential Insurance Company of America (hereinafter “Prudential”) on May 4, 2001 (hereinafter “the Contract”); and

WHEREAS, N.J.S.A. 52:18-11.2, provides that the State Treasurer shall negotiate and arrange for a long term care insurance plan to employees and retirees of any local public employer contracting unit adopting a resolution offering its employees and retirees the opportunity to participate, at their own cost; and

WHEREAS, the Contract has been amended to permit participation by eligible active and retired employees of any local contracting unit adopting a resolution offering its employees and retirees the opportunity to participate in the Contract; therefore

BE IT RESOLVED:

1. Metuchen Board of Education hereby offers the Long-Term Care Insurance Plan that is the subject of the Contract to its employees and retirees.

2. We understand that submission of a certified copy of this resolution to the Division of Pensions and Benefits (“the Division”) is a prerequisite to any of our employees and retirees applying to enroll in the Plan options and benefits offered under the Contract.
3. We understand that following its receipt of a certified copy of this resolution, the Division will advise Prudential that our employees and retirees are eligible to apply to Prudential for enrollment in the Plan options and benefits offered under the Contract.
4. We acknowledge that we will cooperate with Prudential in making the opportunity for our employees and retirees to apply to Prudential for enrollment in the plan options and benefits offered under the Contract.
5. We understand that an employee or retiree eligible to participate in the plan options and benefits offered under the Contract shall pay the entire cost associated therewith.
6. We understand than an enrolled employee may elect to have a deduction made from his or her salary for the payment of premiums due Prudential under the Contract.

C. POLICY

1. Approval of 2006-2007 School Level Objectives and the Proposed Objectives for 2007-2008

Move to approve the 2006-2007 School Level Objectives and the proposed Objectives for 2007-2008

VIII. Meeting Open to Public

IX. Adjournment

BE IT RESOLVED, pursuant to the Sunshine Law, N.J.S.A. 10:4-12 et seq., that the Board of Education will now meet in closed session to discuss confidential matters, including:

1. several personnel matters related to special education;
2. construction related matters; and
3. collective bargaining matters.

The aforesaid subjects are within the exemptions permitted to be discussed in closed session in accordance with N.J.S.A. 10:4-13. Information regarding the Board’s closed session discussion will be disclosed to the public as soon as the reasons for confidentiality no longer exists.

The Board will reconvene in Open/Business session at the conclusion of the closed session. Action may be taken in the Open/Business session.